



PROPOSED BUDGET FISCAL YEAR 2021-2022





CITY OF SEMINOLE, FLORIDA FY 2021–2022 PROPOSED BUDGET

CITY OFFICIALS

MAYOR

Leslie Waters

VICE MAYOR

Thom Barnhorn

COUNCILORS

Chris Burke

Tom Christy

Roger Edelman

Jim Olliver

Trish Springer

CITY MANAGER

Ann Toney-Deal, ICMA-CM

CITY ATTORNEY

Jay Daigneault, Esq.

Ann Marie Mancuso, CMC, City Clerk

Allison Broihier, CGFO, Finance Director

Heather Burford, Fire Chief

Rodney Due, Public Works Director

Mark Ely, Community Development Director

Becky Gunter, Recreation Director

Erica Ottmann, Human Resources Director

Lorie Tonti, Library Director



FY 2021–2022 PROPOSED BUDGET

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CITY OF SEMINOLE

July 1, 2021

Honorable Mayor and Members of the City Council,

It is my pleasure to present you with the Fiscal Year 2021-2022 (FY22) Proposed Budget for the City of Seminole. The FY22 Proposed Budget is balanced and continues to reflect the priorities established by the City Council. This budget serves as a financial and operational plan for the upcoming fiscal year and is the culmination of many months of work by City staff from all Departments and Divisions in aligning projected fiscal resources with the service levels our residents have come to expect.

This Budget has been prepared in accordance with all applicable City, State, and Federal requirements, as well as generally accepted accounting standards for governments. Proposed expenditures for FY22 total \$23,044,100 in all funds. The FY22 Proposed Budget represents the continuation of a conservative spending plan designed to efficiently deliver high quality services to our community while maintaining the City's fiscal sustainability today, tomorrow, and well into the future.

Highlights

The Pinellas County Property Appraiser's June 1, 2021 estimate forecast the City of Seminole's gross taxable value for FY22 will increase 4.15% over the prior year. This year's proposed millage rate remains the same, at 2.4793 mills, for the fifteenth (15th) consecutive year.

REVENUES: ALL FUNDS

In all funds, revenues for FY22 are estimated to be \$21,923,300, a 7% increase over the prior year's budget.

ALL FUNDS				
<i>Fund</i>	<i>FY21 Budget</i>	<i>FY22 Budget</i>	<i>% Change</i>	<i>\$ Change</i>
General	\$19,156,100	\$20,235,400	6%	\$1,079,300
Grants	\$532,000	\$132,000	(75%)	(\$400,000)
Local Infra. Sales Tax	\$1,405,000	\$2,085,000	48%	\$680,000
Transportation Impact Fee	\$20,000	\$7,200	(64%)	(\$12,800)
Special Events	\$56,700	\$90,600	60%	\$33,900
Tree Mitigation	\$7,500	\$25,000	233%	\$17,500
CIP	\$ -	\$ -	N/A	\$ -
TOTAL	\$21,177,300	\$21,923,300	7%	\$1,397,900

REVENUES: GENERAL FUND

Within the General Fund, total revenues are increasing 6% or \$1,065,700. While ad valorem revenues will generate an additional \$193,200 during in FY22, the largest increases are projected in Charges for Service and Other Taxes.

<u>GENERAL FUND</u>				
<i>Revenue Category</i>	<i>FY21 Budget</i>	<i>FY22 Budget</i>	<i>% Change</i>	<i>\$ Change</i>
Ad Valorem Taxes	\$4,054,900	\$4,248,100	5%	\$193,200
Other Taxes	\$3,239,100	\$3,523,500	9%	\$284,400
Permits & Licenses	\$370,000	\$350,000	8%	\$25,000
Intergovernmental	\$2,049,300	\$2,230,600	9%	\$181,300
Charges for Service	\$9,224,100	\$9,570,300	4%	\$346,200
Fines & Forfeitures	\$27,000	\$14,000	(48%)	(\$13,000)
Miscellaneous	\$250,300	\$298,900	19%	\$48,600
Interfund Transfers	\$ -	\$ -	N/A	\$ -
TOTAL	\$19,169,700	\$20,235,400	6%	\$1,065,700

Within the Charges for Service revenue category, Fire Service and EMS Fees are projected to increase 5%. The cost of the Firefighters’ Pension Plan for FY22 has increased from 18% of payroll in FY21 to 25% of payroll in FY22. Pinellas County pays the City of Seminole for 100% of the cost of EMS services (including pension costs) and approximately 70% of the cost of Fire Rescue services (including pension costs). The increased expense will yield increased revenues.

Electricity franchise fees and utility taxes, in the Other Taxes revenue category, continue to increase year over year. This was accelerated during FY21 as many Seminole residents and those across the nation spent more time in their homes. The City expects this trend to continue, although revenues are not expected to increase as sharply as they did from FY19 to FY20 as life returns to normal and people spend more time out of their homes.

EXPENDITURES: ALL FUNDS

The FY22 Proposed Budget expenditures total \$23,044,100 which represents an 8% decrease in expenses over the prior year’s budget. One-time costs associated with major projects in the Local Infrastructure Sales Tax (Penny for Pinellas) Fund account for a \$1.8 Million decrease from FY21 to FY22. Capital Improvements Plan (CIP) Fund spending is also decreasing \$639,000 from FY21 to FY22.

<u>ALL FUNDS</u>				
<i>Expenditure Category</i>	<i>FY21 Budget</i>	<i>FY22 Budget</i>	<i>% Change</i>	<i>\$ Change</i>
Personnel	\$12,974,900	\$14,168,500	9%	\$1,193,600
Operating	\$6,315,600	\$6,286,600	0%	(\$29,000)
Capital	\$5,466,700	\$2,450,700	(55%)	(\$3,016,000)
Other	\$161,000	\$138,300	(14%)	(\$22,700)
TOTAL		\$23,044,100	N/A	(\$1,874,100)

EXPENDITURES: GENERAL FUND

General Fund expenditures are proposed to increase 5% or \$1,007,000.

GENERAL FUND				
<i>Expenditure Category</i>	<i>FY21 Budget</i>	<i>FY22 Budget</i>	<i>% Change</i>	<i>\$ Change</i>
Personnel	\$12,970,900	\$14,164,500	9%	\$1,193,600
Operating	\$5,680,700	\$5,802,600	2%	\$121,900
Capital	\$415,800	\$130,000	(69%)	(\$285,800)
Other	\$161,000	\$138,800	(14%)	(\$22,700)
TOTAL	\$19,228,400	\$20,235,400	5%	\$1,007,000

GENERAL FUND EXPENDITURES: PERSONNEL

The largest increase is in the Personnel category of expenses and includes merit increases of up to 4% for all employees, significant increases in Florida Retirement System rates which were adopted on July 1, 2021 and increases in health and dental insurance. The City has also budgeted for known retirement payouts of accrued vacation and sick leave in accordance with City policy, the impact of the new minimum wage taking effect on October 1, 2021, and the projected impact of the 2021 Class & Compensation Study which is currently underway. Those costs will be presented to City Council prior to the adoption of the final budget. As staff implement City Council direction regarding the Class & Compensation Study, costs will be moved from the Human Resources Department, where the budgeted expenses currently reside, to the impacted City Departments for the Final Adopted Budget.

- Sufficient funds to accommodate a merit increase not to exceed 4% for both represented and general employees;
- Health insurance increase of 8%;
- Dental insurance increase of 5%;
- Worker’s Compensation insurance increase of 17% based on audited FY 2020 actual costs (these rates have not increased in 4 years);
- Florida Retirement System (FRS) rate changes as approved by the Florida Legislature and Governor effective with an estimated increase effective July 1, 2022 (rate classes increased as much as 36%);
- Fire Pension cost increase of more than 7%; and the
- Addition on 1.5 FTE as shown below:

<i>Position</i>	<i>Department</i>	<i>Change in FTE</i>
Add Human Resources Analyst with split cost allocation between Fire & Human Resources	Fire & Human Resources	1.0
Increase FTE for Maintenance I position from 0.5 FTE to 1.0 FTE	Public Works	0.5
TOTAL		1.5

GENERAL FUND EXPENDITURES: OPERATING

Operating costs are proposed to increase 2%, or \$121,900, over budgeted levels from the prior year. This reflects rising costs due to incremental price increases and inflation.

GENERAL FUND EXPENDITURES: CAPITAL

Capital outlay remains a relatively small percentage of the total General Fund expenditures. The FY22 Proposed Budget includes capital outlay of less than 1% of total expenditures, a \$285,800 decrease over the prior year. This decrease is largely due to the budgeting of Fire Rescue capital in the CIP Fund, instead of the General Fund as has previously occurred. Within the General Fund, the following capital expenses are included:

<i>Capital Expense</i>	<i>Department</i>	<i>Amount</i>
Library Circulation Materials	Library	\$115,000
Leaf Vacuum for Z-Mower	Public Works	\$15,000

GENERAL FUND EXPENDITURES: OTHER

Other expenses within the General Fund include aid to private organizations in the City Council’s budget (\$38,300) and a Contingency Fund (\$100,000) that is found in the City Manager’s Budget. Expenditures from this account must be approved by City Council.

In closing, I would like to thank Finance Director, Allison Broihier, the City’s Department Directors, and their respective staff, for the strategic approach they applied in developing this year’s Proposed Budget. I am confident through the leadership of our City Council that the City of Seminole will continue to serve as the inspiration.

Sincerely,



Ann Toney-Deal, ICMA-CM
City Manager



COMMUNITY PROFILE

Date of Incorporation: 1970
 Form of Government: Council-Manager
 Property Tax Rate: 2.4793 mills per \$1,000 of taxable property
 Retail Sales Tax Rate: 7.00%
 Land Area: 5.3 square miles

POPULATION METRICS

Population

Military Veterans
 Poverty Rate
 High School Diploma or Higher

	City of Seminole	Pinellas County	State of Florida	United States of America
	19,449	978,045	21,208,589	328,239,523
	10.6%	8.8%	6.9%	5.7%
	10.5%	11.7%	13.6%	11.8%
	92.8%	91.1%	88.0%	87.7%

Households

Median Household Income
 Median Single Family Home Value
 Average Household Size

	City of Seminole	Pinellas County	State of Florida	United States of America
	\$48,051	\$51,454	\$53,267	\$60,293
	\$184,000	\$183,000	\$196,800	\$204,900
	2.06	2.31	2.65	2.63

Gender

Female
 Male

	City of Seminole	Pinellas County	State of Florida	United States of America
	53.4%	52.0%	51.1%	50.8%
	46.6%	48.0%	48.9%	49.2%

Age Composition

Under 18
 19-64
 65 and over

	City of Seminole	Pinellas County	State of Florida	United States of America
	13.1%	15.9%	19.7%	22.3%
	52.0%	58.7%	59.4%	61.2%
	34.9%	25.4%	20.9%	16.5%

Race and Hispanic Origin

Percent of population that identifies as:

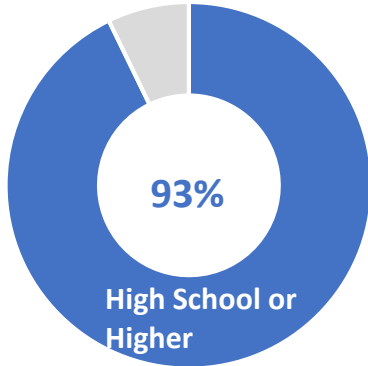
White
 African American
 Hispanic
 Asian
 American Indian
 Other
 Two or more races

	City of Seminole	Pinellas County	State of Florida	United States of America
	91.0%	82.50%	77.3%	76.3%
	2.1%	11.10%	16.9%	13.4%
	5.0%	10.20%	26.4%	18.5%
	4.0%	3.60%	3.0%	5.9%
	0.4%	0.40%	0.5%	1.3%
	0.2%	0.10%	0.1%	0.2%
	1.8%	2.30%	2.2%	2.8%

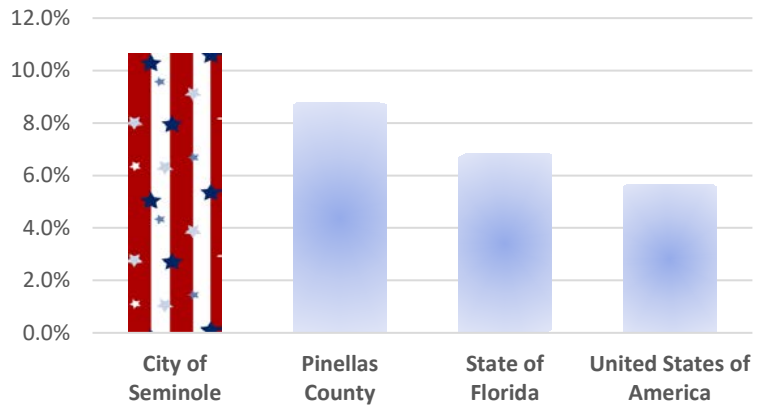


COMMUNITY PROFILE

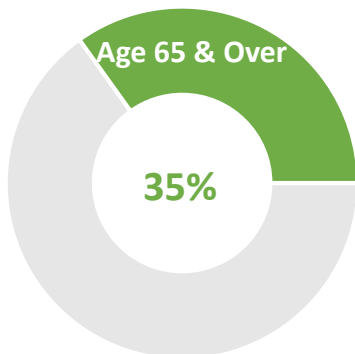
Education



Military Veterans



Age Composition





COMMUNITY PROFILE

Located in Pinellas County, Seminole lies on the west coast of Florida, 25 miles west of Tampa and is bordered on the north by Largo, on the south by St. Petersburg, on the east by Pinellas Park, and on the west by Boca Ciega Bay and the Intercoastal waters of the Gulf of Mexico. In the heart of the City lies the picturesque waterfront of Lake Seminole, the second largest lake in Pinellas County with a surface area of 700 acres or more than one square mile and a waterfront park located on the Tampa Bay Aquatic Preserve with canoe/kayak access to the waters of said preserve and the Gulf of Mexico.

Seminole's access to fresh and saltwater provides an abundance of recreational opportunities. The City holds a variety of family-friendly special events annually, including the Pow Wow festival celebrating the City's heritage, Music in the Park, and a triathlon for children. The Fred Marquis Pinellas Trail, a 38-mile recreational trail stretching from north to south Pinellas County, runs through the City. Seminole also has an active Chamber of Commerce and is home to many independent and franchise businesses.

The City of Seminole's points of pride include:

- More than 200 recreational programs annually with 5,000 participants;
- Over 20 annual community special events with attendance of 21,000;
- Maintenance of 12.9 acres of medians and rights-of-way;
- Issuance of 1,880 building permits in FY 2018 and \$29M increase in citywide taxable value from construction and redevelopment;
- A 49,000 sq. ft. Recreation & Aquatic Center;
- Emergency response to over 12,000 emergency calls each year by Seminole Fire Rescue;
- Insurance Services Office (ISO) rating of 1 on a ten-point scale, the best rating possible;
- Nationally recognized by the Government Finance Officers Association (GFOA) for Budget Presentation and Excellence in Financial Reporting;
- 251,000 visits to the Seminole Community Library, which hosts more than 1,000 programs annually and is open 7-days a week; and
- 25 acres of parkland across five City parks.

Local Economy

The City's local economy is dependent upon retail, commercial services, and retirement living as 35% of Seminole residents are age 65 and over. Seminole has several condominiums, apartments, and retirement communities to accommodate retirees. The City's largest employers also reflect the large senior citizen demographic of the community. Two of the top ten employers are senior living communities and four are major retail chains. St. Petersburg College's (SPC) Seminole campus is adjacent to the City's Recreation Center and City Hall. The SPC campus provides unique opportunities for partnerships with the City, which include the Seminole Community Library, that serves as the College's Library as well as the City's Library. This educational center brings in numerous commuters to the City and provides workforce education, both of which enhance the local economy.

Principal Employers

<u>Employer</u>	<u>No. of Employees</u>	<u>Industry</u>
Freedom Square	532	Senior Living Community
Walmart	426	Retail
St. Petersburg College	256	Education
Lake Seminole Square	231	Senior Living Community
Target	179	Retail
City of Seminole	151	Government
Home Depot	136	Retail
Tandem Healthcare	117	Nursing Home
Inn at Freedom Square	101	Nursing Home
Publix	84	Retail



COMMUNITY PROFILE

SEMINOLE'S HISTORY

In 1842, troops from Ft. Brooke, Tampa were fishing and found the remains of an Indian village where the City of Seminole stands today. This discovery shows the first settlers in Seminole were Native American Indians. They took advantage of the high ground and proximity to the bay and its resources to establish their settlement.

In the later part of the 19th century, houses were developed along 74th Avenue down to 113th Street by Colonel Rhodes and six friends. There was a corporation formed called Park Ridge, and it developed the area as Ridgewood Village. It was known as the High Oaks area.

The Meares brothers settled at Meares Lake, now Seminole City Park, and "Aunt Bell" named the area Oakhurst. The house on the 160 acre homestead in the area known as Oakhurst has gone away; but the lake formed to accommodate the natural spring is located in Seminole City Park and shown on the maps as Meares Lake. Thus we have a permanent reminder of this family's impact on the early Seminole area. One of the main purposes of going to Albert and Dell Meares' house was to get the mail. Their home served as the John's Pass Post Office around 1879.



Historic structures within the City include the log cabin on 54th Street, located on the Seminole Methodist Church's property, which is over 100 years old, and Seminole Elementary School which opened in 1925 at its current location on 74th Avenue. The location of Seminole City Center was once Jessie Johnson's vegetable garden. The area which would later become Seminole, included hundreds of acres of citrus groves when Al Repetto was the "citrus king." With the exception of one small grove, the orange groves have been replaced with homes.

Pioneer homesteader families of the area included the Johnsons, Campbells, Meares, McMullens, Walsinghams, O'Quinns, Hutchinsons, Repettos, Lees, Mohneys, Browns and Cobbs. Through marriage, business partnerships and a sense of community, this section of Pinellas County transformed from timber and sawmills, to citrus groves, to the suburban neighborhoods and commercial corridors of today.



COMMUNITY PROFILE

The City of Seminole incorporated on November 15, 1970, and +Jessie Johnson was named Honorary Mayor. The first elected Mayor was Russell Stewart. In March 1995, the Seminole City Council voted to change from a Strong Mayor form of government to a Council and Manager form of government. The City Council appointed Frank Edmunds as its first City Manager in 1995. During the early 2000's, the City of Seminole experienced significant growth through annexation, doubling in geographic size and population. Ann Toney-Deal was hired in 2015 by the City Council, as the City's second City Manager.



HALF A CENTURY OF CHANGE

Albert and Dell Meares and their ten children home-stead what is now known as Seminole City Park. Their home served as the local post office.

1879

Oakhurst Water Tower is put in service. The tower was in operation for several decades, before being demolished in 2017.



1959

City of Seminole is incorporated as a municipality at a community meeting held at Seminole Mall, attended by more than 800 freeholders, at 5:00 p.m., November 15,1970.

1970

St. Petersburg College, Seminole Campus, opens.



1998

Grand Opening Celebration and Ribbon Cutting Ceremony for the 40 acre Seminole City Center on November 18, 2017.

2017

1957



Seminole Volunteer Fire Department is established.

1967



Seminole hosts their first Seminole Pow Wow Festival & Parade.

1990

Seminole Library becomes a member of the newly County (PCLC) established Pinellas Library Cooperative.

2000

City of Seminole's population and land area doubles through nine large annexation referendums.

2020-21



City of Seminole celebrated its 50th Anniversary!



BUDGET PROCESS

Preparation of the budget is a major responsibility that requires long hours and the full attention of City management during several months of the year. While its basic purpose is to give an account of government finances, it also serves as the blueprint for the year's activities. Long-range goals are reflected in budget decisions and initiatives are translated into appropriations. The Proposed Budget, presented by the City Manager to the City Council, communicates the implications of policy decisions for operating and capital programs. The budget document is one of the most effective tools the City Manager can use to communicate to the City Council and the citizenry, not only the City's financial status, but also its goals, policies, and vision for the future.

The process moves through four (4) basic stages: Preparation, Adoption, Adjustment and Review. The Budget Calendar that follows details the timeline and procedures for the preparation and adoption of the FY 2021-2022 (FY22) Budget. A summary of all stages of the process is as follows:

PREPARATION

In January, Departments review and update the Capital Improvement Plan (CIP). This document is published in draft form and delivered to the City Council by June 1st each year. The first year of the CIP drives the capital budget for the coming Annual Budget. In March, Department Directors submit budgetary requests to the Finance Director. The Finance Director and City Manager meet with the Department Directors to review priorities and to evaluate the initial budget requests. The City Manager's Proposed Budget is then submitted to the City Council by July 1st, as required by *City Charter*.

ADOPTION

A public workshop is held by the City Council to review the Proposed Budget in July. At this meeting, the City Manager and Department Heads review their respective department budgets with the Council members. This spending plan serves as the basis for the maximum millage rate set by the City Council in late July, as required by *Florida Statute*. In September, two public hearings are held at the first and second reading of the ordinances that set the final Millage Rate and final Adopted Budget for the fiscal year beginning the first day of October. The Final Budget is adopted by Ordinance at the departmental and fund level.



BUDGET PROCESS

ADJUSTMENT

The City Manager is authorized to administratively approve transfers within the same department, known as a Budget Transfer. The City Council is authorized to appropriate additional funds to any department when appropriations are insufficient by: changing existing expenditure appropriations among departments, appropriating current revenue not yet appropriated, or appropriating existing fund balance for expenditure. This procedure, known as a Budget Amendment, requires adoption of a Budget Amendment Ordinance which includes a public hearing.

REVIEW

Appropriations lapse at fiscal year end (September 30). Encumbrances and unexpended appropriations may be carried into the next fiscal year through a subsequent Budget Amendment Ordinance. A financial audit is conducted by an independent accounting firm appointed by the City Council.



BUDGET POLICIES

The following definitions and policies guide the budget process and serve as the foundation for the budget document.

BALANCED BUDGET

The City of Seminole's *Code of Ordinances* require the City Council to adopt a balanced budget, in which current revenues and available fund balances meet or exceed planned expenditures. The City Council and staff recognize that Seminole citizens deserve a commitment from the City to fiscal responsibility. As a result, the annual budget strives to balance annual operating expenditures with recurring revenues that can be reasonably projected to be received during the fiscal year. New programs or changes in levels of service that would require the expenditure of additional operating funds will either be funded through reduction of services in other areas of lower priority or through adjustments to rates, service

BASIS OF BUDGETING

Budgets for funds that have formal appropriation are prepared in accordance with Generally Accepted Accounting Principles (GAAP). This includes an original appropriation in the budget ordinance, a subsequent budget amendment ordinance for outstanding encumbrances, and other budget amendment ordinances, as needed, adopted by the City Council. All appropriations expire at the end of each fiscal year.

Budgets for governmental funds are adopted using the modified accrual basis of accounting. Revenues are recognized when they become measurable and available. Expenditures are recognized when they are incurred. Capital items are budgeted as an expenditure in the year they are purchased and are a fixed asset for accounting and reporting purposes.

BUDGETARY LEVEL OF CONTROL

A key factor in the budget process is the use and presentation of data. The way that the data is presented will determine what the budget ultimately communicates. As in the past, budget data has been presented in a line item format per the *City Charter*. The emphasis of a line item budget is on control of expenditures, rather than on accountability for performance. In the City of Seminole, this format serves a valuable purpose in its fiscally conservative approach to spending. A program or performance budget by itself can be inadequate in providing the sort of accounting information the City Council and City Manager desire to control spending. Although the budget format is predominantly line-item, greater emphasis on program information and performance has been made during the past several years. These enhancements are intended to increase the effectiveness of the document as a communication tool for the general public.



BUDGET POLICIES

REVENUES

The City strategically projects revenues conservatively to avoid revenue shortfalls during the fiscal year and hedge against any downturns in the economy. The City is committed to a diverse revenue base and seeks alternative funding sources, such as grants, to keep property taxes low. The City funds programs with user fees, when appropriate, and the use of the fund balance only occurs when an adequate balance exists. The FY22 Proposed Budget is based on maintaining a property tax rate of 2.4793 mills, which will be the fifteenth (15th) consecutive year at this rate.

EXPENDITURES

Personnel

The City's proposed workforce for FY22 is 156 full-time equivalents (FTE) in full-time and part-time positions, which is a 1.5 FTE increase over the prior year. One new full-time position is proposed for FY22, a Human Resources Analyst, and a FY21 mid-year change is being reflected in the Proposed Budget, which converted a part-time Maintenance I position to full-time position in Public Works. Personnel expenditures include merit increases of up to 4% for both regular employees and represented Fire Rescue employees based on the current contract. Individual employee increases will be based on performance appraisals. Regular full-time employees also have robust benefits including health insurance, dental insurance, long-term disability and life insurance. The FY22 Proposed Budget includes a recommended benefit enhancement to the vision insurance provided by the City.



All of the City's regular full-time and most part-time employees are eligible to participate in one of three separate retirement programs which are defined benefit or defined contribution plans, as detailed on the following page. The plans also provide disability and survivors' benefits. Benefits are determined by category and length of service.



BUDGET POLICIES

Firefighters' Florida Statute Chapter 175 Pension Plan	Normal retirement at the earlier of: age 52 and 10 years of service <u>or</u> 25 years of service. Benefit is calculated as: <i>3.0% x Yrs of Service x Average of 5 highest paid years</i> Fire employees contribute 50% of the annual cost of the pension with a cap at 12.5% of covered payroll.*
Florida Retirement System (FRS)	Normal retirement age varies depending on when the employee was first enrolled, but is currently when the employee is age 62 and is vested <u>or</u> has 30 years of creditable service regardless of age. Employees are required to contribute 3% of covered salary. <u>Defined Benefit Plan:</u> <i>Yrs of Svc x 1.60% Regular Class/2.0% Senior Mgmt Class x Avg Final Compensation</i> <u>Defined Contribution Plan:</u> Employees may elect to participate in the Investment Plan option. Full vesting is after one year of service.
401a Plan	Select senior management positions may be offered a 401a plan in which the City contributes 10% of salary to a self directed 401 plan. Vesting is graduated with 25% earned at 2 years of service, 50% at 3 years, 75% at 4 years, and 100% at 5 years.

* Firefighters 175 Pension Plan benefits are reflected in accordance with the current bargaining unit agreement.

** FRS benefits are subject to modification based on changes in the law or Florida Administrative Code.

The City budgets operating expenses to provide adequate appropriations to maintain current service levels. Staff strives to improve operational efficiencies through productivity improvements rather than through increased expenses.

Operating expenses include professional and contractual services, utilities, repair and maintenance costs, advertising, printing, office supplies, operating supplies, travel, and training costs.



BUDGET POLICIES

Capital

The annual update of the Capital Improvements Plan (CIP) is an integral part of the budgeting process, identifying major, non-recurring expenditures over \$10,000 such as public infrastructure, equipment, and vehicles. It serves as the foundation for the budget process, with the first year of the CIP included in the ensuring Proposed Budget. The process allows for a separate evaluation, review and selection of capital projects, as well as the identification of revenue sources to be used for said projects. This process enables City management and City Council to evaluate the long term capital needs of the community and subsequently enhance the objective decision-making of selecting and financing projects. When developing the CIP, staff estimates and quantifies any additional operating expenditures that may result from a project.

Additional capital expenses, which are purchases, acquisition or construction of any item having a unit cost of \$5,000 or more with a useful life of at least one year, are also included in the budget on an as-needed basis. These items, which may be replacement of minor equipment or technology, do not rise to the threshold of inclusion in the CIP.

CAPITAL IMPROVEMENTS PLAN (CIP) POLICY

In accordance with the City Charter, each annual CIP includes a multi-year projection of revenues and expenditures. This format provides strategic perspective to each annual budget process and analyzes all anticipated capital expenditures by year to identify associated funding sources.

The CIP incorporates, in its projections of expenditures and funding sources, any amounts relating to previous year's appropriations that have yet to be expended. The first year of the five-year spending plan will be used as the basis for developing the subsequent year's annual budget. During the budget preparation process, programs and projects for the "current" fiscal year will be reevaluated, surpluses and cost over-runs estimated, and the results thereof included in the budget for the next fiscal year.

The Mayor and Council will formally authorize expenditure of City resources on the Capital Improvement Plan through adoption of the budget by ordinance each year.



ACCOUNTING POLICIES

FUND STRUCTURE

The City organizes its accounts on the basis of funds and account groups, each of which is considered a separate accounting entity. A fund is an independent fiscal and accounting entity with a self-balancing set of accounts. Fund accounting segregates funds according to their intended purpose and is used to aid management in demonstrating compliance with finance-related legal and contractual provisions. The minimum number of funds is maintained consistent with legal and managerial requirements.

The City of Seminole's annual budget includes only governmental type funds, which are used to account for the City's general government activities. Governmental fund types use the flow of current financial resources measurement focus and the modified accrual basis of accounting. Under the modified accrual basis of accounting, revenues are recognized when they are measurable and available; measurable means the amount of the transaction can be determined and available means collectible within the current period or soon enough thereafter to pay liabilities of the current period. The government considers revenues available if they are collected within 60 days after year-end.

Expenditures are recorded when the related fund liability is incurred with the exception of unmatured interest on general long-term debt, which is recognized when due, and certain compensated absences, claims, and judgments which are recognized when the obligations are expected to be liquidated with expendable, available financial resources.

BASIS OF ACCOUNTING

"Basis of Accounting" refers to when revenues and expenditures or expenses are recognized in the accounts and reported in the financial statements. The primary differences between the City of Seminole's basis of budgeting and the basis of accounting (using GAAP) are:

- 1.) Proceeds from the sale of capital assets are inflows of budgetary resources, not revenue for financial reporting purposes.
- 2.) Transfers to other funds are outflows of budgetary resources but are not expenditures for financial reporting purposes.

The modified accrual basis of accounting is followed by all Governmental Fund Types, Expendable Trust Funds and Agency Funds. Under the modified accrual basis, revenues are recognized in the accounting period when they become measurable and available. Revenues susceptible to accrual are utility charges for services and interest income. Expenditures other than unmatured interest on general long-term debt are recognized at the time liabilities are incurred, if measurable.

Pension Trust Funds are maintained on an accrual basis with revenues being recognized when earned and expenses recognized when incurred.



ACCOUNTING POLICIES

MEASUREMENT FOCUS

General and Special Revenue Funds are accounted for on a “spending” or “financial flow” measurement focus. Property taxes, franchise fees, utility taxes, sales and use taxes, licenses, and interest associated with the current fiscal period are all considered to be susceptible to accrual, and are recognized as revenues. All other revenue items are considered to be measurable and available only when cash is received. Expenses are booked when incurred. Accordingly, reported undesignated fund balances represent available and spendable resources.

Governmental Funds include the General Fund and Special Revenue Funds. The General Fund is the City’s primary operating fund which accounts for all financial resources of the general government, except those required to be accounted for in another fund. Special Revenue Funds account for revenue sources that are legally restricted to expenditure for specific purposes.

Pension Trust Funds are accounted for on a cost of services or “capital maintenance” measurement focus. Operating statements for Pension Trust Funds use an income determination measurement focus and, therefore, report increases (revenues) and decreases (expenses) in total economic net worth.

FY22 CITY OF SEMINOLE FUNDS

GOVERNMENTAL FUNDS

- General Fund

Special Revenue Funds

- Local Infrastructure Sales Tax Fund
- Special Events Fund
- Transportation Impact Fee Fund
- Grants Fund
- Capital Improvement (CIP) Fund
- Tree Mitigation Fund
- Library Fund*

FIDUCIARY FUNDS

(These funds are not budgeted)

- Fire Pension Fund*
- City Manager Pension Fund*
- Deferred Compensation Fund*
- City Retirement Fund*

* Funds not budgeted



FUND BALANCE POLICY

DEFINITIONS

Fund balance is the difference between fund assets and fund liabilities in a governmental or trust fund. The City of Seminole has only governmental and fiduciary funds in its account structure. For clarification, the definitions below provide context for the City's Fund Balance Policy.

Nonspendable Funds	Includes items that are not expected to be converted to cash such as inventory and prepaid items.
Restricted Funds	Funds that can only be spent for specific purposes stipulated by external resource providers such as creditors through bond covenants, grantors, contributors, or laws.
Committed Funds	Funds committed by formal action of the City Council for specific projects, reserves, or future obligations.
Assigned Funds	Funds assigned to be used by the City Council for a specific purpose, for example previously appropriated funds that have not yet been spent or encumbrances.
Unassigned Funds	Residual fund balance including all spendable funds not contained in the other classifications, only available in General Fund because special revenue and fiduciary funds have restrictions on use of funds.

POLICY

For the General Fund, a fund balance of three months of operating expenses or at least \$5,000,000, whichever is higher, has been established as a goal for use in case of economic downturns, unanticipated expenditures or unexpected events, such as natural disasters. The FY22 Proposed Budget ensures at least \$5,000,000 in unassigned General Fund balance is available at year-end.



DEBT POLICY

POLICY

- Long term borrowing will not be used to finance current operations or routine maintenance.
- The City will strive to maintain a high reliance on pay-as-you-go financing for its capital improvements.
- The City may borrow money, contract loans and issue bonds pursuant to the provisions of *Florida Statutes*, provided that:
 - Any one proposal to obligate the City for more than fifty (50) percent of the previous year's tax revenue shall be put to referendum (with the exception of revenue bonds for public health, safety or industrial development).
 - For purposes of this Section, tax revenue means taxes, license fees, permit revenues and intergovernmental revenues.
 - Total indebtedness shall not exceed ten (10) percent of the last certified assessed taxable value of the real property located in the City.

PERFORMANCE MEASURES

The City of Seminole currently has no outstanding debt.



PERSONNEL SUMMARY

FULL-TIME EQUIVALENTS (FTE) BY DEPARTMENT

Department	FY 2020 Budget	FY 2021 Adopted	FY 2022 Proposed	Position Change
City Council	3.5	3.5	3.5	0
City Manager	3	3	3	0
City Attorney	0	0	0	0
City Clerk	1	1	1	0
Community Development	6.625	6.625	6.625	0
Finance	5.125	4.125	4.125	0
Fire Rescue	86.5	86.5	87	0.5
Human Resources	0	0	0.5	0.5
Law Enforcement	0	0	0	0
Library	18.25	17.25	17.25	0
Recreation	18.5	18.5	18.5	0
Public Works	14	14	14.5	0.5
TOTAL FTE BY DEPARTMENT	156.5	154.5	156.0	1.5

PERSONNEL CHANGES BY DEPARTMENT

Change	FY 2020 Budget	FY 2021 Adopted	FY 2022 Proposed	FTE Impact
Converted one part-time Maintenance I (0.5 FTE) to a full-time Maintenance I (1.0 FTE)	0.5	0.5	1.0	0.5
Add Human Resources Analyst	0.0	0.0	1.0	1.0
Reallocate Human Resources Director between Fire Rescue and Human Resources	0.0	1.0	1.0	0.0
NET IMPACT OF PERSONNEL CHANGES				1.5



PERSONNEL ALLOCATION SUMMARY

POSITION LISTING

Full-Time Positions	Department	FY 2021	FY 2022	Position
		Budget	Proposed	Change
City Manager	City Manager	1	1	0
City Manager Secretary	City Manager	1	1	0
Public Policy Mgmt. Associate	City Manager	1	1	0
CITY MANAGER DEPARTMENT SUBTOTAL		3	3	0
City Clerk	City Clerk	1	1	0
CITY CLERK DEPARTMENT SUBTOTAL		1	1	0
Community Development Director	Community Development	1	1	0
Building & Code Adm. Official	Community Development	1	1	0
Building Inspector	Community Development	1	1	0
Permit/Licensing Tech.	Community Development	1	1	0
COMMUNITY DEVELOPMENT DEPARTMENT SUBTOTAL		4	4	0
Finance Director	Finance	1	1	0
Senior Accountant	Finance	1	1	0
IT/IS Manager	Finance	0.5	0.5	0
Information Tech. Specialist	Finance	0.5	0.5	0
FINANCE DEPARTMENT SUBTOTAL		3	3	0
Account Specialist III	Fire Rescue	1	1	0
Human Resource Director	Fire Rescue	1	0.75	-0.25
Human Resources Analyst	Fire Rescue	0	0.75	0.75
IT/IS Manager	Fire Rescue	0.5	0.5	0
Information Tech. Specialist	Fire Rescue	0.5	0.5	0
Public Works Foreman	Fire Rescue	0.5	0.5	0
Bldg. Maintenance II	Fire Rescue	0.5	0.5	0
Fire Chief	Fire Rescue	1	1	0
Asst. Fire Chief of EMS	Fire Rescue	1	1	0
Asst. Fire Chief- Ops. & Training	Fire Rescue	1	1	0
District Chief	Fire Rescue	3	3	0
District Chief of EMS	Fire Rescue	1	1	0
Lieutenant	Fire Rescue	18	18	0
FF/Paramedic	Fire Rescue	24	24	0
Firefighter/EMT	Fire Rescue	27	27	0
Fire Marshal	Fire Rescue	1	1	0
Communications Specialist	Fire Rescue	1	1	0
Maintenance Supervisor	Fire Rescue	1	1	0
Mechanic	Fire Rescue	1	1	0
Administrative Assistant II	Fire Rescue	1	1	0
FIRE RESCUE DEPARTMENT SUBTOTAL		85	85.5	0.5



PERSONNEL ALLOCATION SUMMARY

POSITION LISTING

Full-Time Positions	Department	FY 2021	FY 2022	Position
		Budget	Proposed	Change
Human Resources Director	Human Resources	0	0.25	0.25
Human Resources Analyst	Human Resources	0	0.25	0.25
HUMAN RESOURCES DEPARTMENT SUBTOTAL		0	0.5	0.5
Library Director	Library	1	1	0
Circulation Supervisor	Library	1	1	0
Librarian III	Library	2	2	0
Librarian II	Library	2	2	0
Librarian I	Library	2	2	0
Library Assistant III	Library	2	2	0
LIBRARY DEPARTMENT SUBTOTAL		10	10	0
Recreation Director	Recreation	1	1	0
Program Coordinator	Recreation	4	4	0
Administrative Assistant II	Recreation	1	1	0
Recreation Leader II	Recreation	2	2	0
Custodian	Recreation	2	2	0
RECREATION DEPARTMENT SUBTOTAL		10	10	0
Public Works Director	Public Works	1	1	0
Administrative Clerk	Public Works	1	1	0
Public Works Foreman	Public Works	2.5	2.5	0
Bldg. Maintenance II	Public Works	0.5	0.5	0
Parks Technician	Public Works	1	1	0
Street/Stormwtr. Technician	Public Works	1	1	0
Maintenance I	Public Works	2	3	1
Maintenance II	Public Works	4	4	0
PUBLIC WORKS SUBTOTAL		13	14	1
TOTAL FULL-TIME FTE		129	131	2



PERSONNEL ALLOCATION SUMMARY

POSITION LISTING

		FY 2021	FY 2022	Position
Part-Time Positions	Department	Budget	Proposed	Change
Mayor	City Council	0.5	0.5	0
Vice Mayor	City Council	0.5	0.5	0
Councilor	City Council	2.5	2.5	0
CITY COUNCIL SUBTOTAL		3.5	3.5	0
Permit/Licensing Tech.	Community Development	0.625	0.625	0
Planner	Community Development	0.5	0.5	0
Code Enforcement Officer	Community Development	1	1	0
Information Clerk	Community Development	0.5	0.5	0
COMMUNITY DEVELOPMENT SUBTOTAL		2.625	2.625	0
Account Specialist I	Finance	0.5	0.5	0
Information Clerk	Finance	0.625	0.625	0
FINANCE DEPARTMENT SUBTOTAL		1.125	1.125	0
Training Technician	Fire Rescue	0.5	0.5	0
Counter Clerk	Fire Rescue	0.5	0.5	0
EMS Technician	Fire Rescue	0.5	0.5	0
FIRE RESCUE SUBTOTAL		1.5	1.5	0
Librarian I	Library	0.5	0.5	0
Library Assistant II	Library	0.625	0.625	0
Library Assistant I	Library	5.125	5.125	0
Library Aide	Library	1	1	0
LIBRARY SUBTOTAL		7.25	7.25	0
Recreation Leader I	Recreation	6	6	0
Lifeguard/WSI/Pool staff	Recreation	2.5	2.5	0
RECREATION SUBTOTAL		8.5	8.5	0
Maintenance I	Public Works	1	0.5	-0.5
PUBLIC WORKS SUBTOTAL		1	0.5	-0.5
TOTAL PART-TIME FTE		25.5	25	-0.5
TOTAL FULL-TIME & PART-TIME FTE		154.5	156	1.5



BUDGET SUMMARY

ALL FUNDS: REVENUES

BY FUND	FY 2020 ACTUAL	FY 2021 BUDGET	FY 2021 YTD	FY 2022 PROPOSED	Budget % Chg	Budget \$ Chg
General	19,369,168	19,156,100	15,178,682	20,235,400	6%	1,079,300
Grants	7,413	532,000	475,618	132,000	-75%	(400,000)
Local Infra. Sales Tax	1,959,099	1,405,000	1,198,097	2,085,000	48%	680,000
Transp. Impact Fee	21,457	20,000	1,079	7,200	-64%	(12,800)
Special Events	16,881	56,700	51,195	90,600	60%	33,900
Tree Mitigation	89,377	7,500	-	25,000	233%	17,500
CIP	1,583,945	-	1,361,589	-	N/A	-
TOTAL REVENUES	\$ 23,047,340	\$ 21,177,300	\$ 18,266,260	\$ 22,575,200	7%	\$ 1,397,900

ALL FUNDS: EXPENSES

BY CATEGORY	FY 2020 ACTUAL	FY 2021 BUDGET	FY 2021 YTD	FY 2022 PROPOSED	Budget % Chg	Budget \$ Chg
Personnel	12,227,909	12,974,900	8,206,974	14,168,500	9%	1,193,600
Operating	5,073,059	6,315,600	3,802,680	6,286,600	0%	(29,000)
Capital	2,421,221	5,466,700	816,718	2,450,700	-55%	(3,016,000)
Other	50,332	161,000	42,056	138,300	-14%	(22,700)
Transfers Out	1,583,945	-	1,347,829	-	N/A	-
TOTAL EXPENSES	\$ 21,356,466	\$ 24,918,200	\$ 14,216,256	\$ 23,044,100	-8%	\$ (1,874,100)

BY DEPARTMENT	FY 2020 ACTUAL	FY 2021 BUDGET	FY 2021 YTD	FY 2022 PROPOSED	Budget % Chg	Budget \$ Chg
City Council	383,491	267,400	145,067	284,500	6%	17,100
City Manager	323,507	498,000	218,841	503,200	1%	5,200
City Attorney	48,340	57,100	26,698	57,100	0%	-
City Clerk	143,379	140,500	91,582	158,600	13%	18,100
Community Development	781,452	894,100	510,468	913,400	2%	19,300
Finance	607,824	757,000	639,719	549,600	-27%	(207,400)
Fire Rescue	10,821,993	10,589,700	6,706,366	11,730,500	11%	1,140,800
Human Resources	-	-	20,162	382,300	N/A	382,300
Law Enforcement	1,838,874	1,950,500	1,408,395	2,009,400	3%	58,900
Library	1,098,571	1,235,300	711,893	1,183,900	-4%	(51,400)
Recreation	1,441,567	2,560,900	777,635	1,727,000	-33%	(833,900)
Public Works	3,867,469	5,967,700	2,959,431	3,544,600	-41%	(2,423,100)
TOTAL EXPENSES	\$ 21,356,466	\$ 24,918,200	\$ 14,216,256	\$ 23,044,100	-8%	\$ (1,874,100)

GENERAL FUND					
LONG RANGE FUND PROJECTION					
	FY 2019	FY 2020	FY 2021	FY 2021	FY 2022
	ACTUAL	ACTUAL	BUDGET	ESTIMATED	BUDGET
BEGINNING FUND BALANCE	\$ 6,596,263	\$ 7,884,178	\$ 7,440,278	\$ 7,796,155	7,381,578
REVENUES					
Ad Valorem Taxes	3,494,421	3,771,940	4,054,900	4,054,900	4,248,100
Other Taxes	3,579,155	3,682,108	3,239,100	3,368,664	3,523,500
Licenses & Permits	605,568	510,573	325,000	370,000	350,000
Intergovernmental	2,945,448	2,380,782	2,049,300	2,099,300	2,230,600
Charges for Service	8,263,519	8,653,885	9,224,100	9,124,100	9,570,300
Fines	57,282	29,502	27,000	27,000	14,000
Miscellaneous	429,293	340,378	250,300	250,300	298,900
Transfers In	-	-	-	-	-
TOTAL REVENUES	\$ 19,374,686	\$ 19,369,168	\$ 19,169,700	\$ 19,294,264	20,235,400
EXPENDITURES					
Personnel	11,251,211	12,226,471	12,970,900	12,452,064	14,164,500
Operating	5,019,025	5,064,348	5,680,700	5,396,665	5,802,600
Capital	376,991	545,927	415,800	415,800	130,000
Other	238,591	36,500	161,000	161,000	138,300
Transfers Out	1,230,953	1,583,945	-	1,347,829	-
TOTAL EXPENDITURES	\$ 18,116,771	\$ 19,457,191	\$ 19,228,400	\$ 19,773,358	20,235,400
ENDING FUND BALANCE	\$ 7,884,178	\$ 7,796,155	\$ 7,381,578	\$ 7,317,061	7,381,578
Assigned/Committed/Restricted	(1,790,635)	(1,532,644)	(1,400,000)	(1,400,000)	(1,400,000)
UNASSIGNED BALANCE	\$ 6,093,543	\$ 6,263,511	\$ 5,981,578	\$ 5,917,061	5,981,578

GENERAL FUND REVENUE TREND

REVENUE SOURCE	FY 2018 Actual	FY 2019 Actual	FY 2020 Actual	FY 2021 Budget	FY 2022 Budget	% Chg
Ad Valorem Tax	3,122,278	3,488,210	3,767,857	4,053,900	4,247,100	
Ad Valorem Tax - Delinquent	44,625	6,210	4,083	1,000	1,000	
AD VALOREM TAXES	\$ 3,166,903	\$ 3,494,421	\$ 3,771,940	\$ 4,054,900	\$ 4,248,100	5%
Utility Tax-Elect	1,218,840	1,335,336	1,396,266	1,200,000	1,350,000	
Utility Tax-Gas	23,153	23,844	27,794	20,000	23,500	
Franchise Fee-Elect	684,754	1,565,418	1,535,112	1,390,100	1,500,000	
Franchise Fee-Gas	26,492	29,076	29,512	25,000	25,000	
Communications Services Tax	684,754	625,481	693,423	604,000	625,000	
OTHER TAXES	\$ 2,637,992	\$ 3,579,155	\$ 3,682,108	\$ 3,239,100	\$ 3,523,500	9%
Local Business Tax	169,542	172,158	171,136	150,000	150,000	
Building Permits	404,098	427,810	339,437	175,000	200,000	
Plan Review	8,274	5,600	-	-	-	
LICENSES & PERMITS	\$ 581,914	\$ 605,568	\$ 510,573	\$ 325,000	\$ 350,000	8%
Local Option Gas Tax	248,941	227,493	228,349	228,000	225,000	
FEMA- Federal reimbursement	-	494,090	14,179	-	-	
FEMA- State reimbursement	-	30,407	7,748	-	-	
State Revenue Sharing - Sales Tax	445,684	463,170	428,225	340,200	420,000	
County Revenue Sharing - Fuel Tax	139,203	142,436	126,614	110,000	130,000	
Mobile Home Licenses	6,106	6,228	5,639	6,000	6,000	
Alcoholic Bev Licenses	16,665	16,873	11,198	6,000	8,000	
State One Half Cent Sales Tax	1,197,041	1,224,721	1,175,516	1,079,600	1,157,100	
Edu. Reimbursement Fire	20,221	20,275	21,304	20,000	20,000	
Fuel Tax Refund	1,511	1,532	1,547	1,500	1,500	
Recycling Grant	11,350	11,618	13,593	13,000	13,000	
Library Co-op	213,592	225,170	246,473	245,000	250,000	
INTERGOVERNMENTAL	\$ 2,300,316	\$ 2,864,012	\$ 2,280,385	\$ 2,049,300	\$ 2,230,600	9%
Certs, Copies, Record Search	18,387	18,123	19,073	18,000	18,000	
Permit Surcharge Fee	1,445	1,288	1,109	900	900	
Trans. Impact Admn. Fee	15,914	6,391	1,787	1,000	-	
General Governmental Chg	445,309	453,571	476,937	517,300	517,300	
Election Filing Fees	643	922	415	400	400	
Board of Adjustment	2,750	4,000	250	1,000	1,000	
Lawn & Tree Service	10,880	10,880	10,880	7,900	7,900	
State Traffic Signal Maint	24,964	25,713	26,484	25,000	25,000	
Library SPC Staff Funding	61,950	60,297	55,910	53,600	52,600	
General Charges for Service Subtotal	582,242	581,184	592,845	625,100	623,100	0%

GENERAL FUND REVENUE TREND

REVENUE SOURCE	FY 2018 Actual	FY 2019 Actual	FY 2020 Actual	FY 2021 Budget	FY 2022 Budget	% Chg
Fire Education Reimb.	2,880	2,953	3,206	3,300	3,000	
Fire Protection- County	4,461,873	4,552,225	4,875,693	5,077,800	5,240,400	
Fire Contract - Bay Pines	100,783	107,369	107,956	112,100	115,900	
CME & MB Review Reimb.	30,870	28,829	49,723	25,000	15,000	
Fire Contract - Beach Contracts	246,211	251,629	252,634	262,200	271,200	
Emergency Med. Service Fees	2,284,373	2,352,901	2,551,549	2,628,200	2,848,700	
HazMat Training Reimb.	27,054	14,295	11,589	35,000	25,000	
HazMat Physical Reimb.	7,600	7,600	7,600	7,600	7,600	
Fire Water Rescue Funding	5,000	5,000	5,000	5,000	5,000	
Fire/EMS Fees Subtotal	7,166,644	7,322,800	7,864,950	8,156,200	8,531,800	5%
Recreation- Memberships	105,307	90,422	54,751	70,000	65,000	
Rec. Classes- Contracted	57,602	58,163	30,029	90,000	85,000	
Camp Fees- Summer	215,478	201,662	142,039	190,000	187,000	
Camps Fees-Spring & Winter Break	6,565	9,923	14,008	9,000	10,000	
Rec. Classes- Staff Instructed	36,571	42,861	22,944	26,000	15,000	
Pool Facility Fees	16,097	13,813	9,095	17,000	9,000	
Pool- Staff Instructed	-	-	6,184	-	8,400	
Athletic Programs	17,661	19,905	13,666	40,000	33,000	
Athletics- Staff Instructed	-	-	-	-	3,000	
Senior Adult Luncheon	-	-	472	800	-	
Recreation Charges for Service Subtotal	455,281	436,749	293,188	442,800	415,400	-6%
CHARGES FOR SERVICE	\$ 8,204,167	\$ 8,340,734	\$ 8,750,983	\$ 9,224,100	\$ 9,570,300	4%
Fines & Forfeitures	27,511	21,137	17,012	10,000	10,000	
Library Fines	22,713	19,713	7,927	15,000	2,000	
Liens & Assessments	2,059	16,211	4,562	2,000	2,000	
FINES & FORFEITURES	\$ 52,283	\$ 57,062	\$ 29,501	\$ 27,000	\$ 14,000	-48%
Interest	120,729	213,786	193,831	90,000	175,000	
Rental Income	93,085	83,938	48,178	77,600	70,000	
Insurance Proceeds	81,207	34,013	10,324	2,000	2,000	
Sale of Fixed Assets - Fire	1,804	30,000	894	1,000	1,000	
Sale of Fixed Assets - City	-	4,903	22,056	2,500	100	
Refund Prior Year	35,740	32,168	-	13,600	-	
Fleet Maintenance Contractual	28,485	4,221	3,296	5,000	1,000	
EMS Overhead for PY	-	-	22,844	25,500	26,200	
Miscellaneous Income	59,858	30,485	42,254	33,100	23,600	
MISCELLANEOUS REVENUE	\$ 420,908	\$ 433,513	\$ 343,677	\$ 250,300	\$ 298,900	19%
TOTAL GENERAL FUND REVENUES	\$ 17,364,484	\$ 19,374,464	\$ 19,369,168	\$ 19,169,700	\$ 20,235,400	6%

GENERAL FUND EXPENDITURE TREND

EXPENSE ACCOUNT	FY 2020 Actual	FY 2021 Budget	FY 2021 YTD	FY 2022 Proposed	% Chg
Salaries- Regular	7,262,004	8,020,900	5,245,837	8,514,200	6%
Salaries- Seasonal	94,940	128,500	26,312	145,100	13%
Salaries- Part Time	484875.32	538,900	380,622	580,100	8%
Salaries- Overtime	411,263	185,500	391,737	190,700	3%
Special Pay/Allowances	168,731	183,700	131,978	179,900	-2%
FICA	618857.47	638,600	454,523	650,600	2%
Retirement	1,738,533	1,439,600	847,404	1,987,200	38%
Health Insurance	1274927.77	1,618,200	1,010,292	1,645,800	2%
L/T Disability	14477.87	18,400	10,996	18,300	-1%
Workers' Compensation	157862	195,100	168,692	235,600	21%
Unemployment Compensation	-	3,500	8,921	17,000	386%
PERSONNEL	\$ 12,226,471	\$ 12,970,900	\$ 8,677,314	\$ 14,164,500	9%
Professional Services	223,005	291,800	142,321	313,600	7%
Contractual Services	2,303,403	2,548,600	1,740,818	2,607,900	2%
Allocated Costs	378,961	419,200	279,467	419,200	0%
Travel/Per Diem	17,527	66,800	5,617	69,350	4%
Telephone	83,114	87,300	62,452	85,600	-2%
Postage/UPS	9,122	17,700	5,831	17,500	-1%
Electric	492,069	561,600	357,114	561,100	0%
Stormwater	1,605	1,600	1,820	2,000	25%
Water/Sewer	32,775	39,600	21,741	39,600	0%
Natural Gas/Propane	5,883	7,800	4,779	7,900	1%
Rental/Lease	114,419	123,600	81,365	134,600	9%
Insurance	170,310	193,100	175,426	201,000	4%
Repair/Maintenance	346,569	408,600	248,438	413,800	1%
Printing	12,707	22,400	7,978	22,100	-1%
Promotional Activities	25,662	66,400	15,019	46,700	-30%
Other Current Charges	28,108	31,900	31,353	47,600	49%
Office Supplies	29,226	41,100	15,128	38,700	-6%
Operating Supplies	553,462	535,700	312,065	558,950	4%
Road Materials	47,611	100,000	28,535	100,000	0%
Pubs, Subs, Mbrships	13,820	35,800	8,826	15,400	-57%
Training/Education	80,381	80,100	46,552	100,000	25%
OPERATING	\$ 4,969,740	\$ 5,680,700	\$ 3,592,645	\$ 5,802,600	2%
Capital Buildings	161,103	-	-	-	N/A
Capital Improvements	-	-	-	-	N/A
Capital Equipment	346,868	289,800	232,081	15,000	-95%
Construction in Progress	-	-	-	-	N/A
Library Materials	80,777	126,000	80,354	115,000	-9%
CAPITAL	\$ 588,748	\$ 415,800	\$ 312,435	\$ 130,000	-69%
Interfund Transfers	1,583,945	-	1,347,829	-	N/A
Aid to Organizations	36,500	40,500	26,500	38,300	-5%
Contingency	-	120,500	-	100,000	-17%
FEMA Expenses	13,831	-	15,556	-	N/A
OTHER	\$ 1,634,276	\$ 161,000	\$ 1,389,885	\$ 138,300	-14%
TOTAL GENERAL FUND EXPENDITURES	\$ 19,419,235	\$ 19,228,400	\$ 13,972,279	\$ 20,235,400	5%

SPECIAL EVENTS FUND					
LONG RANGE FUND PROJECTION					
	FY 2019	FY 2020	FY 2021	FY 2021	FY 2022
	ACTUAL	ACTUAL	BUDGET	ESTIMATED	BUDGET
BEGINNING FUND BALANCE	\$ 91,058	\$ 82,499	\$ 55,399	\$ 53,666	31,766
REVENUES					
Ad Valorem Taxes	-	-	-	-	-
Other Taxes	-	-	-	-	-
Licenses & Permits	-	-	-	-	-
Intergovernmental	-	-	-	-	-
Charges for Service	-	-	56,700	56,700	90,600
Fines	-	-	-	-	-
Miscellaneous	72,823	16,881	-	-	-
Transfers In	-	-	-	-	-
TOTAL REVENUES	\$ 72,823	\$ 16,881	\$ 56,700	\$ 56,700	90,600
EXPENDITURES					
Personnel	6,944	1,438	4,000	4,000	4,000
Operating	74,438	44,276	74,600	74,600	79,200
Capital	-	-	-	-	-
Other	-	-	-	-	-
Transfers Out	-	-	-	-	-
TOTAL EXPENDITURES	\$ 81,382	\$ 45,714	\$ 78,600	\$ 78,600	83,200
ENDING FUND BALANCE	\$ 82,499	\$ 53,666	\$ 33,499	\$ 31,766	39,166

CAPITAL IMPROVEMENT & REPLACEMENT (CIP) FUND					
LONG RANGE FUND PROJECTION					
	FY 2019	FY 2020	FY 2021	FY 2021	FY 2022
	ACTUAL	ACTUAL	BUDGET	ESTIMATED	BUDGET
BEGINNING FUND BALANCE	\$ 3,559,359	\$ 2,339,664	\$ 2,983,821	\$ 2,667,660	2,416,589
REVENUES					
					442,200
Transfers In	1,230,953	1,583,945	-	1,347,829	750,000
TOTAL REVENUES	\$ 1,230,953	\$ 1,583,945	\$ -	\$ 1,647,829	1,192,200
EXPENDITURES					
Personnel	-	-	-	-	-
Operating	11,794	50,446	635,600	635,600	322,800
Capital	2,438,854	1,205,503	1,263,300	1,263,300	936,300
TOTAL EXPENDITURES	\$ 2,450,648	\$ 1,255,949	\$ 1,898,900	\$ 1,898,900	1,259,100
ENDING FUND BALANCE	\$ 2,339,664	\$ 2,667,660	\$ 1,084,921	\$ 2,416,589	\$ 2,349,689
PROJECTS					FY 2022 PROJECTION
Drainage Improvements					200,000
Pavement Mgmt. Plan					157,300
Aquatic Ctr. Shade Umbrellas					25,000
HVAC Replacements					7,000
Rec Ctr. Fire Panel Replacement					11,000
Fitness Ctr Equipmt. Replacements					13,500
Fleet Replacements					55,000
Fire Hose Replacement					15,500
Fire Fleet Replacements					640,800
Fire HVAC Replacement					25,000
Fire Station 29 Bay Doors					90,000
Fire Station Int & Ext Paint					19,000
TOTAL PROJECTS					1,259,100

TREE MITIGATION FUND					
LONG RANGE FUND PROJECTION					
	FY 2019	FY 2020	FY 2021	FY 2021	FY 2022
	ACTUAL	ACTUAL	BUDGET	ESTIMATED	BUDGET
BEGINNING FUND BALANCE	\$ 149,823	\$ 148,973	\$ 237,373	\$ 237,515	73
REVENUES					
Ad Valorem Taxes	-	-	-	-	-
Other Taxes	-	-	-	-	-
Licenses & Permits	-	-	-	-	-
Intergovernmental	-	-	-	-	-
Charges for Service	-	-	-	-	-
Fines	-	-	-	-	-
Miscellaneous	-	89,377	7,500	7,500	25,000
Transfers In	-	-	-	-	-
TOTAL REVENUES	\$ -	\$ 89,377	\$ 7,500	\$ 7,500	50,000
EXPENDITURES					
Personnel	-	-	-	-	-
Operating	850	835	244,800	244,800	50,000
Capital	-	-	-	-	-
Other	-	-	-	-	-
Transfers Out	-	-	-	-	-
TOTAL EXPENDITURES	\$ 850	\$ 835	\$ 244,800	\$ 244,800	50,000
ENDING FUND BALANCE	\$ 148,973	\$ 237,515	\$ 73	\$ 215	73

TRANSPORTATION IMPACT FUND PROJECTION					
LONG RANGE FUND PROJECTION					
	FY 2019	FY 2020	FY 2021	FY 2021	FY 2022
	ACTUAL	ACTUAL	BUDGET	ESTIMATED	BUDGET
BEGINNING FUND BALANCE	\$ 609,087	\$ 630,682	\$ 670,682	\$ 646,301	61,701
REVENUES					
Ad Valorem Taxes	-	-	-	-	-
Other Taxes	-	-	-	-	-
Licenses & Permits	-	-	-	-	-
Intergovernmental	-	-	-	-	-
Charges for Service	-	-	-	-	-
Fines	-	-	-	-	-
Miscellaneous	76,818	21,457	20,000	20,000	7,200
Transfers In	-	-	-	-	-
TOTAL REVENUES	\$ 76,818	\$ 21,457	\$ 20,000	\$ 20,000	7,200
EXPENDITURES					
Personnel	-	-	-	-	-
Operating	29,777	-	-	-	-
Capital	25,446	5,838	604,600	604,600	-
Other	-	-	-	-	-
Transfers Out	-	-	-	-	-
TOTAL EXPENDITURES	\$ 55,223	\$ 5,838	\$ 604,600	\$ 604,600	-
ENDING FUND BALANCE	\$ 630,682	\$ 646,301	\$ 86,082	\$ 61,701	\$ 68,901

GRANTS FUND					
LONG RANGE FUND PROJECTION					
	FY 2019	FY 2020	FY 2021	FY 2021	FY 2022
	ACTUAL	ACTUAL	BUDGET	ESTIMATED	BUDGET
BEGINNING FUND BALANCE	\$ 247,566	\$ 247,697	\$ (208,700)	\$ 106,564	248,864
REVENUES					
Ad Valorem Taxes	-	-	-	-	-
Other Taxes	-	-	-	-	-
Licenses & Permits	-	-	-	-	-
Intergovernmental	101,000	-	1,026,700	719,000	125,000
Charges for Service	-	-	-	-	-
Fines	-	-	-	-	-
Miscellaneous	6,000	7,413	7,000	7,000	7,000
Transfers In	-	-	-	-	-
TOTAL REVENUES	\$ 107,000	\$ 7,413	\$ 1,033,700	\$ 726,000	132,000
EXPENDITURES					
Personnel	-	-	-	-	-
Operating	6,869	7,413	56,200	56,200	7,000
Capital	100,000	141,133	527,500	527,500	125,000
Other	-	-	-	-	-
TOTAL EXPENDITURES	\$ 106,869	\$ 148,546	\$ 583,700	\$ 583,700	132,000
ENDING FUND BALANCE	\$ 247,697	\$ 106,564	\$ 241,300	\$ 248,864	248,864

LOCAL INFRA. SALES TAX / PENNY FUND					
LONG RANGE FUND PROJECTION					
	FY 2019	FY 2020	FY 2021	FY 2021	FY 2022
	ACTUAL	ACTUAL	BUDGET	ESTIMATED	BUDGET
BEGINNING FUND BALANCE	\$ 5,555,199	\$ 5,852,970	\$ 6,506,970	\$ 7,369,505	6,409,405
REVENUES					
Ad Valorem Taxes	-	-	-	-	-
Other Taxes (Penny 3)	1,972,451	1,954,561	-	-	-
Other Taxes (Penny 4)	-	-	1,400,000	1,400,000	2,075,000
Licenses & Permits	-	-	-	-	-
Intergovernmental	-	-	-	-	-
Charges for Service	-	-	-	-	-
Fines	-	-	-	-	-
Miscellaneous	11,434	4,538	5,000	5,000	10,000
Transfers In	-	-	-	-	-
TOTAL REVENUES	\$ 1,983,885	\$ 1,959,099	\$ 1,405,000	\$ 1,405,000	2,085,000
EXPENDITURES					
Operating	628	523	-	-	-
Capital	740,554	442,041	3,365,100	2,365,100	1,284,400
Other	944,932	-	-	-	-
TOTAL EXPENDITURES	\$ 1,686,114	\$ 442,564	\$ 3,365,100	\$ 2,365,100	1,284,400
ENDING FUND BALANCE	\$ 5,852,970	\$ 7,369,505	\$ 4,546,870	\$ 6,409,405	7,210,005
PROJECTS					FY 2022
					PROJECTION
City Hall Expansion & Renovation					200,000
Repetto Property Improvements					75,000
Monument Signs					165,000
Blossom Lk Pk Redevelopment					80,000
Pavement Management					379,400
Master Drianage Plan Update					125,000
Recreation Master Plan					110,000
Fire Station 129: Bay Pines					150,000
TOTAL					1,284,400



CITY COUNCIL

Budgetary Highlights

The City Council's budget is proposed to increase 6% in FY22. Personnel costs will decrease \$1,800 or 1% due to changes in health insurance elections. Operating expenses are proposed to decrease \$3,900 or 5%. Major changes in the operating budget include the elimination of a one-time \$20,000 budget in promotional activities for the 50th Anniversary in FY21. This is offset by one-time new expenses in FY22 which include \$10,000 in professional services for Strategic Planning consulting and the replacement of the HVAC unit in the Council Chambers Control Room (\$7,000), and insurance costs associated with the City's pool vehicles. Capital outlay planned for FY22 includes the replacement of a City pool vehicle, budgeted at \$25,000. Aid to organizations has decreased \$2,200 due to the removal of overtime costs associated with the Chamber of Commerce's Holiday Parade, which has been discontinued.

Budget Summary

BY EXPENSE CATEGORY	FY 2020 Actual	FY 2021 Budget	FY 2021 Year-to-Date	FY 2022 Proposed	Budget % Chg
Personnel	136,913	143,800	94,999	142,000	-1%
Operating	32,776	83,100	23,569	79,200	-5%
Capital	177,303	-	-	25,000	N/A
Other	36,500	40,500	26,500	38,300	-5%
Total	383,492	267,400	145,068	284,500	6%

BY FUND	FY 2020 Actual	FY 2021 Budget	FY 2021 Year-to-Date	FY 2022 Proposed	Budget % Chg
General Fund	216,189	267,400	145,068	243,700	-9%
CIP Fund	167,303	-	-	25,000	N/A
Total	383,492	267,400	145,068	268,700	0%

Staffing

Shown in Full-time Equivalents (FTE)

	FY 2020 Budget	FY 2021 Budget	FY 2022 Proposed	Position Change
Part-Time				
Mayor	0.5	0.5	0.5	0
Vice Mayor	0.5	0.5	0.5	0
Councilor	0.5	0.5	0.5	0
Councilor	0.5	0.5	0.5	0
Councilor	0.5	0.5	0.5	0
Councilor	0.5	0.5	0.5	0
Councilor	0.5	0.5	0.5	0
TOTAL FTE	3.5	3.5	3.5	0

CITY COUNCIL

Account	Itemization	2019-2020 Actual	2020-2021 Budget	2020-2021 YTD	2021-2022 Budget	\$ Increase / (Decrease)	% Increase / (Decrease)
01-0511 -1200	SALARIES - REGULAR	\$ 60,662	\$ 60,200	\$ 41,297	\$ 60,200	\$ -	0%
01-0511 -2100	FICA	\$ 3,594	\$ 4,800	\$ 2,548	\$ 4,600	\$ (200)	-4%
01-0511 -2210	FRS	\$ 29,041	\$ 29,500	\$ 19,744	\$ 30,300	\$ 800	3%
01-0511 -2310	HEALTH INSURANCE	\$ 43,561	\$ 49,200	\$ 31,361	\$ 46,500	\$ (2,700)	-5%
01-0511 -2400	WORKERS' COMPENSATION	\$ 55	\$ 100	\$ 49	\$ 400	\$ 300	300%
PERSONNEL SUBTOTAL		\$ 136,913	\$ 143,800	\$ 94,999	\$ 142,000	\$ (1,800)	-1%
Cost							
01-0511 -3190	PROF. SVCS - OTHER						
	Strategic Planning consultant	\$ 10,000					
	Photographer	\$ 300					
		\$ 300	\$ 300	\$ -	\$ 10,300	\$ 10,000	3333%
01-0511 -3490	CONTRACT SVC - OTHER	\$ 81	\$ -	\$ 222	\$ 1,000	\$ 1,000	N/A
01-0511 -4007	MATTHEWS - DISCRETIONARY	\$ 536	\$ -	\$ -	\$ -	\$ -	N/A
01-0511 -4014	BARNHORN - DISCRETIONARY						
	Travel, Hotel, Per Diem, Discretionary	\$ 4,500					
		\$ 478	\$ 4,500	\$ 574	\$ 4,500	\$ -	0%
01-0511 -4015	QUINN - DISCRETIONARY	\$ 905	\$ 150	\$ 150	\$ -	\$ (150)	-100%
01-0511 -4018	MAYOR WATERS - DISCRETIONARY						
	Travel, Hotel, Per Diem, Discretionary	\$ 4,500					
		\$ 528	\$ 4,500	\$ 15	\$ 4,500	\$ -	0%
01-0511 -4019	BURKE - DISCRETIONARY						
	Travel, Hotel, Per Diem, Discretionary	\$ 4,500					
		\$ 65	\$ 4,500	\$ 231	\$ 4,500	\$ -	0%
01-0511 -4020	EDELMAN - DISCRETIONARY						
	Travel, Hotel, Per Diem, Discretionary	\$ 4,500					
		\$ 315	\$ 4,500	\$ 65	\$ 4,500	\$ -	0%
01-0511 -4022	SPRINGER - DISCRETIONARY						
	Travel, Hotel, Per Diem, Discretionary	\$ 4,500					
		\$ 1,974	\$ 4,500	\$ 215	\$ 4,500	\$ -	0%
01-0511 -4023	OLLIVER - DISCRETIONARY						
	Travel, Hotel, Per Diem, Discretionary	\$ 4,500					
		\$ 1,404	\$ 4,500	\$ 126	\$ 4,500	\$ -	0%
01-0511 -4024	CHRISTY- DISCRETIONARY						
	Travel, Hotel, Per Diem, Discretionary	\$ 4,500					
		\$ -	\$ 4,350	\$ 791	\$ 4,500	\$ 150	3%
01-0511 -4110	COMMUNICATIONS						
	Spectrum, Frontier, Verizon	\$ 300					
		\$ 472	\$ 300	\$ 1	\$ 300	\$ -	0%
13-0511-4110	COMMUNICATIONS						
	COVID-FDLE Grant (Ipad cell svc)	\$ -	\$ -	\$ 1,525	\$ -	\$ -	N/A
01-0511 -4120	POSTAGE/UPS	\$ 314	\$ 400	\$ 27	\$ 400	\$ -	0%

CITY COUNCIL

Account	Itemization	Cost	2019-2020 Actual	2020-2021 Budget	2020-2021 YTD	2021-2022 Budget	\$ Increase / (Decrease)	% Increase / (Decrease)
01-0511 -4520	INSURANCE - VEHICLES							
	FY22 Vehicle Insurance (pool)	\$ 800	\$ -	\$ -	\$ -	\$ 800	\$ 800	N/A
35-0511 -4690	REPAIR & MAINTENANCE							
	CIP: HVAC 50% Chambers Control Rm	\$ 7,000	\$ -	\$ -	\$ -	\$ 7,000	\$ 7,000	N/A
01-0511 -4800	PROMOTIONAL ACTIVITIES							
	50th Anniversary (\$6,700 spent FY20)	\$ 20,000						
	Remove 50th Anniversary *one-time	\$ (20,000)						
	Citizens Academy	\$ 3,000						
	FLC League of Cities Ad	\$ 800						
	Flowers/Condolences	\$ 500						
	Holiday Volunteer Recognition Dinner	\$ 8,000						
	Parade Float Rental	\$ 2,800						
	Suncoast League of Cities	\$ 400						
			\$ 15,114	\$ 35,500	\$ 12,663	\$ 15,500	\$ (20,000)	-56%
01-0511 -5110	OFFICE SUPPLIES							
	Nameplates, Plaques, Paper, etc.	\$ 1,500	\$ 943	\$ 1,500	\$ 428	\$ 1,500	\$ -	0%
01-0511 -5240	FUEL							
	FY22 Fuel (pool vehicles)	\$ 600	\$ -	\$ -	\$ -	\$ 600	\$ 600	N/A
01-0511 -5290	OPERATING SUPPLIES - GENERAL							
	FY22 computer replacement	\$ 1,100						
	FY22 Email Firewall/Barracuda (8%)	\$ 200						
	Supplies	\$ 1,500						
			\$ 1,993	\$ 6,100	\$ 960	\$ 2,800	\$ (3,300)	-54%
01-0511 -5430	DUES/MEMBERSHIPS							
	FL League of Cities	\$ 2,500						
	FL Mayor's Council	\$ 400						
	National League of Cities	\$ 1,600						
	Pinellas County Mayor's Council	\$ 500						
	Suncoast League of Cities	\$ 500						
	Tampa Bay Regional Planning Council	\$ 2,000						
			\$ 7,355	\$ 7,500	\$ 5,576	\$ 7,500	\$ -	0%
OPERATING SUBTOTAL			\$ 32,776	\$ 83,100	\$ 23,569	\$ 79,200	\$ (3,900)	-5%
35-0511 -6400	CAPITAL OUTLAY-EQUIPMENT		\$ 167,303	\$ -	\$ -	\$ -	\$ -	N/A
35-0511-6952	VEHICLE REPLACEMENT							
	CIP: Fleet Replacement (#950 Pool)	\$ 25,000	\$ -	\$ -	\$ -	\$ 25,000	\$ 25,000	N/A
CAPITAL SUBTOTAL			\$ 167,303	\$ -	\$ -	\$ 25,000	\$ 25,000	N/A
01-0511 -6911	INTERFUND TSF/LEGISLATIVE		\$ 10,000	\$ -	\$ -	\$ -	\$ -	N/A

CITY COUNCIL

Account	Itemization	Cost	2019-2020 Actual	2020-2021 Budget	2020-2021 YTD	2021-2022 Budget	\$ Increase / (Decrease)	% Increase / (Decrease)
01-0511 -8200	AID TO PRIVATE ORGANIZATIONS							
	211 Tampa Bay	\$ 500						
	Aldersgate Interfaith Food Pantry	\$ 1,000						
	Bauder Elementary	\$ 500						
	Catholic Charities for Pinellas HOPE	\$ 2,500						
	Ch. of Commerce: Dues, Sponsorships	\$ 20,000						
	Keep Pinellas Beautiful	\$ 500						
	L.I.F.T.	\$ 500						
	Miscellaneous	\$ 1,300						
	Neighborly Senior Services	\$ 3,000						
	Oakhurst Elementary	\$ 500						
	Orange Grove Elementary	\$ 500						
	Overtime for Chamber Holiday Parade	\$ 2,200						
	Remove OT for Chamber holiday parad	\$ (2,200)						
	Pinellas Safe Harbor	\$ 2,500						
	Seminole Elementary	\$ 500						
	Seminole Historical Society Museum	\$ 1,000						
	Seminole Youth Athletic Association	\$ 1,000						
	SPC Business Plan & Elevator Pitch	\$ 1,000						
	SPCA	\$ 1,000						
	Starkey Elementary	\$ 500						
			\$ 36,500	\$ 40,500	\$ 26,500	\$ 38,300	\$ (2,200)	-5%
	OTHER SUBTOTAL		\$ 46,500	\$ 40,500	\$ 26,500	\$ 38,300	\$ (2,200)	-5%
	CITY COUNCIL TOTAL BUDGET		\$ 383,492	\$ 267,400	\$ 145,067	\$ 284,500	\$ 17,100	6%



CITY MANAGER

Budgetary Highlights

The City Manager's budget is proposed to increase 3% or \$13,800 over the prior year's level. Personnel costs, budgeted to increase \$22,800 or 6%, reflect merit increases of up to 4%, FRS rates as adopted 7/1/21, and health and dental insurance increases. The operating budget, proposed to increase \$11,500 or 66%, reflects \$11,700 in community newsletter costs that had previously been budgeted in the Finance Department's Administration Division but have been moved to better reflect departmental activities. It is important to note there is no net increase in the City budget for these costs. Net of this change, the City Manager's budget would have decreased by \$200.

Budget Summary

BY EXPENSE CATEGORY	FY 2020 Actual	FY 2021 Budget	FY 2021 Year-to-Date	FY 2022 Proposed	Budget % Chg
Personnel	313,966	351,500	208,112	374,300	6%
Operating	9,541	17,400	10,729	28,900	66%
Capital	-	-	-	-	N/A
Other	-	120,500	-	100,000	-17%
Total	323,507	489,400	218,841	503,200	3%

BY FUND	FY 2020 Budget	FY 2021 Budget	FY 2021 Year-to-Date	FY 2022 Proposed	% Chg
General Fund	323,507	489,400	218,841	503,200	3%
Transp. Impact	-	-	-	-	N/A
Fee Fund	-	-	-	-	N/A
Local Infra.	-	-	-	-	N/A
Sales Tax Fund	-	-	-	-	N/A
Total	323,507	489,400	218,841	503,200	3%

Staffing

Shown in Full-time Equivalent (FTE)

	FY 2020 Budget	FY 2021 Budget	FY 2022 Proposed	Position Change
Full-Time				
City Manager	1	1	1	0
Secretary to City Manager	1	1	1	0
Public Policy Associate	1	1	1	0
TOTAL FTE	3	3	3	0

CITY MANAGER

Account	Itemization	2019-2020 Actual	2020-2021 Budget	2020-2021 YTD	2021-2022 Budget	\$ Increase / (Decrease)	% Increase / (Decrease)
01-0512-1200	SALARIES - REGULAR	\$ 207,348	\$ 231,200	\$ 136,214	\$ 241,100	\$ 9,900	4%
01-0512-1503	EDUC/SPECIAL PAY	\$ 2,640	\$ 1,400	\$ 1,320	\$ 1,400	\$ -	0%
01-0512-1509	CELL PHONE ALLOWANCE	\$ 600	\$ 500	\$ 400	\$ 600	\$ 100	20%
01-0512-1510	VEHICLE ALLOWANCE	\$ 6,000	\$ 6,000	\$ 4,000	\$ 6,000	\$ -	0%
01-0512-2100	FICA	\$ 15,576	\$ 18,300	\$ 9,577	\$ 19,100	\$ 800	4%
01-0512 -2210	FRS	\$ 44,708	\$ 48,200	\$ 32,264	\$ 57,500	\$ 9,300	19%
01-0512-2220	ICMA	\$ 7,648	\$ 7,800	\$ 5,356	\$ 8,500	\$ 700	9%
01-0512 -2310	HEALTH/LIFE INSURANCE	\$ 28,882	\$ 37,100	\$ 18,579	\$ 39,100	\$ 2,000	5%
01-0512 -2320	L/T DISABILITY INSURANCE	\$ 382	\$ 600	\$ 243	\$ 600	\$ -	0%
01-0512 -2400	WORKERS' COMPENSATION	\$ 182	\$ 400	\$ 160	\$ 400	\$ -	0%
PERSONNEL SUBTOTAL		\$ 313,966	\$ 351,500	\$ 208,112	\$ 374,300	\$ 22,800	6%
		Cost					
01-0512 -4000	TRAVEL/PER DIEM						
	Chamber of Commerce Activities	\$ 250					
	FCCMA Annual Conference	\$ 600					
	FLC Committee Mtgs. & Conf.	\$ 750					
	ICMA Annual Conference	\$ 2,500					
	Pinellas County City Manager Meetings	\$ 400					
	SCRAM/Miscellaneous Luncheons	\$ 500					
	Specialized Training/Conferences	\$ 1,000					
		\$ 2,481	\$ 5,200	\$ 407	\$ 6,000	\$ 800	15%
01-0512 -4110	COMMUNICATIONS	\$ 2,704	\$ 3,000	\$ 1,937	\$ 3,000	\$ -	0%
01-0512 -4120	POSTAGE/UPS						
	Community Newsletters (IT/Admin)	\$ 5,400					
	Historical Level	\$ 100					
		\$ 12	\$ 100	\$ 5	\$ 5,500	\$ 5,400	5400%
01-0512 -4610	MAINTENANCE - COPIER	\$ 385	\$ 400	\$ 547	\$ 800	\$ 400	100%
01-0512 -4700	PRINTING						
	Community Newsletters (IT/Admin)	\$ 6,000					
		\$ -	\$ 100	\$ -	\$ 6,000	\$ 5,900	5900%
01-0512 -5110	OFFICE SUPPLIES						
	Copier Supplies	\$ 500					
	Office Supplies	\$ 700					
		\$ 1,016	\$ 1,200	\$ 508	\$ 1,200	\$ -	0%
01-0512 -5290	OPERATING SUPPLIES - GENERAL						
	Computer Supplies	\$ 500					
	FY22 Email Firewall/Barracuda (8%)	\$ 200					
	Misc Supplies	\$ 300					
	USPS Bulk Mail Permit (IT/Adm)	\$ 300					
		\$ 828	\$ 2,200	\$ 1,816	\$ 1,300	\$ (900)	-41%
01-0512 -5410	BOOKS/PUBLICATIONS	\$ -	\$ 300	\$ -	\$ 300	\$ -	0%
01-0512 -5430	DUES/MEMBERSHIPS						
	FCCMA- City Manager	\$ 500					
	ICMA	\$ 1,300					
	Miscellaneous	\$ 200					
		\$ 1,651	\$ 2,100	\$ 1,871	\$ 2,000	\$ (100)	-5%

CITY MANAGER

Account	Itemization	2019-2020 Actual	2020-2021 Budget	2020-2021 YTD	2021-2022 Budget	\$ Increase / (Decrease)	% Increase / (Decrease)
Cost							
01-0512 -5440	CONFERENCES/TRAINING/EDUCATION						
	FCCMA Annual Conference	\$ 450					
	ICMA Annual Conference	\$ 850					
	Miscellaneous Training	\$ 500					
	Specialized Training/Conferences	\$ 1,000					
		\$ 75	\$ 2,800	\$ 936	\$ 2,800	\$ -	0%
11-0512-5290	OPERATING SUPPLIES/FEES	\$ -	\$ -	\$ -	\$ -	\$ -	N/A
21-0512-5290	OPERATING SUPPLIES-GENERAL	\$ -	\$ -	\$ -	\$ -	\$ -	N/A
01-0512 -5490	TUITION REIMBURSEMENT	\$ 389	\$ -	\$ 2,645	\$ -	\$ -	N/A
13-0512-4110	COMMUNICATIONS	\$ -	\$ -	\$ 57	\$ -	\$ -	N/A
	OPERATING SUBTOTAL	\$ 9,541	\$ 17,400	\$ 10,729	\$ 28,900	\$ 11,500	66%
01-0512 -9900	CONTINGENCY ACCT	\$ -	\$ 120,500	\$ -	\$ 100,000	\$ (20,500)	-17%
	City Manager Contingency	\$ 100,000					
	OTHER SUBTOTAL	\$0	\$120,500	\$0	\$100,000	\$20,500	17%
	CITY MANAGER TOTAL BUDGET	\$ 323,507	\$ 489,400	\$ 218,841	\$ 503,200	\$ 13,800	3%



CITY ATTORNEY

Budgetary Highlights

There are no proposed changes to the City Attorney's budget for FY22. Costs and service levels remain unchanged.

Budget Summary

BY EXPENSE CATEGORY	FY 2020 Actual	FY 2021 Budget	FY 2021 Year-to-Date	FY 2022 Proposed	Budget % Chg
Personnel	-	-	-	-	N/A
Operating	48,340	57,100	26,698	57,100	0%
Capital	-	-	-	-	N/A
Other	-	-	-	-	N/A
Total	48,340	57,100	26,698	57,100	0%

BY FUND	FY 2020 Actual	FY 2021 Budget	FY 2021 Year-to-Date	FY 2022 Proposed	% Chg
General Fund	48,340	57,100	26,698	57,100	0%
Total	48,340	57,100	26,698	57,100	0%

Staffing

Shown in Full-time Equivalents (FTE)

	FY 2020 Budget	FY 2021 Budget	FY 2022 Proposed	Position Change
Positions				
None	0	0	0	0
TOTAL FTE	0	0	0	0

CITY ATTORNEY

Account	Itemization	Cost	2019-2020 Actual	2020-2021 Budget	2020-2021 YTD	2021-2022 Budget	\$ Increase / (Decrease)	% Increase / (Decrease)
01-0514 -3130	RETAINER-CITY ATTORNEY		\$ 33,318	\$ 37,100	\$ 22,000	\$ 37,100	\$ -	0%
01-0514 -3140	PROF. FEES - CITY ATTORNEY		\$ 13,067	\$ 5,000	\$ 4,698	\$ 5,000	\$ -	0%
01-0514 -3190	PROF. SVCS - OTHER							
	Special Counsel for Personnel/Labor	\$ 5,000						
			\$ 35	\$ 5,000	\$ -	\$ 5,000	\$ -	0%
01-0514 -3191	PROF. SVCS -SPECIAL MASTER							
	Special Magistrate for Code Enforcement	\$ 5,000						
			\$ 1,920	\$ 5,000	\$ -	\$ 5,000	\$ -	0%
01-0514 -3192	PROF. SVCS - DEVELOPMENT							
	Special Counsel for Development	\$ 5,000						
			\$ -	\$ 5,000	\$ -	\$ 5,000	\$ -	0%
OPERATING SUBTOTAL			\$ 48,340	\$ 57,100	\$ 26,698	\$ 57,100	\$ -	0%
CITY ATTORNEY TOTAL BUDGET			\$ 48,340	\$ 57,100	\$ 26,698	\$ 57,100	\$ -	0%



CITY CLERK

Budgetary Highlights

The City Clerk's budget is proposed to increase \$18,100 or 13% in FY22. Personnel expenses, budgeted to increase \$5,700 or 6%, include a merit increase of up to 4%, FRS rates as adopted 7/1/21, and nominal increases in health and dental insurance. The operating budget is proposed to increase \$12,400 or 25%, which is largely driven by anticipated election costs of \$32,200. Training and travel costs are increasing due to succession planning. There is no capital outlay budgeted in the City Clerk's Budget for FY22.

Budget Summary

BY EXPENSE CATEGORY	FY 2020 Actual	FY 2021 Budget	FY 2021 Year-to-Date	FY 2022 Proposed	Budget % Chg
Personnel	87,838	91,800	62,299	97,500	6%
Operating	55,540	48,700	29,282	61,100	25%
Capital	-	-	-	-	N/A
Other	-	-	-	-	N/A
Total	143,378	140,500	91,581	158,600	13%

BY FUND	FY 2020 Actual	FY 2021 Budget	FY 2021 Year-to-Date	FY 2022 Proposed	% Chg
General Fund	143,378	140,500	91,581	158,600	
Total	143,378	140,500	91,581	158,600	13%

Staffing

Shown in Full-time Equivalent (FTE)

	FY 2020 Budget	FY 2021 Budget	FY 2022 Proposed	Changes
Full-Time Positions				
City Clerk	1	1	1	0
TOTAL FTE	1	1	1	0

CITY CLERK

Account	Itemization	2019-2020 Actual	2020-2021 Budget	2020-2021 YTD	2021-2022 Budget	\$ Increase / (Decrease)	% Increase / (Decrease)
01-0510 -1200	SALARIES - REGULAR	\$ 54,030	\$ 55,200	\$ 37,011	\$ 57,500	\$ 2,300	4%
01-0510 -1503	EDUC/SPECIAL PAY	\$ 1,320	\$ 1,400	\$ 1,320	\$ 1,400	\$ -	0%
01-0510 -2100	FICA	\$ 3,887	\$ 4,400	\$ 2,705	\$ 4,500	\$ 100	2%
01-0510 -2210	FRS	\$ 14,198	\$ 14,500	\$ 10,461	\$ 17,400	\$ 2,900	20%
01-0510 -2310	HEALTH/LIFE INSURANCE	\$ 14,360	\$ 16,000	\$ 10,753	\$ 16,400	\$ 400	2%
01-0510 -2320	L/T DISABILITY INSURANCE	\$ -	\$ 200	\$ 11	\$ 200	\$ -	0%
01-0510 -2400	WORKERS' COMPENSATION	\$ 43	\$ 100	\$ 40	\$ 100	\$ -	0%
PERSONNEL SUBTOTAL		\$ 87,838	\$ 91,800	\$ 62,299	\$ 97,500	\$ 5,700	6%
		Cost					
01-0510 -3410	CONTRACT SVCE - ELECTION						
	Advertising	\$ 2,000					
	SOE Certification of Petitions	\$ 100					
	SOE Costs	\$ 29,500					
	Translation Services	\$ 700					
		\$ 20,458	\$ 5,600	\$ 2,936	\$ 32,300	\$ 26,700	477%
01-0510 -3450	CONTRACT SVCE - CODIFICATION	\$ 5,096	\$ 1,500	\$ 1,300	\$ 1,500	\$ -	0%
01-0510 -3490	CONTRACT SVCE - OTHER						
	Annual Records Retention Service	\$ 2,800					
	Annual Shredding	\$ 1,000					
		\$ 14,009	\$ 19,000	\$ 14,342	\$ 3,800	\$ (15,200)	-80%
01-0510 -4000	TRAVEL/PER DIEM						
	FL Assoc. City Clerk's Summer Conf.	\$ 500					
	Florida Assoc of City Clerks Fall (2)	\$ 1,200					
	Miscellaneous Travel	\$ 100					
	Pinellas Cty. Municipal Clerks Assoc.	\$ 200					
		\$ 882	\$ 1,600	\$ 34	\$ 2,000	\$ 400	25%
01-0510 -4110	COMMUNICATIONS						
	Spectrum, Frontier, Verizon	\$ 700					
		\$ 649	\$ 700	\$ 488	\$ 700	\$ -	0%
01-0510 -4120	POSTAGE/UPS						
	General postage	\$ 300					
	Return postage for ballots per SOE	\$ 2,600					
		\$ 3	\$ 2,900	\$ 2	\$ 2,900	\$ -	0%
01-0510 -4610	MAINTENANCE - COPIER						
	(50% City Manager split)	\$ 800					
		\$ 1,111	\$ 1,200	\$ 1,556	\$ 800	\$ (400)	-33%
01-0510 -4700	PRINTING	\$ 56	\$ 100	\$ -	\$ 100	\$ -	0%
01-0510 -4910	LEGAL ADVERTISEMENTS	\$ 11,653	\$ 13,000	\$ 6,782	\$ 13,000	\$ -	0%
01-0510 -5110	OFFICE SUPPLIES	\$ 425	\$ 1,000	\$ 296	\$ 1,000	\$ -	0%
35-0510 -5110	OFFICE SUPPLIES	\$ -	\$ -	\$ -	\$ -	\$ -	N/A
01-0510 -5290	OPERATING SUPPLIES - GENERAL						
	Computer Supplies	\$ 600					
	FY22 Email Firewall/Barracuda (8%)	\$ 200					
		\$ 505	\$ 800	\$ 735	\$ 800	\$ -	0%

CITY CLERK

Account	Itemization	Cost	2019-2020 Actual	2020-2021 Budget	2020-2021 YTD	2021-2022 Budget	\$ Increase / (Decrease)	% Increase / (Decrease)
01-0510 -5410	BOOKS/PUBLICATIONS		\$ -	\$ -	\$ 16	\$ -	\$ -	N/A
01-0510 -5430	DUES/MEMBERSHIPS							
	FL Association of City Clerks (2)	\$ 150						
	Internatl. Institute of Municipal Clerks (2)	\$ 400						
	Notary Renewal (exp. 8/21)	\$ 200						
	Pinellas Cty. Municipal Clerks (2)	\$ 50						
			\$ 345	\$ 500	\$ 200	\$ 800	\$ 300	60%
01-0510 -5440	CONFERENCES/TRAINING/EDUCATION							
	FL Assc. of City Clerks Summer Conf.	\$ 300						
	FL Assoc. of Clerks Fall (2)	\$ 700						
	Miscellaneous Training	\$ 400						
			\$ 350	\$ 800	\$ 597	\$ 1,400	\$ 600	75%
OPERATING SUBTOTAL			\$ 55,540	\$ 48,700	\$ 29,282	\$ 61,100	\$ 12,400	25%
CITY CLERK TOTAL BUDGET			\$ 143,379	\$ 140,500	\$ 91,582	\$ 158,600	\$ 18,100	13%



COMMUNITY DEVELOPMENT

Budgetary Highlights

The Community Development budget is proposed to increase 6% or \$55,300 in FY22.

Within the Building Division, there is a 0% increase projected for FY22. Personnel costs will remain flat due to turnover of one position. Operating costs are budgeted to increase a modest 1% or \$2,600. Budgeted capital outlay includes the replacement of one vehicle at \$30,000 from the CIP Fund.

Within the Administration and Planning Division, total expenses are budgeted to increase \$21,900 or 9%. Personnel costs will increase 3% or \$6,700 and incorporate merit increases of up to 4%, FRS rates adopted 7/1/21, and nominal increases in health and dental insurance. The primary driver for this Division's budget increase is the anticipated \$15,000 tax refund to the State of Florida for a Qualified Target Industry (QTI) business, which was approved by City Council through Resolution 01-2016.

Budget Summary

BY DIVISION	FY 2020 Actual	FY 2021 Budget	FY 2021 Year-to-Date	FY 2022 Proposed	% Chg
Bldg. Code Admin. & Inspection	555,843	615,400	339,601	648,800	5%
Admin. & Planning	225,608	242,700	170,867	264,600	9%
Total	781,451	858,100	510,468	913,400	6%

BY EXPENSE CATEGORY	FY 2020 Actual	FY 2021 Budget	FY 2021 Year-to-Date	FY 2022 Proposed	% Chg
Personnel	522,638	568,100	316,799	575,600	1%
Operating	247,123	290,000	193,669	307,800	6%
Capital	11,691	-	-	30,000	N/A
Other	-	-	-	-	N/A
Total	781,452	858,100	510,468	913,400	6%

Budget Summary

BY FUND	FY 2020 Actual	FY 2021 Budget	FY 2021 Year-to-Date	FY 2022 Proposed	% Chg
General Fund	780,451	858,100	510,648	883,400	3%
CIP Fund	1,000	-	-	30,000	N/A
Total	781,451	858,100	510,648	913,400	6%



COMMUNITY DEVELOPMENT

Staffing

Shown in Full-time Equivalents (FTE)

	FY 2020	FY 2021	FY 2022	
	Budget	Budget	Budget	Change
Full-Time Positions				
Community Dev. Director	1	1	1	0
Code Administration Official	1	1	1	0
Planner	0.5	0.5	0.5	0
Building Inspector	1	1	1	0
Permit/Licensing Tech. II	1	1	1	0
Part-Time Positions				
Permit/Licensing Tech.	0.625	0.625	0.625	0
Code Enforcement Officer	1	1	1	0
Information Clerk	0.5	0.5	0.5	0
TOTAL FTE	6.625	6.625	6.625	0

BUILDING CODE ADMINISTRATION & INSPECTIONS

Account	Itemization	2019-2020 Actual	2020-2021 Budget	2020-2021 YTD	2021-2022 Budget	\$ Increase / (Decrease)	% Increase / (Decrease)
01-0524 -1200	SALARIES - REGULAR	\$ 176,984	\$ 195,800	\$ 84,665	\$ 188,800	\$ (7,000)	-4%
01-0524 -1310	SALARIES - PART TIME	\$ 68,764	\$ 81,600	\$ 47,963	\$ 85,600	\$ 4,000	5%
01-0524 -1400	SALARIES - OVERTIME	\$ 4,995	\$ -	\$ 2,171	\$ -	\$ -	#DIV/0!
01-0524 -1509	CELL PHONE ALLOWANCE	\$ -	\$ 500	\$ -	\$ 500	\$ -	0%
01-0524 -2100	FICA	\$ 18,775	\$ 21,300	\$ 10,174	\$ 21,000	\$ (300)	-1%
01-0524 -2210	FRS	\$ 20,934	\$ 23,000	\$ 12,454	\$ 32,900	\$ 9,900	43%
01-0524 -2310	HEALTH/LIFE INSURANCE	\$ 19,174	\$ 35,100	\$ 7,690	\$ 29,200	\$ (5,900)	-17%
01-0524 -2320	L/T DISABILITY INSURANCE	\$ 316	\$ 500	\$ 186	\$ 500	\$ -	0%
01-0524 -2400	WORKERS' COMPENSATION	\$ 5,680	\$ 3,100	\$ 1,956	\$ 3,200	\$ 100	3%
PERSONNEL SUBTOTAL		\$ 315,621	\$ 360,900	\$ 167,258	\$ 361,700	\$ 800	0%
Cost							
01-0524 -3438	INSPECTIONS - COUNTY						
	Estimate Based on Historical	\$ 25,000					
		\$ 11,830	\$ 25,000	\$ -	\$ 25,000	\$ -	0%
01-0524 -3462	CONTRACT SVCE - DATA PROCESS						
	FY22 MCCI/Laserfiche (17%)	\$ 1,400					
	FY22 ROK Technologies/GIS	\$ 8,400					
	FY22 Tyler EnerGov & CSS Maint.	\$ 13,600					
		\$ 22,644	\$ 23,200	\$ 23,366	\$ 23,400	\$ 200	1%
01-0524 -3490	CONTRACT SVCE - OTHER						
	Code Clean-ups, Demo/Secure	\$ 3,100					
	Entrance Mats (City Hall)	\$ 500					
	Janitorial Services	\$ 2,400					
		\$ 2,692	\$ 5,500	\$ 21,679	\$ 6,000	\$ 500	9%
01-0524 -3701	ALLOCATED COSTS-ADMIN CHARGES	\$ 131,785	\$ 132,000	\$ 88,000	\$ 132,000	\$ -	0%
01-0524 -4000	TRAVEL/PER DIEM						
	Building Inspector	\$ 500					
	Building Official/Assoc. FL	\$ 500					
	FL Assoc. Business Tax Officals	\$ 500					
	FL Assoc. Code Enforcement	\$ 400					
		\$ -	\$ 1,900	\$ -	\$ 1,900	\$ -	0%
01-0524 -4110	COMMUNICATIONS						
	Spectrum, Frontier, Verizon	\$ 5,500					
		\$ 5,289	\$ 5,500	\$ 3,978	\$ 5,500	\$ -	0%
01-0524 -4120	POSTAGE/UPS	\$ 1,562	\$ 1,700	\$ 907	\$ 1,700	\$ -	0%
01-0524 -4310	ELECTRIC						
	City Hall-18%	\$ 9,500					
		\$ 6,835	\$ 9,500	\$ 4,654	\$ 9,500	\$ -	0%
01-0524 -4320	WATER/SEWER						
	City Hall-18%	\$ 300					
		\$ 138	\$ 300	\$ 146	\$ 300	\$ -	0%
01-0524 -4490	RENTALS/LEASES - OTHER						
	Office Space for Code Admin./Insp	\$ 26,100					
		\$ 26,046	\$ 26,100	\$ 17,400	\$ 26,100	\$ -	0%

BUILDING CODE ADMINISTRATION & INSPECTIONS

Account	Itemization	Cost	2019-2020 Actual	2020-2021 Budget	2020-2021 YTD	2021-2022 Budget	\$ Increase / (Decrease)	% Increase / (Decrease)
01-0524 -4500	INSURANCE							
	FY22 General Liability	\$ 1,400						
			\$ 1,291	\$ 1,400	\$ 833	\$ 1,400	\$ -	0%
01-0524 -4512	INSURANCE - PROPERTY							
	FY22 Property Insurance	\$ 2,300						
			\$ 1,892	\$ 2,000	\$ 1,562	\$ 2,300	\$ 300	15%
01-0524 -4520	INSURANCE - VEHICLES							
	FY22 Vehicle Insurance	\$ 1,500						
			\$ 1,198	\$ 1,400	\$ 1,050	\$ 1,500	\$ 100	7%
01-0524 -4610	MAINTENANCE - COPIER							
	FY22 Bldg./Fire Copier	\$ 2,100						
			\$ 1,453	\$ 2,000	\$ 569	\$ 2,100	\$ 100	5%
01-0524 -4660	R & M - VEHICLES							
	FY22 Vehicle Maint.	\$ 2,000						
			\$ 566	\$ 600	\$ 474	\$ 2,000	\$ 1,400	233%
01-0524 -4790	PRINTING - OTHER		\$ 654	\$ 900	\$ 325	\$ 900	\$ -	0%
01-0524 -5110	OFFICE SUPPLIES		\$ 2,260	\$ 5,000	\$ 1,458	\$ 5,000	\$ -	0%
01-0524 -5240	FUEL							
	FY22 Fuel Estimate	\$ 1,900						
			\$ 1,678	\$ 1,900	\$ 826	\$ 1,900	\$ -	0%
01-0524 -5250	OPERATING SUPPLIES - UNIFORMS							
	Cleaning Supplies CH- 20%	\$ 300						
			\$ 796	\$ 300	\$ 140	\$ 300	\$ -	0%
01-0524 -5290	OPERATING SUPPLIES - GENERAL							
	Computer Replacements (2)	\$ 2,000						
	Copier Costs August SL	\$ 1,900						
	Equipment, Tools, Ladders, etc.	\$ 500						
	FY22 Email Firewall/Barracuda (8%)	\$ 200						
	FY22 SSL SAN Cert for Subdomains	\$ 200						
	SSL Energov	\$ 200						
			\$ 3,534	\$ 5,000	\$ 2,556	\$ 5,000	\$ -	0%
01-0524 -5410	BOOKS/PUBLICATIONS							
	Building Rehab. Standards & Codes	\$ 150						
	FL Building Code	\$ 1,000						
	International Code Council	\$ 150						
			\$ 200	\$ 1,300	\$ 1,754	\$ 1,300	\$ -	0%
01-0524 -5430	DUES/MEMBERSHIPS							
	Bldg. Offical Assoc. of FL	\$ 100						
	FBC	\$ 100						
	FL Assoc. Business Tax Officals	\$ 50						
	FL Assoc. Plmb/Gas/Mech. Inspectors	\$ 100						
	FL Assos. Code Enforcement	\$ 100						
	International Code Council	\$ 100						
	National Fire Protection Assoc.	\$ 100						
	Notary Renewal	\$ 50						
			\$ 550	\$ 700	\$ 505	\$ 700	\$ -	0%
01-0524 -5440	CONFERENCES/TRAINING/EDUCATION							
	Mandatory Training/Cert./Registrations	\$ 1,300						
			\$ 3,638	\$ 1,300	\$ 159	\$ 1,300	\$ -	0%
OPERATING SUBTOTAL			\$ 228,531	\$ 254,500	\$ 172,343	\$ 257,100	\$ 2,600	1%

BUILDING CODE ADMINISTRATION & INSPECTIONS

Account	Itemization	2019-2020 Actual	2020-2021 Budget	2020-2021 YTD	2021-2022 Budget	\$ Increase / (Decrease)	% Increase / (Decrease)
01-0524 -6490	CAPITAL OUTLAY - OTHER	\$ 2,591	\$ -	\$ -	\$ -	\$ -	N/A
35-0524 -6937	COMPUTERS	\$ 1,000	\$ -	\$ -	\$ -	\$ -	N/A
35-0524-6926	VEHICLE REPLACEMENTS	\$ -	\$ 36,000	\$ -	\$ 30,000	\$ (6,000)	-17%
	CAPITAL SUBTOTAL	\$ 3,591	\$ 36,000	\$ -	\$ 30,000	\$ (6,000)	17%
01-0524 -6902	INTERFUND TSF/CODE&INSPECTION	\$ 8,100	\$ -	\$ -	\$ -	\$ -	N/A
	OTHER SUBTOTAL	\$ 8,100	\$ -	\$ -	\$ -	\$ -	N/A
BUILDING CODE ADMIN. & INSPECTIONS TOTAL BUDGET		\$ 555,843	\$ 651,400	\$ 339,601	\$ 648,800	\$ (2,600)	0%

COMMUNITY DEVELOPMENT ADMIN & PLANNING

Account	Itemization	2019-2020 Actual	2020-2021 Budget	2020-2021 YTD	2021-2022 Budget	\$ Increase / (Decrease)	% Increase / (Decrease)
01-0530 -1200	SALARIES - REGULAR	\$ 117,644	\$ 116,000	\$ 80,351	\$ 116,200	\$ 200	0%
01-0530 -1310	SALARIES - PART TIME	\$ 33,401	\$ 34,500	\$ 27,789	\$ 34,100	\$ (400)	-1%
01-0530 -1503	EDUC/SPECIAL PAY	\$ 1,320	\$ 1,400	\$ 1,320	\$ 1,400	\$ -	0%
01-0530 -1509	CELL PHONE ALLOWANCE	\$ 480	\$ 500	\$ 320	\$ 500	\$ -	0%
01-0530 -2100	FICA	\$ 11,693	\$ 11,700	\$ 8,398	\$ 11,600	\$ (100)	-1%
01-0530 -2210	FRS	\$ 33,797	\$ 33,000	\$ 24,797	\$ 39,500	\$ 6,500	20%
01-0530 -2310	HEALTH/LIFE INSURANCE	\$ 8,409	\$ 9,600	\$ 6,353	\$ 10,000	\$ 400	4%
01-0530 -2320	L/T DISABILITY INSURANCE	\$ 147	\$ 300	\$ 110	\$ 400	\$ 100	33%
01-0530 -2400	WORKERS' COMPENSATION	\$ 127	\$ 200	\$ 104	\$ 200	\$ -	0%
PERSONNEL SUBTOTAL		\$ 207,017	\$ 207,200	\$ 149,541	\$ 213,900	\$ 6,700	3%
Cost							
01-0530 -3143	PROFESSIONAL SERVICE	\$ 12,136	\$ 20,000	\$ 6,373	\$ 20,000	\$ -	0%
01-0530 -3490	CONTRACT SVCE - OTHER	\$ 753	\$ 700	\$ 499	\$ 700	\$ -	0%
01-0530 -4000	TRAVEL/PER DIEM						
	In-State Conference for Director	\$ 500					
	State Conference- Planner	\$ 500					
		\$ 116	\$ 1,000	\$ -	\$ 1,000	\$ -	0%
01-0530 -4110	COMMUNICATIONS						
	Spectrum, Frontier, Verizon	\$ 1,400					
		\$ 1,214	\$ 1,400	\$ 967	\$ 1,400	\$ -	0%
01-0530 -4120	POSTAGE/UPS	\$ 94	\$ 800	\$ 169	\$ 800	\$ -	0%
01-0530 -4310	ELECTRIC						
	City Hall-13%	\$ 3,000					
		\$ 2,051	\$ 3,000	\$ 1,396	\$ 3,000	\$ -	0%
01-0530 -4320	WATER/SEWER						
	City Hall-13%	\$ 200					
		\$ 49	\$ 200	\$ 51	\$ 200	\$ -	0%
01-0530 -4512	INSURANCE - PROPERTY						
	FY22 Property Ins (City Hall- 13%)	\$ 900					
		\$ 663	\$ 700	\$ 547	\$ 900	\$ 200	29%
01-0530 -4610	MAINTENANCE - COPIER	\$ -	\$ 600	\$ -	\$ 600	\$ -	0%
01-0530 -4700	PRINTING	\$ 251	\$ 2,000	\$ -	\$ 2,000	\$ -	0%
01-0530 -4800	PROMOTIONAL ACTIVITIES						
	Economic Development /Annexation	\$ 2,400					
		\$ -	\$ 2,400	\$ -	\$ 2,400	\$ -	0%
01-0530 -4990	OTHER CURRENT CHARGES						
	QTI Est. Pymt	\$ 15,000					
		\$ -	\$ -	\$ 10,688	\$ 15,000	\$ 15,000	N/A
01-0530 -5110	OFFICE SUPPLIES	\$ -	\$ 800	\$ 152	\$ 800	\$ -	0%
01-0530 -5210	OPERATING SUPPLIES - CLEANING						
	Cleaning Supplies CH - 6%	\$ 500					

COMMUNITY DEVELOPMENT ADMIN & PLANNING

Account	Itemization	2019-2020 Actual	2020-2021 Budget	2020-2021 YTD	2021-2022 Budget	\$ Increase / (Decrease)	% Increase / (Decrease)
		\$ 91	\$ 500	\$ 95	\$ 500	\$ -	0%
01-0530 -5290	OPERATING SUPPLIES - GENERAL						
	Barracuda Filter	\$ 200					
		\$ 1,308	\$ 200	\$ 206	\$ 200	\$ -	0%
01-0530 -5430	DUES/MEMBERSHIPS	\$ 118	\$ 700	\$ 118	\$ 700	\$ -	0%
01-0530 -5440	CONFERENCES/TRAINING/EDUCATION	\$ (250)	\$ 500	\$ 65	\$ 500	\$ -	0%
	OPERATING SUBTOTAL	\$ 18,592	\$ 35,500	\$ 21,326	\$ 50,700	\$ 15,200	43%
	ADMINISTRATION & PLANNING TOTAL BUDGET	\$ 225,608	\$ 242,700	\$ 170,867	\$ 264,600	\$ 21,900	9%



FINANCE

Budgetary Highlights

The Finance Department's overall budget for FY22 is proposed to decrease 25% or \$182,900, primarily from the elimination of one-time costs in the CIP Fund, Grants Fund, and Local Infrastructure Sales Tax (Penny) Fund that were budgeted in FY21.

Within the Finance Division, total costs are budgeted to increase 14% or \$46,000. Within personnel expenses, the 3% (\$9,200) increase reflects merit increases of up to 4%, FRS rates as adopted 7/1/21, and incremental increases in health and dental insurance. Operating expenses are projected to increase \$36,800 or 9%. The majority of these costs (\$23,300) are expenses that had formerly been in the Administration (now IT) Division. To better reflect the cost of IT programming, administrative costs have been moved to the Finance Department in FY22. The remaining operating increase of \$13,500 includes the increased audit costs (\$2,300), incremental increases in technology contracts (\$2,700), an increase in bank fees (\$2,500), and two computer replacements for staff (\$2,500).

Within the personnel expense category, the \$5,400 or 4% increase reflects merit increases, FRS rates as adopted 7/1/21, and nominal increases to health and dental insurance. The operating budget reflects moving FY21 expenses to the Human Resources Department (\$24,000), City Manager Department (\$11,700) and the Finance Division (\$23,300) in FY22 to better reflect IT activities and programs. There is no capital outlay budgeted for IT in FY22.

Budget Summary

BY DIVISION

	FY 2020 Actual	FY 2021 Budget	FY 2021 Year-to-Date	FY 2022 Proposed	% Chg
Finance	281,985	327,000	249,139	373,000	14%
IT	325,838	405,500	390,581	176,600	-56%
Total	607,823	732,500	639,720	549,600	-25%

BY EXPENSE CATEGORY

	FY 2020 Actual	FY 2021 Budget	FY 2021 Year-to-Date	FY 2022 Proposed	% Chg
Personnel	114,541	415,500	272,515	430,100	4%
Operating	92,147	163,200	176,284	119,500	-27%
Capital	70,858	153,800	175,365	-	N/A
Other	48,292	-	15,556	-	N/A
Total	325,838	732,500	639,720	549,600	-25%

BY FUND

	FY 2020 Actual	FY 2021 Budget	FY 2021 Year-to-Date	FY 2022 Proposed	% Chg
CIP Fund	51,664	27,800	13,760	-	N/A
Grants Fund	-	5,100	52,866	-	N/A
Penny Fund	523	140,000	138,535	-	N/A
General Fund	541,805	559,600	434,559	549,600	-2%
Total	593,992	732,500	639,720	549,600	-25%



FINANCE

Staffing

Shown in Full-time Equivalents (FTE)

	FY 2020	FY 2021	FY 2022	
	Budget	Budget	Budget	Change
Full-Time Positions				
Director of Administration	1	0	0	0
Finance Director	1	1	1	0
Senior Accountant	1	1	1	0
Account Specialist I	0.5	0.5	0.5	0
IT/IS Manager	0.5	0.5	0.5	0
Information Tech. Specialist	0.5	0.5	0.5	0
Information Tech. Specialist II	0	0	0	0
Part-Time Positions				
Information Clerk	0.625	0.625	0.625	0
TOTAL FTE	5.125	4.125	4.125	0

FINANCE

Account	Itemization	2019-2020 Actual	2020-2021 Budget	2020-2021 YTD	2021-2022 Budget	\$ Increase / (Decrease)	% Increase / (Decrease)
01-0513 -1200	SALARIES - REGULAR	\$ 161,713	\$ 178,800	\$ 113,275	\$ 174,800	\$ (4,000)	-2%
01-0513 -1310	SALARIES-PT	\$ 13,663	\$ 19,600	\$ 6,906	\$ 20,300	\$ 700	4%
01-0513 -1503	EDUC/SPECIAL PAY	\$ 3,300	\$ 2,700	\$ 3,300	\$ 3,300	\$ 600	22%
01-0513 -2100	FICA	\$ 12,755	\$ 15,400	\$ 8,840	\$ 15,100	\$ (300)	-2%
01-0513 -2210	FRS	\$ 36,443	\$ 33,000	\$ 27,000	\$ 44,400	\$ 11,400	35%
01-0513 -2310	HEALTH/LIFE INSURANCE	\$ 31,858	\$ 35,900	\$ 24,147	\$ 36,800	\$ 900	3%
01-0513 -2320	L/T DISABILITY INSURANCE	\$ 347	\$ 500	\$ 258	\$ 400	\$ (100)	-20%
01-0513 -2400	WORKERS' COMPENSATION	\$ 147	\$ 300	\$ 130	\$ 300	\$ -	0%
PERSONNEL SUBTOTAL		\$ 260,226	\$ 286,200	\$ 183,855	\$ 295,400	\$ 9,200	3%
Cost							
01-0513 -3200	PROF. SVCS - ACCT/AUDIT						
	Audit- 50% (Split with Fire & EMS)	\$ 14,700					
	FY22 OPEB Valuation Estimate	\$ 1,100					
	FY22 Single Audit	\$ 1,500					
		\$ 4,100	\$ 15,000	\$ 26,455	\$ 17,300	\$ 2,300	15%
01-0513 -3430	CONTRACT SVCE - COMPUTER						
	FY22 ESS Maintenance 40%	\$ 900					
	FY22 Tyler Incode Maintenance (50%)	\$ 9,500					
	Grantwriting Services	\$ 6,000					
	Maintenance of Current Grants	\$ 1,500					
		\$ 7,586	\$ 15,200	\$ 7,966	\$ 17,900	\$ 2,700	18%
01-0513 -3490	CONTRACT SERVICES- OTHER						
	Carpet/Tile Cleaning	\$ 1,100					
	Water Cooler (split w/Bldg & Fire)	\$ 300					
		\$ -	\$ -	\$ 5,000	\$ 1,400	\$ 1,400	N/A
01-0513 -4000	TRAVEL/PER DIEM						
	FGFOA State Conference	\$ 500					
	NIGP Training	\$ 100					
	PRM/FAPPO	\$ 400					
		\$ 45	\$ 1,200	\$ 241	\$ 1,000	\$ (200)	-17%
01-0513 -4110	COMMUNICATIONS	\$ 1,817	\$ 1,800	\$ 1,456	\$ 2,000	\$ 200	11%
01-0513 -4120	POSTAGE/UPS						
	A/P Checks	\$ 1,800					
	Certified Mailings	\$ 200					
		\$ 1,624	\$ 2,000	\$ 1,182	\$ 2,000	\$ -	0%
01-0513 -4500	INSURANCE						
	FY22 Liability (moved from Adm/IT)	\$ 8,000					
		\$ -	\$ -	\$ -	\$ 8,000	\$ 8,000	N/A
01-0513 -4690	R & M - OTHER						
	Fire Extinguishers (moved IT/Adm)	\$ 200					
	FY22 Finance Copier (moved IT/Adm)	\$ 1,600					
	Generator Maint (moved Adm/IT)	\$ 400					
		\$ -	\$ -	\$ -	\$ 2,200	\$ 2,200	N/A

FINANCE

Account	Itemization	Cost	2019-2020 Actual	2020-2021 Budget	2020-2021 YTD	2021-2022 Budget	\$ Increase / (Decrease)	% Increase / (Decrease)
01-0513 -4790	PRINTING - OTHER							
	A/P Envelopes- 40% (Split with Fire)	\$ 600						
	Annual Budget (moved from Adm/IT)	\$ 700						
	Budget in Brief (moved from Adm/IT)	\$ 300						
	Miscellaneous	\$ 500						
	Miscellaneous Printing- 40%	\$ 200						
	W2, 1099 and 1094 Forms- 40%	\$ 200						
			\$ 203	\$ 600	\$ 1,203	\$ 2,500	\$ 1,900	317%
01-0513 -4909	BANK FEES		\$ 482	\$ 300	\$ 2,948	\$ 5,000	\$ 4,700	1567%
01-0513 -4990	OTHER CURRENT CHARGES							
	GFOA Award Fees (moved from IT)		\$ -	\$ -	\$ 460	\$ 2,500	\$ 2,500	N/A
01-0513 -5110	OFFICE SUPPLIES		\$ 1,054	\$ 1,000	\$ 995	\$ 1,000	\$ -	0%
01-0513 -5236	OPERATING SUPPLIES - CHECKS							
	A/P Checks- 40%	\$ 400						
			\$ 206	\$ 400	\$ -	\$ 400	\$ -	0%
01-0513 -5290	OPERATING SUPPLIES - GENERAL							
	FY22 Computer Replacements (2)	\$ 2,500						
	FY22 Email Firewall/Barracuda (8%)	\$ 200						
	Incr Cleaning Supplies 27% (Adm/IT)	\$ 500						
	Incr Water cooler (moved from Adm/IT)	\$ 900						
			\$ 1,306	\$ 500	\$ 251	\$ 4,100	\$ 3,600	720%
01-0513 -5410	BOOKS/PUBLICATIONS							
	Books/Publications- 40%	\$ 100						
			\$ 224	\$ 100	\$ -	\$ 100	\$ -	0%
01-0513 -5430	DUES/MEMBERSHIPS							
	FGFOA (Accountant and Director)	\$ 100						
	GFOA (Org)	\$ 300						
	Gulfcoast FGFOA (2)	\$ 60						
	NIGP Agency Membership	\$ 200						
	Amazon Prime 50%	\$ 700						
	Sams Club (moved from IT/Adm)	\$ 100						
	TB NIGP Membership (Director)	\$ 40						
			\$ 365	\$ 700	\$ 655	\$ 1,500	\$ 800	114%
01-0513 -5440	CONFERENCES/TRAINING/EDUCATION							
	Miscellaneous Training	\$ 200						
	FGFOA State Conference (2)	\$ 200						
	GFOA Webinars (2/yr)	\$ 700						
	Gulfcoast FGFOA Seminars	\$ 200						
	NIGP-Purchasing Training	\$ 600						
	PRM / FAPPO (alt years)	\$ 100						
			\$ 2,226	\$ 2,000	\$ 673	\$ 2,000	\$ -	0%
01-0513-4320	WATER/SEWER							
	City Hall 29% (moved from Adm/IT)	\$ 400						
			\$ -	\$ -	\$ -	\$ 400	\$ 400	N/A
01-0513-4512	INSURANCE PROPERTY							
	FY22 Property Insurance +12% CH	\$ 5,400						
			\$ -	\$ -	\$ -	\$ 5,400	\$ 5,400	N/A
01-0513-5240	FUEL							
	FY22 CH Generator	\$ 900						
			\$ -	\$ -	\$ -	\$ 900	\$ 900	N/A

FINANCE

Account	Itemization	Cost	2019-2020 Actual	2020-2021 Budget	2020-2021 YTD	2021-2022 Budget	\$ Increase / (Decrease)	% Increase / (Decrease)
21-0513 -5290	OPER SUPPLIES		\$ 523	\$ -	\$ 243	\$ -	\$ -	N/A
OPERATING SUBTOTAL			\$ 21,759	\$ 40,800	\$ 49,728	\$ 77,600	\$ 36,800	90%
01-0513 -9905	COVID COST FY20/21		\$ -	\$ -	\$ 15,556	\$ -	\$ -	N/A
OTHER SUBTOTAL			\$ -	\$ -	\$ 15,556	\$ -	\$ -	N/A
FINANCE TOTAL BUDGET			\$ 281,985	\$ 327,000	\$ 249,139	\$ 373,000	\$ 46,000	14%

INFORMATION TECHNOLOGY

Account	Itemization	2019-2020 Actual	2020-2021 Budget	2020-2021 YTD	2021-2022 Budget	\$ Increase / (Decrease)	% Increase / (Decrease)
01-0516 -1200	SALARIES - REGULAR	\$ 77,077	\$ 79,100	\$ 53,954	\$ 82,600	\$ 3,500	4%
01-0516 -1310	SALARIES - PART TIME	\$ 10,762	\$ 17,800	\$ 10,588	\$ 17,000	\$ (800)	-4%
01-0516 -1503	EDUC/SPECIAL PAY	\$ 660	\$ 1,400	\$ 660	\$ 1,400	\$ -	0%
01-0516 -1509	CELL PHONE ALLOWANCE	\$ 480	\$ 500	\$ 320	\$ 500	\$ -	0%
01-0516 -2100	FICA	\$ 6,653	\$ 7,600	\$ 4,909	\$ 7,700	\$ 100	1%
01-0516 -2210	FRS	\$ 7,399	\$ 8,200	\$ 6,526	\$ 12,200	\$ 4,000	49%
01-0516 -2310	HEALTH/LIFE INSURANCE	\$ 11,232	\$ 12,800	\$ 8,420	\$ 13,000	\$ 200	2%
01-0516 -2320	L/T DISABILITY INSURANCE	\$ 147	\$ 200	\$ 115	\$ 100	\$ (100)	-50%
01-0516 -2400	WORKERS' COMPENSATION	\$ 131	\$ 200	\$ 26	\$ 200	\$ -	0%
01-0516 -2500	UNEMPLOYMENT COMPENSATION Moved to HR	\$ -	\$ 1,500	\$ 3,144	\$ -	\$ (1,500)	-100%
PERSONNEL SUBTOTAL		\$ 114,541	\$ 129,300	\$ 88,660	\$ 134,700	\$ 5,400	4%
Cost							
01-0516 -3101	PROF. SVCS - MEDICAL Moved to HR	\$ 9,920	\$ 6,500	\$ -	\$ -	\$ (6,500)	-100%
01-0516 -3110	PROF. SVCS - PERSONNEL Moved to HR	\$ 7,679	\$ 6,000	\$ 175	\$ -	\$ (6,000)	-100%
01-0516 -3490	CONTRACT SVCE - OTHER						
	FY22 MCCI/Laserfiche (6%)	\$ 500					
	FY22 Mitel (Phone) Support 60%	\$ 600					
	FY22 SiteImprove	\$ 3,000					
	FY22 Backup System /Grant Yr 2 of 3	\$ 400					
	FY22 Ward Fuel Maint 50%	\$ 4,100					
		\$ 2,175	\$ 5,500	\$ 3,535	\$ 8,600	\$ 3,100	56%
01-0516 -4000	TRAVEL/PER DIEM						
	FL Local Govt. Info. Systems Assoc.	\$ 500					
	Miscellaneous Staff Training	\$ 500					
	State Educational Workshops	\$ 400					
		\$ 18	\$ 1,400	\$ 5	\$ 1,400	\$ -	0%
01-0516 -4110	COMMUNICATIONS						
	Spectrum, Frontier, Verizon	\$ 2,300					
		\$ 1,720	\$ 2,300	\$ 509	\$ 2,300	\$ -	0%
01-0516 -4120	POSTAGE/UPS						
	Annual City Newsletter	\$ 5,400					
	General Postage	\$ 200					
	Newsletter to City Manager	\$ (5,400)					
		\$ 2,595	\$ 5,600	\$ 2,074	\$ 200	\$ (5,400)	-96%
01-0516 -4310	ELECTRIC						
	City Hall - 29%	\$ 13,000					
		\$ 9,227	\$ 13,000	\$ 6,284	\$ 13,000	\$ -	0%
01-0516 -4320	WATER/SEWER						
	City Hall - 29%	\$ 400					
	Move to FIN	\$ (400)					
		\$ 219	\$ 400	\$ 232	\$ -	\$ (400)	-100%

INFORMATION TECHNOLOGY

Account	Itemization	Cost	2019-2020 Actual	2020-2021 Budget	2020-2021 YTD	2021-2022 Budget	\$ Increase / (Decrease)	% Increase / (Decrease)
01-0516 -4410	RENTAL/LEASE - POSTAGE METER		\$ 832	\$ 1,500	\$ 728	\$ 1,500	\$ -	0%
01-0516 -4500	INSURANCE							
	FY22 General Liability	\$ 8,000						
	Move to FIN	\$ (8,000)						
			\$ 13,768	\$ 8,000	\$ 4,759	\$ -	\$ (8,000)	-100%
01-0516 -4512	INSURANCE - PROPERTY							
	FY22 Property Insurance	\$ 4,600						
	Move to FIN	\$ (4,600)						
			\$ 3,068	\$ 4,600	\$ 3,592	\$ -	\$ (4,600)	-100%
01-0516 -4520	INSURANCE - VEHICLES							
	FY22 Vehicle Insurance	\$ 1,200						
	Move 2/3 (pool vehicles) to CC	\$ (800)						
			\$ 532	\$ 700	\$ 788	\$ 400	\$ (300)	-43%
01-0516 -4610	MAINTENANCE - COPIER							
	Admin. Copier	\$ 2,500						
	Move to FIN	\$ (2,500)						
			\$ 1,404	\$ 2,500	\$ 1,353	\$ -	\$ (2,500)	-100%
01-0516-4630	R & M - COMPUTER SOFTWARE		\$ -	\$ -	\$ -	\$ -	\$ -	N/A
01-0516 -4660	R & M - VEHICLES							
	FY22 Gen Maint.	\$ 400						
	Move to FIN	\$ (400)						
	FY22 Veh Maint.	\$ 800						
			\$ 125	\$ 2,000	\$ 510	\$ 800	\$ (1,200)	-60%
01-0516 -4690	R & M - OTHER							
	Fire Extinguishers	\$ 200						
	Move Fire Ext to FIN	\$ (200)						
	R&M Computers	\$ 500						
			\$ 179	\$ 700	\$ -	\$ 500	\$ (200)	-29%
01-0516 -4790	PRINTING - OTHER							
	Annual Budget	\$ 700						
	Budget in Brief	\$ 300						
	Miscellaneous	\$ 500						
	Newsletter	\$ 6,000						
	Stationary Envelopes	\$ 500						
	Move to City Mgr. and FIN	\$ (8,000)						
			\$ 4,361	\$ 8,000	\$ 2,946	\$ -	\$ (8,000)	-100%
01-0516 -4800	PROMOTIONAL ACTIVITIES							
	Employee Appreciation Events	\$ 7,500						
	Flowers, Awards, Lapel Pins	\$ 2,000						
	Move to HR	\$ (9,500)						
			\$ 3,525	\$ 9,500	\$ 100	\$ -	\$ (9,500)	-100%
01-0516 -4920	EMPLOYMENT ADVERTISEMENTS							
	Move to HR	\$ (2,000)						
	Vacancies & Seasonal Positions	\$ 2,000						
			\$ 1,528	\$ 2,000	\$ -	\$ -	\$ (2,000)	-100%
01-0516 -4990	OTHER CURRENT CHARGES							
	GFOA Budget & CAFR App. Fees	\$ 1,000						
	Move to FIN	\$ (1,000)						
	USPS Bulk Main Permit Renewal	\$ 300						
	Move to City Manager	\$ (300)						
	Miscellaneous Current Charges	\$ 700						
			\$ 8,307	\$ 2,000	\$ 240	\$ 700	\$ (1,300)	-65%

INFORMATION TECHNOLOGY

Account	Itemization	Cost	2019-2020 Actual	2020-2021 Budget	2020-2021 YTD	2021-2022 Budget	\$ Increase / (Decrease)	% Increase / (Decrease)
01-0516 -5110	OFFICE SUPPLIES							
	FY22 IT Office Supplies (50%)	\$ 300						
			\$ 1,288	\$ 2,000	\$ 184	\$ 300	\$ (1,700)	-85%
01-0516 -5210	OPERATING SUPPLIES - CLEANING							
	Cleaning Supplies CH -27%	\$ 500						
	Move to FIN	\$ (500)						
			\$ 410	\$ 500	\$ 48	\$ -	\$ (500)	-100%
01-0516 -5240	FUEL		\$ 733	\$ 1,700	\$ 126	\$ -	\$ (1,700)	-100%
01-0516 -5290	OPERATING SUPPLIES - GENERAL							
	Barracuda Filter	\$ 200						
	FY22 Computer Replacement	\$ 500						
	FY22 DKIM Certification 40%	\$ 400						
	FY22 Endpoint Security/Comodo 40%	\$ 2,200						
	FY22 Misc IT Supplies	\$ 2,500						
	FY22 SSL SAN CERT	\$ 200						
	FY22 Web forwarding	\$ 100						
	FY22 Op system upgr svrs 50%	\$ 3,100						
	Router	\$ 400						
	Uniforms	\$ 300						
	Water Cooler Service	\$ 900						
	Move to FIN	\$ (900)						
			\$ 12,285	\$ 6,900	\$ 6,589	\$ 9,900	\$ 3,000	43%
01-0516 -5410	BOOKS/PUBLICATIONS							
	FY22 IT Books (50%)	\$ 200						
			\$ 76	\$ 100	\$ -	\$ 200	\$ 100	100%
01-0516 -5430	DUES/MEMBERSHIPS							
	FY22 FLGovt. Info. Sys. 50%	\$ 100						
	Sam's Club Membership	\$ 100						
	Sam's Club- Move to FIN	\$ (100)						
			\$ 614	\$ 200	\$ 200	\$ 100	\$ (100)	-50%
01-0516 -5440	CONFERENCES/TRAINING/EDUCATION							
	CyberSec Course	\$ 400						
	DD Retreat- Move to HR	\$ (7,500)						
	Department Director Retreat	\$ 7,500						
	FL Local Govt. Info. Systems Assoc.	\$ 300						
	FY22 Staff Training 50%	\$ 600						
	FY22 Stormwind 50%	\$ 2,000						
			\$ 1,335	\$ 9,700	\$ 590	\$ 2,000	\$ (7,700)	-79%
13-0516 -3490	CONTRACTUAL SVCS		\$ -	\$ -	\$ 20,064	\$ -	\$ -	N/A
13-0516 -5290	OPERATING SUPPLIES - GENERAL		\$ -	\$ 5,100	\$ 70,926	\$ -	\$ (5,100)	-100%
35-0516 -5290	OPERATING SUPPLIES-GENERAL		\$ 4,224	\$ -	\$ -	\$ -		
	OPERATING SUBTOTAL		\$ 92,147	\$ 108,400	\$ 126,556	\$ 41,900	\$ (66,500)	61%

INFORMATION TECHNOLOGY

Account	Itemization	Cost	2019-2020 Actual	2020-2021 Budget	2020-2021 YTD	2021-2022 Budget	\$ Increase / (Decrease)	% Increase / (Decrease)
01-0516 -6410	CAPITAL OUTLAY - EQUIPMENT	\$	23,418	\$ -	\$ 8,437	\$ -	\$ -	N/A
13-0516 -6400	CAPITAL EXPENSE	\$	-	\$ -	\$ 14,876	\$ -	\$ -	N/A
21-0516 -6400	CAPITAL EQUIPMENT	\$	-	\$ 140,000	\$ 138,292	\$ -	\$ (140,000)	-100%
35-0516 -6400	CAPITAL OUTLAY - EQUIPMENT	\$	27,440	\$ 13,800	\$ 13,760	\$ -	\$ (13,800)	-100%
35-0516 -6937	COMPUTERS	\$	20,000	\$ -	\$ -	\$ -	\$ -	N/A
CAPITAL SUBTOTAL			\$ 70,858	\$ 153,800	\$ 175,365	\$ -	\$ (153,800)	100%
01-0516 -6905	INTERFUND TSF/ADMINISTRATION	\$	34,460	\$ -	\$ -	\$ -	\$ -	N/A
01-0516-9903	FEMA RELATED INCIDENT	\$	13,832	\$ -	\$ -	\$ -	\$ -	N/A
OTHER SUBTOTAL			\$ 48,292	\$ -	\$ -	\$ -	\$ -	N/A
INFORMATION TECHNOLOGY TOTAL BUDGET			\$ 325,839	\$ 391,500	\$ 390,580	\$ 176,600	\$ (214,900)	-55%



FIRE RESCUE

Budgetary Highlights

The Fire Rescue Department's budget is proposed to increase 11% or \$1,142,400 for FY22.

Within the Administration Division's budget, total costs are proposed to increase 80% or \$818,100. Personnel costs reflect a 9% increase due to merit increases, FRS rates adopted 7/1/21 for civilian employees, and increases in Workers' Compensation insurance of \$1,800. Operating increases will increase \$134,000 due to HVAC replacements at Fire Station 31 (\$25,000), and the replacement of 9 bay doors at Fire Station 29 (\$90,000). Capital expenses for FY22 will increase \$639,500 and include replacement of Marine 31 (\$83,000), two staff vehicles (\$42,500) one of which is fully funded by Pinellas County, and Engine 29 (\$515,300).

In the Emergency Medical Services (EMS) Division, total costs are budgeted to increase 8% or \$220,600 from the personnel expense category. Major contributors of projected cost increases include the merit increases of 4% and the planned retirement of a senior staff member. Pension costs are budgeted to increase \$102,000 as the actuarial assumption for the rate of return has dropped from 7.75% in FY21 to 7.0% in FY22 to better align with market forecasts. Workers' compensation insurance for firefighters is also budgeted to increase 17% in this Division. Operating expenses are decreasing \$25,400.

Within the Life Safety Division, costs are increasing 4% or \$9,400 and reflect merit increases, FRS rates as adopted 7/1/21, and health and dental insurance increases.

In the Fire Training Division, expenses are budgeted to increase 1% or \$3,000.

Within the Fleet Maintenance Division, costs are budgeted to decrease 18% or \$55,500. The primary factor for the decrease is the elimination of one-time capital costs in FY21.

In the Fire Operations Division, total expenses are projected to increase 2% or \$146,800 in FY22. Personnel costs reflect a \$275,500 increase in Fire Pension to reflect the decreased rate of return as mentioned above. Operating costs are proposed to increase 1% or \$10,400 and include interior painting and exterior sealing and painting at Fire Station 29 (\$19,000).

Budget Summary

BY DIVISION	FY 2020 Actual	FY 2021 Budget	FY 2021 Year-to-Date	FY 2022 Proposed	% Chg
Fire Administration	1,332,425	1,028,900	661,975	1,847,000	80%
Emergency Medical Services	2,551,549	2,628,200	1,468,538	2,848,800	8%
Life Safety Services	165,885	226,900	122,508	236,300	4%
Fire Training	191,858	214,900	113,284	217,900	1%
Fleet Maintenance	528,316	313,200	217,800	257,700	-18%
Fire Operations	6,051,959	6,176,000	4,122,260	6,322,800	2%
Total	10,821,992	10,588,100	6,706,365	11,730,500	11%



FIRE RESCUE

Budget Summary

BY EXPENSE CATEGORY

	FY 2020 Actual	FY 2021 Budget	FY 2021 Year-to-Date	FY 2022 Proposed	% Chg
Personnel	8,277,560	8,641,700	5,582,036	9,302,800	8%
Operating	1,411,790	1,506,600	900,685	1,621,400	8%
Capital	866,840	439,800	223,644	806,300	83%
Other	265,802	-	-	-	N/A
Total	10,821,992	10,588,100	6,706,365	11,730,500	11%

BY FUND

	FY 2020 Actual	FY 2021 Budget	FY 2021 Year-to-Date	FY 2022 Proposed	% Chg
General Fund	10,344,869	10,437,100	6,706,365	10,789,200	3%
Grants Fund	1,413	1,000	-	1,000	0%
Local Infra. Sales Tax Fund	-	150,000	-	150,000	0%
CIP Fund	475,710	-	-	790,300	N/A
Total	10,821,992	10,588,100	6,706,365	11,730,500	11%

Staffing

Shown in Full-time Equivalent (FTE)

	FY 2020 Budget	FY 2021 Budget	FY 2022 Budget	Change
Full-Time Positions				
Fire Chief	1	1	1	0
Asst. Fire Chief of EMS	1	1	1	0
Asst. Fire Chief Ops. & Trng.	1	1	1	0
District Chief	3	3	3	0
District Chief of EMS	1	1	1	0
Lieutenant	18	18	18	0
FF/Paramedic	24	24	24	0
Firefighter/EMT	27	27	27	0
Fire Marshal	1	1	1	0
Public Affairs Officer	1	0	0	0
Communications Specialist*	0	1	1	0
Maintenance Supervisor	1	1	1	0
Mechanic	1	1	1	0
Administrative Assistant II	1	1	1	0
Human Resources Director*	1	1	0.75	-0.25
Human Resources Analyst	0	0	0.75	0.75
Account Specialist III♦	1	1	1	0
IT/IS Manager✦	0.5	0.5	0.5	0
IT Specialist✦	0.5	0.5	0.5	0
Public Works Foreman▲	0.5	0.5	0.5	0
Building Maint. Tech. II▲	0.5	0.5	0.5	0



FIRE RESCUE

Part-Time Positions				
Fire Inspector	1	1	1	0
Training Technician	0.5	0.5	0.5	0
Counter Clerk	0.5	0.5	0.5	0
EMS Technician	0.5	0.5	0.5	0
TOTAL FTE	87.5	87.5	88	0.5

* Position is funded by Fire Administration but reports to City Manager.

♦ Position funded by Fire Administration but operates in Finance Department.

✦ Positions partially funded by Fire Administration but operates in Finance Department.

▲ Positions partially funded by Fire Administration but operates in Public Works.

FIRE ADMINISTRATION

Account	Itemization	2019-2020 Actual	2020-2021 Budget	2020-2021 YTD	2021-2022 Budget	\$ Increase / (Decrease)	% Increase / (Decrease)
01-1522 -1200	SALARIES - REGULAR	\$ 406,127	\$ 413,600	\$ 324,525	\$ 440,900	\$ 27,300	7%
01-1522 -1400	SALARIES - OVERTIME	\$ 1,882	\$ 2,200	\$ 1,994	\$ 2,200	\$ -	0%
01-1522 -1503	EDUC/SPECIAL PAY	\$ 7,920	\$ 4,000	\$ 6,600	\$ 5,300	\$ 1,300	33%
01-1522 -1504	UNIFORM CLEANING ALLOWANCE	\$ 412	\$ 300	\$ 520	\$ 300	\$ -	0%
01-1522 -1509	CELL PHONE ALLOWANCE	\$ 1,200	\$ 2,000	\$ 960	\$ 1,200	\$ (800)	-40%
01-1522 -2100	FICA	\$ 30,335	\$ 32,100	\$ 24,493	\$ 34,200	\$ 2,100	7%
01-1522 -2210	FRS	\$ 38,473	\$ 39,600	\$ 31,333	\$ 54,700	\$ 15,100	38%
01-1522 -2220	ICMA	\$ 11,788	\$ 11,600	\$ 8,503	\$ 12,200	\$ 600	5%
01-1522 -2310	HEALTH/LIFE INSURANCE	\$ 76,906	\$ 90,000	\$ 64,417	\$ 94,300	\$ 4,300	5%
01-1522 -2320	L/T DISABILITY INSURANCE	\$ 728	\$ 900	\$ 509	\$ 900	\$ -	0%
01-1522 -2400	WORKERS' COMPENSATION	\$ 3,831	\$ 4,800	\$ 6,912	\$ 6,600	\$ 1,800	38%
PERSONNEL SUBTOTAL		\$ 579,600	\$ 601,100	\$ 470,765	\$ 652,800	\$ 51,700	9%
Cost							
01-1522 -3101	PROF. SVCS - MEDICAL						
	FY22 Annual Physical for Fire Chief	\$ 700					
	FY22 Drug Test for Return to Duty	\$ 100					
		\$ 700	\$ 800	\$ -	\$ 800	\$ -	0%
01-1522 -3130	LEGAL RETAINER-CITY ATTORNEY						
	FY22 Retainer (50%)	\$ 37,100					
		\$ 33,318	\$ 37,100	\$ 22,000	\$ 37,100	\$ -	0%
01-1522 -3145	LEGAL - OTHER						
	FY22 Labor Attorney	\$ 4,500					
		\$ 1,897	\$ 4,500	\$ 228	\$ 4,500	\$ -	0%
01-1522 -3190	PROF. SVCS - OTHER						
	FY22 Critical Incident Stress Services	\$ 1,000					
		\$ 1,675	\$ 1,000	\$ 934	\$ 1,000	\$ -	0%
01-1522 -3200	PROF. SVCS - ACCT/AUDIT						
	FY22 Audit- 25%	\$ 7,400					
	FY22 OPEB Actuarial Valuation 50%	\$ 1,000					
		\$ 15,500	\$ 7,800	\$ 6,605	\$ 8,400	\$ 600	8%
01-1522 -3424	CONTRACT SVCE - ALARM SYSTEM						
	FY22 Fire Alarm EOC 50%	\$ 400					
		\$ -	\$ 400	\$ -	\$ 400	\$ -	0%
01-1522 -3462	CONTRACT SVCE - DATA PROCESS						
	FY22 ESS Maintenance 60%	\$ 1,300					
	FY22 Granicus Council Agenda 40%	\$ 5,500					
	FY22 MCCI/Laserfiche (22%)	\$ 1,700					
	FY22 Mitel Support Agreement 40%	\$ 400					
	FY22 Municode Online Hosting 50%	\$ 500					
	FY22 Tyler Financials Maint. 50%	\$ 9,500					
		\$ 20,056	\$ 18,600	\$ 20,239	\$ 18,900	\$ 300	2%
01-1522 -3490	CONTRACT SVCE - OTHER						
	FY22 Cintas Mat Services 80%	\$ 1,000					
	FY22 Custodial Services City Hall 46%	\$ 4,900					
		\$ 7,582	\$ 6,800	\$ 7,001	\$ 5,900	\$ (900)	-13%

FIRE ADMINISTRATION

Account	Itemization	Cost	2019-2020 Actual	2020-2021 Budget	2020-2021 YTD	2021-2022 Budget	\$ Increase / (Decrease)	% Increase / (Decrease)
01-1522 -4000	TRAVEL/PER DIEM							
	FY 22 Acct. Specialist III	\$ 1,100						
	FY22 Fire Chief	\$ 1,200						
	FY22 HR Director	\$ 2,700						
			\$ 479	\$ 4,000	\$ 144	\$ 5,000	\$ 1,000	25%
01-1522 -4110	COMMUNICATIONS							
	FY22 Phone & Internet	\$ 15,000						
	FY22 Sat Phone (1)	\$ 800						
			\$ 18,247	\$ 18,000	\$ 11,398	\$ 15,800	\$ (2,200)	-12%
01-1522 -4120	POSTAGE/UPS							
	FY22 Postage & UPS Costs	\$ 1,200						
			\$ 1,278	\$ 1,200	\$ 187	\$ 1,200	\$ -	0%
01-1522 -4310	ELECTRIC							
	FY22 Electric	\$ 19,000						
			\$ 17,942	\$ 23,000	\$ 12,302	\$ 19,000	\$ (4,000)	-17%
01-1522 -4320	WATER/SEWER							
	Water/Sewer	\$ 600						
			\$ 406	\$ 600	\$ 429	\$ 600	\$ -	0%
01-1522 -4490	ADMIN OFFICE SPACE- RENTAL/LEASE							
	Rental/Lease Office Space	\$ 72,000						
			\$ 71,930	\$ 72,000	\$ 48,728	\$ 72,000	\$ -	0%
01-1522 -4500	INSURANCE							
	FY22 General Liability	\$ 8,400						
			\$ 32,407	\$ 9,200	\$ 7,297	\$ 8,400	\$ (800)	-9%
01-1522 -4512	INSURANCE PROPERTY							
	FY22 Property Insurance	\$ 5,300						
			\$ 4,395	\$ 4,500	\$ 4,684	\$ 5,300	\$ 800	18%
01-1522 -4520	INSURANCE - VEHICLES							
	FY22 Vehicle Insurance	\$ 300						
			\$ 1,168	\$ 1,300	\$ 283	\$ 300	\$ (1,000)	-77%
01-1522 -4610	MAINTENANCE - COPIER							
	FY22 Bldg./Fire Copier 50%	\$ 2,100						
			\$ 3,409	\$ 2,000	\$ 349	\$ 2,100	\$ 100	5%
01-1522 -4620	R & M - COMPUTER							
	FY22 Computer R&M	\$ 4,000						
			\$ 454	\$ 4,000	\$ 306	\$ 4,000	\$ -	0%
01-1522-4650	R & M - BLGS & GRDS		\$ -	\$ -	\$ -	\$ -	\$ -	N/A
01-1522 -4660	R & M - VEHICLES							
	FY22 50% of 2 Facilities Transtars	\$ 2,000						
	FY22 Fire Chief & IT Specialist II	\$ 1,500						
			\$ 318	\$ 3,500	\$ 1,784	\$ 3,500	\$ -	0%
01-1522 -4721	PRINTING - OFFICE FORMS/MTRLS							
	FY22 Forms, Letterhead	\$ 1,100						
			\$ 790	\$ 1,100	\$ 596	\$ 1,100	\$ -	0%
01-1522 -4910	LEGAL ADVERTISEMENTS							
	FY22 Legal Advertisements	\$ 1,000						
			\$ 1,025	\$ 1,000	\$ 31	\$ 1,000	\$ -	0%

FIRE ADMINISTRATION

Account	Itemization	2019-2020 Actual	2020-2021 Budget	2020-2021 YTD	2021-2022 Budget	\$ Increase / (Decrease)	% Increase / (Decrease)
Cost							
35-0522-4690	R & M - OTHER						
	CIP: Citywide HVAC (FS 31: 3 units)	\$ 25,000					
	CIP: FS 29 Bay Door Replacements	\$ 90,000					
	CIP: FS Ext/Int Seal & Paint (FS29 Ext)	\$ 19,000					
		\$ -	\$ -	\$ -	\$ 134,000	\$ 134,000	N/A
01-1522 -4990	OTHER CURRENT CHARGES	\$ 331	\$ -	\$ -	\$ -	\$ -	N/A
01-1522 -5110	OFFICE SUPPLIES						
	FY22 IT Office Supplies 50%	\$ 300					
	FY22 Office Supplies Fire/HR/Payroll	\$ 5,000					
		\$ 3,213	\$ 5,000	\$ 2,021	\$ 5,300	\$ 300	6%
01-1522 -5210	OPERATING SUPPLIES - CLEANING						
	FY22 Cleaning Supplies CH- 47%	\$ 1,000					
		\$ 714	\$ 1,000	\$ 524	\$ 1,000	\$ -	0%
Cost							
13-0522 -5239	FIRE SAFETY GRANT-OPER SUPP						
	Walmart Fire Safety Grant	\$ 1,000					
		\$ -	\$ 1,000	\$ -	\$ 1,000	\$ -	0%
01-1522 -5240	FUEL						
	FY22 Facilities Fuel (50% split)	\$ 700					
	FY22 Fuel Est	\$ 1,000					
		\$ 4,885	\$ 1,700	\$ 3,375	\$ 1,700	\$ -	0%
01-1522 -5250	OPERATING SUPPLIES - UNIFORMS						
	FY22 Uniforms - 50% Facilities	\$ 600					
	FY22 Uniforms - Fire Admin	\$ 600					
		\$ 393	\$ 1,200	\$ 533	\$ 1,200	\$ -	0%
13-0522 -5255	CERT SAFETY GRANT EXP	\$ 1,413	\$ -	\$ -	\$ -	\$ -	
01-1522 -5260	AWARDS & RECOGNITION						
	FY22 Awards & Recognitions	\$ 2,500					
		\$ 2,259	\$ 2,500	\$ 1,334	\$ 2,500	\$ -	0%
01-1522 -5290	OPERATING SUPPLIES - GENERAL						
	FY22 Computer Replacement 50% IT	\$ 500					
	FY22 DKIM Certification (60%)	\$ 500					
	FY22 Email Firewall/Barracuda (8%)	\$ 200					
	FY22 Endpoint Security/Comodo 60%	\$ 3,300					
	FY22 SSL SAN Cert for Subdomains	\$ 200					
	Licenses, Water, Network Protections	\$ 9,000					
	MiscTechnology Replacements	\$ 5,400					
		\$ 15,090	\$ 19,600	\$ 10,560	\$ 19,100	\$ (500)	-3%
01-1522 -5410	BOOKS/PUBLICATIONS						
	FY22 Book & Publications	\$ 600					
	FY22 IT Books 50%	\$ 200					
		\$ 365	\$ 600	\$ 350	\$ 800	\$ 200	33%
01-1522 -5430	DUES/MEMBERSHIPS						
	FY22 Acct. Speacialist III	\$ 100					
	FY22 Fire Chief	\$ 600					
	FY22 HR Director	\$ 400					
	FY22 IT Membership 50%	\$ 100					
		\$ 1,364	\$ 1,200	\$ 544	\$ 1,200	\$ -	0%

FIRE ADMINISTRATION

Account	Itemization	Cost	2019-2020 Actual	2020-2021 Budget	2020-2021 YTD	2021-2022 Budget	\$ Increase / (Decrease)	% Increase / (Decrease)
01-1522 -5440	CONFERENCES/TRAINING/EDUCATION							
	FY22 Fire Chief	\$ 700						
	FY22 Human Resources	\$ 600						
	FY22 IT On-Demand Training 50%	\$ 1,000						
	FY22 IT Training 50%	\$ 300						
	FY22 Acct Specialist III	\$ 1,200						
			\$ 2,228	\$ 4,800	\$ 1,850	\$ 3,800	\$ (1,000)	-21%
	OPERATING SUBTOTAL		\$ 267,228	\$ 261,000	\$ 166,617	\$ 387,900	\$ 126,900	49%
21-0522 -6200	CAPITAL OUTLAY-BUILDINGS							
	FY22 CIP: F.S. 129 PD&E	\$ 150,000						
			\$ -	\$ 150,000	\$ -	\$ 150,000	\$ -	0%
35-0522 -6400	CAPITAL OUTLAY- EQUIPMENT							
	CIP: FF Hose Replacement	\$ 15,500						
			\$ -	\$ -	\$ -	\$ 15,500	\$ 15,500	N/A
01-1522 -6410	CAPITAL OUTLAY - EQUIPMENT		\$ 9,887	\$ 16,800	\$ 24,593	\$ -	\$ (16,800)	-100%
35-0522 -6917	FIRE EQUIPMENT							
	CIP Fleet Replacements (M31)	\$ 83,000						
	CIP: Fleet Replacement	\$ 50,000						
	CIP: Fleet Replacements (E29)	\$ 515,300						
	CIP: Fleet Replacements	\$ 42,500						
	EMS Vehicle 100% County Funded	\$ (50,000)						
			\$ 475,710	\$ -	\$ -	\$ 640,800	\$ 640,800	N/A
	CAPITAL SUBTOTAL		\$ 485,597	\$ 166,800	\$ 24,593	\$ 806,300	\$ 639,500	383%
01-1522-6903	INTERFUND TRANSFER TO CIP							
	OTHER SUBTOTAL		\$ -	\$ -	\$ -	\$ -	\$ -	N/A
	FIRE ADMINISTRATION TOTAL BUDGET		\$ 1,332,425	\$ 1,028,900	\$ 661,975	\$ 1,847,000	\$ 818,100	

EMERGENCY MEDICAL SERVICES

Account	Itemization	2019-2020 Actual	2020-2021 Budget	2020-2021 YTD	2021-2022 Budget	\$ Increase / (Decrease)	% Increase / (Decrease)
01-1622 -1200	SALARIES - REGULAR	\$ 1,234,722	\$ 1,263,800	\$ 874,225	\$ 1,337,100	\$ 73,300	6%
01-1622 -1202	RELIEF STAFFING ALLOWANCE	\$ 389,147	\$ 427,800	\$ -	\$ 473,000	\$ 45,200	11%
01-1622 -1402	PREMIUM OVERTIME	\$ 162,518	\$ -	\$ 138,649	\$ -	\$ -	N/A
01-1622 -1404	HAZMAT OVERTIME	\$ 5,079	\$ -	\$ -	\$ -	\$ -	N/A
01-1622 -1503	EDUC/SPECIAL PAY	\$ 500	\$ 7,400	\$ 400	\$ 2,700	\$ (4,700)	-64%
01-1622 -1504	UNIFORM CLEANING ALLOWANCE	\$ 4,463	\$ 5,000	\$ 4,420	\$ 4,400	\$ (600)	-12%
01-1622 -1506	ACTING PAY	\$ 5,560	\$ 6,700	\$ 4,575	\$ 6,800	\$ 100	1%
01-1622 -1507	DRIVE PAY	\$ 41,886	\$ 11,600	\$ -	\$ 11,400	\$ (200)	-2%
01-1622 -1508	EMS SUPPLIER	\$ 657	\$ 700	\$ 443	\$ 700	\$ -	0%
01-1622 -1509	CELL PHONE ALLOWANCE	\$ 480	\$ 500	\$ 320	\$ 500	\$ -	0%
01-1622 -2100	FICA	\$ 119,247	\$ 96,000	\$ 74,525	\$ 100,000	\$ 4,000	4%
01-1622 -2230	F.S. 175	\$ 177,346	\$ 230,400	\$ 115,200	\$ 332,400	\$ 102,000	44%
01-1622 -2310	HEALTH/LIFE INSURANCE	\$ 180,224	\$ 229,800	\$ 152,250	\$ 249,000	\$ 19,200	8%
01-1622 -2320	L/T DISABILITY INSURANCE	\$ 1,799	\$ 3,000	\$ 1,418	\$ 3,100	\$ 100	3%
01-1622 -2400	WORKERS' COMPENSATION	\$ 27,206	\$ 43,600	\$ 32,929	\$ 51,200	\$ 7,600	17%
01-1622 -2500	UNEMPLOYMENT COMPENSATION	\$ -	\$ 2,000	\$ 1,482	\$ 2,000	\$ -	0%
	PERSONNEL SUBTOTAL	\$ 2,350,836	\$ 2,328,300	\$ 1,400,837	\$ 2,574,300	\$ 246,000	11%
	Cost						
01-1622 -3101	PROF. SVCS - MEDICAL						
	FY22 Annual & Return to Work	\$ 18,000					
		\$ 16,530	\$ 18,000	\$ 2,479	\$ 18,000	\$ -	0%
01-1622 -3200	PROF. SVCS - ACCT/AUDIT						
	FY22 Audit 25%	\$ 7,400					
	Tyler Payroll Software	\$ 500					
		\$ 10,000	\$ 10,000	\$ 3,250	\$ 7,900	\$ (2,100)	-21%
01-1622 -4000	TRAVEL/PER DIEM	\$ 226	\$ -	\$ -	\$ -	\$ -	N/A
01-1622 -4500	INSURANCE						
	FY22 General Liability	\$ 38,600					
		\$ 8,885	\$ 42,500	\$ 33,708	\$ 38,600	\$ (3,900)	-9%
01-1622 -4520	INSURANCE - VEHICLES						
	FY22 Vehicle Insurance	\$ 600					
		\$ 7,711	\$ 8,400	\$ 556	\$ 600	\$ (7,800)	-93%
01-1622 -4660	R & M - VEHICLES						
	FY 22 Generator Maint	\$ 1,700					
	FY22 Vehicle Maint	\$ 124,700					
	Reduce Based Growth Mgmt.	\$ (16,000)					
		\$ 98,444	\$ 116,100	\$ 9,939	\$ 110,400	\$ (5,700)	-5%
01-1622 -4912	LICENSES & PERMITS						
	FY22 Lab Certificates & Fees	\$ 1,000					
		\$ 245	\$ 3,300	\$ 3,300	\$ 1,000	\$ (2,300)	-70%
01-1622 -5240	FUEL						
	FY22 Fuel Est	\$ 69,500					
		\$ 44,660	\$ 73,000	\$ 790	\$ 69,500	\$ (3,500)	-5%

EMERGENCY MEDICAL SERVICES

Account	Itemization	Cost	2019-2020 Actual	2020-2021 Budget	2020-2021 YTD	2021-2022 Budget	\$ Increase / (Decrease)	% Increase / (Decrease)
01-1622 -5250	OPERATING SUPPLIES - UNIFORMS							
	FY22 Operating Supplies Uniforms	\$ 14,200						
			\$ 13,760	\$ 14,200	\$ 500	\$ 14,200	\$ -	0%
01-1622 -5252	PROTECTIVE GEAR							
	FY22 Protective Gear EMS	\$ 13,700						
			\$ 159	\$ 13,800	\$ 13,180	\$ 13,700	\$ (100)	-1%
01-1622 -5430	DUES/MEMBERSHIPS							
	Dues/Memberships FFCA	\$ 200						
	FY22 Dues/Memberships IAFC	\$ 400						
			\$ 95	\$ 600	\$ -	\$ 600	\$ -	0%
OPERATING SUBTOTAL			\$ 200,713	\$ 299,900	\$ 67,702	\$ 274,500	\$ (25,400)	-8%
EMS TOTAL BUDGET			\$ 2,551,549	\$ 2,628,200	\$ 1,468,538	\$ 2,848,800	\$ 220,600	8%

LIFE SAFETY SERVICES

Account	Itemization	2019-2020 Actual	2020-2021 Budget	2020-2021 YTD	2021-2022 Budget	\$ Increase / (Decrease)	% Increase / (Decrease)
01-1722 -1200	SALARIES - REGULAR	\$ 79,166	\$ 91,200	\$ 50,648	\$ 96,700	\$ 5,500	6%
01-1722 -1310	SALARIES - PART TIME	\$ 16,251	\$ 41,800	\$ 26,738	\$ 41,900	\$ 100	0%
01-1722 -1400	SALARIES - OVERTIME	\$ -	\$ 1,300	\$ -	\$ 1,300	\$ -	0%
01-1722 -1503	EDUC/SPECIAL PAY	\$ 110	\$ 1,400	\$ -	\$ 600	\$ (800)	-57%
01-1722 -1504	UNIFORM CLEANING ALLOWANCE	\$ -	\$ 800	\$ 520	\$ 800	\$ -	0%
01-1722 -1509	CELL PHONE ALLOWANCE	\$ 600	\$ 500	\$ 320	\$ 500	\$ -	0%
01-1722 -2100	FICA	\$ 6,734	\$ 10,400	\$ 5,582	\$ 10,900	\$ 500	5%
01-1722 -2210	FRS	\$ 8,396	\$ 11,300	\$ 7,617	\$ 17,100	\$ 5,800	51%
01-1722 -2310	HEALTH/LIFE INSURANCE	\$ 17,576	\$ 29,200	\$ 13,288	\$ 29,900	\$ 700	2%
01-1722 -2320	L/T DISABILITY INSURANCE	\$ 150	\$ 200	\$ 123	\$ 200	\$ -	0%
01-1722 -2400	WORKERS' COMPENSATION	\$ 4,224	\$ 3,100	\$ 2,525	\$ 1,800	\$ (1,300)	-42%
PERSONNEL SUBTOTAL		\$ 133,208	\$ 191,200	\$ 107,362	\$ 201,700	\$ 10,500	5%
Cost							
01-1722 -3101	PROF. SVCS - MEDICAL						
	FY22 Annuals/Return to Duty	\$ 700					
		\$ 1,340	\$ 700	\$ -	\$ 700	\$ -	0%
01-1722 -3462	CONTRACT SVCE - DATA PROCESS						
	FY22 Mobile Eyes - Fire Inspection	\$ 2,300					
		\$ -	\$ 2,300	\$ -	\$ 2,300	\$ -	0%
01-1722 -4000	TRAVEL/PER DIEM						
	In-State Conferences	\$ 400					
	FY22 FL State Fire College	\$ 900					
	Governor's Hurricane Conference	\$ 1,100					
		\$ 503	\$ 2,200	\$ -	\$ 2,400	\$ 200	9%
01-1722 -4110	COMMUNICATIONS						
	FY22 Phone and Internet	\$ 4,000					
		\$ 3,307	\$ 4,000	\$ 2,727	\$ 4,000	\$ -	0%
01-1722 -4120	POSTAGE/UPS						
	FY22 Postage	\$ 400					
		\$ 23	\$ 400	\$ 33	\$ 400	\$ -	0%
01-1722 -4520	INSURANCE - VEHICLES						
	FY22 Vehicle Insurance	\$ 900					
		\$ 1,444	\$ 1,600	\$ 815	\$ 900	\$ (700)	-44%
01-1722 -4660	R & M - VEHICLES						
	FY22 Vehicle Repair & Maintenance	\$ 2,500					
		\$ 862	\$ 2,100	\$ 828	\$ 2,500	\$ 400	19%
01-1722 -4721	PRINTING - OFFICE FORMS/MTRLS						
	FY22 Fire Inspection/Violation Reports	\$ 500					
		\$ 515	\$ 500	\$ -	\$ 500	\$ -	0%
01-1722 -5110	OFFICE SUPPLIES						
	FY22 Office Supplies	\$ 700					
		\$ 775	\$ 700	\$ 354	\$ 700	\$ -	0%
01-1722 -5240	FUEL						
	FY22 Fuel Estimate	\$ 2,900					
		\$ 1,977	\$ 3,200	\$ 1,368	\$ 2,900	\$ (300)	-9%
01-1722 -5244	FIRE DONATION EXPENSES	\$ 500	\$ -	\$ -	\$ -	\$ -	N/A

LIFE SAFETY SERVICES

Account	Itemization	Cost	2019-2020 Actual	2020-2021 Budget	2020-2021 YTD	2021-2022 Budget	\$ Increase / (Decrease)	% Increase / (Decrease)
01-1722 -5245	SMALL TOOLS & SUPPLIES							
	FY22 Small Tools & Supplies for LSS	\$ 500	\$ -	\$ 500	\$ 220	\$ 500	\$ -	0%
01-1722 -5250	OPERATING SUPPLIES - UNIFORMS							
	FY22 3.0 FTE	\$ 1,700	\$ 1,720	\$ 1,700	\$ -	\$ 1,700	\$ -	0%
01-1722 -5252	PROTECTIVE GEAR		\$ -	\$ 500	\$ -	\$ 500	\$ -	0%
01-1722 -5255	SAFETY EQUIPMENT & SUPPLIES		\$ -	\$ 400	\$ -	\$ 400	\$ -	0%
01-1722 -5290	OPERATING SUPPLIES - GENERAL							
	FY22 Email Firewall/Barracuda (8%)	\$ 200						
	FY22 Computer Replacement	\$ 400						
	FY22 Operating Supplies General	\$ 1,000						
			\$ 5,975	\$ 2,300	\$ 3,472	\$ 1,600	\$ (700)	-30%
01-1722 -5410	BOOKS/PUBLICATIONS							
	Code Books and Publications	\$ 600						
	FY22 NFAP Online	\$ 1,400						
			\$ 1,484	\$ 2,000	\$ 1,642	\$ 2,000	\$ -	0%
01-1722 -5430	DUES/MEMBERSHIPS							
	FL Fire Marshals' Association (3 FTE)	\$ 75						
	Florida Fire Chiefs' Association	\$ 100						
	FL West Coast Insp Assoc (3 FTE)	\$ 25						
	FY22 Intl Assoc Arson Investigat.	\$ 100						
			\$ 20	\$ 500	\$ -	\$ 500	\$ -	0%
01-1722 -5440	CONFERENCES/TRAINING/EDUCATION							
	FSFCollege/In State Conferences	\$ 400						
	FY22 FL FM & and Inspectors Assoc	\$ 300						
	Governors Hurricane Conference	\$ 300						
			\$ 2,243	\$ 1,000	\$ -	\$ 1,000	\$ -	0%
01-1722 -5444	INSTRUCTIONAL SUPPLIES							
	FY22 Public Safety Education Program	\$ 7,000						
	Replacement CPR & First Aid Training	\$ 2,100						
			\$ 9,076	\$ 9,100	\$ 3,689	\$ 9,100	\$ -	0%
01-1722 -5490	TUITION REIMBURSEMENT		\$ 914	\$ -	\$ -	\$ -	\$ -	N/A
	OPERATING SUBTOTAL		\$ 32,677	\$ 35,700	\$ 15,147	\$ 34,600	\$ (1,100)	-3%
	LIFE SAFETY TOTAL BUDGET		\$ 165,885	\$ 226,900	\$ 122,508	\$ 236,300	\$ 9,400	4%

FIRE TRAINING

Account	Itemization	2019-2020 Actual	2020-2021 Budget	2020-2021 YTD	2021-2022 Budget	\$ Increase / (Decrease)	% Increase / (Decrease)
01-1822 -1200	SALARIES - REGULAR	\$ 83,832	\$ 91,500	\$ 58,771	\$ 90,300	\$ (1,200)	-1%
01-1822 -1310	SALARIES - PART TIME	\$ 13,443	\$ 14,100	\$ 9,355	\$ 14,000	\$ (100)	-1%
01-1822 -1503	EDUC/SPECIAL PAY	\$ 600	\$ -	\$ 400	\$ -	\$ -	N/A
01-1822 -1504	UNIFORM CLEANING ALLOWANCE	\$ 260	\$ 300	\$ 260	\$ 300	\$ -	0%
01-1822 -1509	CELL PHONE ALLOWANCE	\$ 480	\$ 500	\$ 320	\$ 500	\$ -	0%
01-1822 -1514	UNIFORM PURCHASE ALLOWANCE	\$ 173	\$ -	\$ -	\$ -	\$ -	N/A
01-1822 -2100	FICA	\$ 7,046	\$ 8,200	\$ 4,992	\$ 8,100	\$ (100)	-1%
01-1822 -2210	FRS	\$ 1,194	\$ 1,200	\$ 935	\$ 1,700	\$ 500	42%
01-1822 -2230	F.S. 175	\$ 10,752	\$ 16,700	\$ 8,350	\$ 23,100	\$ 6,400	38%
01-1822 -2310	HEALTH/LIFE INSURANCE	\$ 17,746	\$ 19,800	\$ 11,744	\$ 16,500	\$ (3,300)	-17%
01-1822 -2320	L/T DISABILITY INSURANCE	\$ -	\$ 200	\$ -	\$ 200	\$ -	0%
01-1822 -2400	WORKERS' COMPENSATION	\$ 2,821	\$ 3,400	\$ 2,534	\$ 3,800	\$ 400	12%
PERSONNEL SUBTOTAL		\$ 138,348	\$ 155,900	\$ 97,661	\$ 158,500	\$ 2,600	2%
Cost							
01-1822 -3101	PROF. SVCS - MEDICAL						
	FY22 Asst Chief Physical Hazmat	\$ 800					
		\$ 740	\$ 800	\$ -	\$ 800	\$ -	0%
01-1822 -4000	TRAVEL/PER DIEM						
	FDIC GSA Per Diem Rate	\$ 700					
	FDIC Lodging	\$ 800					
	FDIC Registration	\$ 1,400					
	FDIC Uber Costs	\$ 100					
	FY22 NFA Per Diem	\$ 400					
	NFA Transportation	\$ 400					
		\$ 1,766	\$ 3,400	\$ 22	\$ 3,800	\$ 400	12%
01-1822 -4110	COMMUNICATIONS						
	FY 22 Communications	\$ 1,800					
		\$ 1,660	\$ 1,800	\$ 1,528	\$ 1,800	\$ -	0%
01-1822 -4120	POSTAGE/UPS						
	FY22 Postage/UPS	\$ 100					
		\$ -	\$ 100	\$ -	\$ 100	\$ -	0%
01-1822 -4520	INSURANCE - VEHICLES	\$ 392	\$ 500	\$ 364	\$ 800	\$ 300	60%
01-1822 -4630	R & M - COMPUTER SOFTWARE						
	Annual Simushare Software license	\$ 200					
	FY22 Annual License for FARO	\$ 400					
		\$ -	\$ 600	\$ -	\$ 600	\$ -	0%
01-1822 -4642	MAINTENANCE - FITNESS EQUIP.						
	FY22 Fitness Equipmt Svc (X4)	\$ 1,200					
		\$ 400	\$ 1,400	\$ 900	\$ 1,200	\$ (200)	-14%
01-1822 -4660	R & M - VEHICLES	\$ 315	\$ 1,000	\$ 138	\$ 1,000	\$ -	0%
01-1822 -5110	OFFICE SUPPLIES	\$ 6	\$ 400	\$ -	\$ 400	\$ -	0%
01-1822 -5240	FUEL	\$ 5,100	\$ 900	\$ 911	\$ 900	\$ -	0%
01-1822 -5245	SMALL TOOLS & SUPPLIES	\$ 4,960	\$ 1,000	\$ 436	\$ 1,000	\$ -	0%
01-1822 -5250	OPERATING SUPPLIES - UNIFORMS	\$ 650	\$ 700	\$ -	\$ 700	\$ -	0%

FIRE TRAINING

Account	Itemization	Cost	2019-2020 Actual	2020-2021 Budget	2020-2021 YTD	2021-2022 Budget	\$ Increase / (Decrease)	% Increase / (Decrease)
01-1822 -5252	PROTECTIVE GEAR		\$ -	\$ 200	\$ -	\$ 200	\$ -	0%
01-1822 -5255	SAFETY EQUIPMENT & SUPPLIES		\$ 153	\$ 700	\$ -	\$ 700	\$ -	0%
01-1822 -5290	OPERATING SUPPLIES - GENERAL							
	Fitness Equipment Replacement	\$ 9,300						
	FY22 Email Firewall/Barracuda (8%)	\$ 200						
	FY22 Operating Supplies for Training	\$ 3,700						
			\$ 11,445	\$ 13,300	\$ 1,370	\$ 13,200	\$ (100)	-1%
01-1822 -5410	BOOKS/PUBLICATIONS		\$ 1,223	\$ 1,000	\$ 369	\$ 1,000	\$ -	0%
01-1822 -5430	DUES/MEMBERSHIPS		\$ -	\$ 400	\$ -	\$ 400	\$ -	0%
01-1822 -5440	CONFERENCES/TRAINING/EDUCATION							
	Fire Rescue International - Asst Chief	\$ 3,700						
	FY 22 - SPC Fire Cert Programs	\$ 7,750						
	FY22 FDIC Prof. Developmt	\$ 1,400						
	Online Certification Program	\$ 2,350						
	Ricky Rescue - Fire Officer training	\$ 1,500						
	Target Solutions Online Training	\$ 3,300						
			\$ 22,628	\$ 20,000	\$ 8,326	\$ 20,000	\$ -	0%
01-1822 -5444	INSTRUCTIONAL SUPPLIES							
	FY22 Tutorials, Outlines, Workbooks	\$ 800						
			\$ 276	\$ 800	\$ 91	\$ 800	\$ -	0%
01-1822 -5490	TUITION REIMBURSEMENT							
	FY22 Education Reimb per CBA	\$ 10,000						
			\$ 1,795	\$ 10,000	\$ 1,168	\$ 10,000	\$ -	0%
OPERATING SUBTOTAL			\$ 53,510	\$ 59,000	\$ 15,622	\$ 59,400	\$ 400	1%
FIRE TRAINING TOTAL BUDGET			\$ 191,858	\$ 214,900	\$ 113,284	\$ 217,900	\$ 3,000	1%

FLEET MAINTENANCE

Account	Itemization	2019-2020 Actual	2020-2021 Budget	2020-2021 YTD	2021-2022 Budget	\$ Increase / (Decrease)	% Increase / (Decrease)
01-1922 -1200	SALARIES - REGULAR	\$ 137,957	\$ 135,600	\$ 91,752	\$ 135,900	\$ 300	0%
01-1922 -1310	SALARIES-PART TIME	\$ 13,275	\$ 13,800	\$ 9,496	\$ 14,300	\$ 500	4%
01-1922 -1400	SALARIES - OVERTIME	\$ 491	\$ 1,300	\$ 480	\$ 1,300	\$ -	0%
01-1922 -1504	UNIFORM CLEANING ALLOWANCE	\$ 520	\$ 800	\$ 520	\$ 600	\$ (200)	-25%
01-1922 -1509	CELL PHONE ALLOWANCE	\$ 480	\$ 500	\$ 320	\$ 500	\$ -	0%
01-1922 -2100	FICA	\$ 11,004	\$ 11,600	\$ 7,370	\$ 11,600	\$ -	0%
01-1922 -2210	FRS	\$ 8,033	\$ 7,500	\$ 5,917	\$ 10,900	\$ 3,400	45%
01-1922 -2220	ICMA	\$ 6,168	\$ 6,100	\$ 4,255	\$ 7,200	\$ 1,100	18%
01-1922 -2310	HEALTH/LIFE INSURANCE	\$ 28,432	\$ 32,000	\$ 21,505	\$ 25,000	\$ (7,000)	-22%
01-1922 -2320	L/T DISABILITY INSURANCE	\$ 280	\$ 400	\$ 210	\$ 300	\$ (100)	-25%
01-1922 -2400	WORKERS' COMPENSATION	\$ 1,926	\$ 2,900	\$ 2,005	\$ 3,300	\$ 400	14%
PERSONNEL SUBTOTAL		\$ 208,566	\$ 212,500	\$ 143,831	\$ 210,900	\$ (1,600)	-1%
Cost							
01-1922 -3101	PROF. SVCS - MEDICAL						
	FY22 Return to Duty & DOT Testing	\$ 200					
		\$ -	\$ 200	\$ -	\$ 200	\$ -	0%
01-1922 -3424	CONTRACT SVCE - ALARM SYSTEM						
	FY22 Fleet Fire Alarm Monitoring	\$ 800					
		\$ -	\$ 800	\$ -	\$ 800	\$ -	0%
01-1922 -3426	CONTRACT SVCE - AIR CONDITION						
	FY22 AC Maint. & Repairs	\$ 1,800					
		\$ -	\$ 1,800	\$ -	\$ 1,800	\$ -	0%
01-1922 -3430	CONTRACT SVCE - COMPUTER						
	FY22 Pubworks & Tracker (50%)	\$ 2,100					
	FY22 Ward Fuel Maint (50%)	\$ 4,100					
		\$ 2,016	\$ 2,000	\$ 2,526	\$ 6,200	\$ 4,200	210%
01-1922 -3490	CONTRACT SVC-OTHER	\$ 140	\$ -	\$ -	\$ -	\$ -	N/A
01-1922 -4000	TRAVEL/PER DIEM	\$ 41	\$ -	\$ 19	\$ -	\$ -	N/A
01-1922 -4110	COMMUNICATIONS						
	FY22 Phone and Internet	\$ 4,500					
		\$ 3,399	\$ 3,500	\$ 4,341	\$ 4,500	\$ 1,000	29%
01-1922 -4120	POSTAGE/UPS						
	FY22 Postage	\$ 200					
		\$ -	\$ 200	\$ -	\$ 200	\$ -	0%
01-1922 -4310	ELECTRIC	\$ 5,869	\$ 6,100	\$ 3,255	\$ 6,100	\$ -	0%
01-1922 -4320	WATER/SEWER						
	Water & Sewer Costs Fleet	\$ 600					
		\$ 750	\$ 600	\$ 435	\$ 600	\$ -	0%
01-1922 -4333	PROPANE						
	FY22 Fleet Propane - Fork Lift	\$ 300					
		\$ -	\$ 300	\$ -	\$ 300	\$ -	0%
01-1922 -4512	INSURANCE PROPERTY						
	FY22 Property Insurance	\$ 3,800					
		\$ 3,124	\$ 3,200	\$ 1,666	\$ 3,800	\$ 600	19%

FLEET MAINTENANCE

Account	Itemization	Cost	2019-2020 Actual	2020-2021 Budget	2020-2021 YTD	2021-2022 Budget	\$ Increase / (Decrease)	% Increase / (Decrease)
01-1922 -4520	INSURANCE - VEHICLES							
	FY22 Vehicle Insurance	\$ 700						
			\$ 4,003	\$ 2,100	\$ 668	\$ 700	\$ (1,400)	-67%
01-1922 -4600	REPAIRS & MAINTENANCE							
	FY22 R&M Tools	\$ 1,700						
			\$ 5,247	\$ 1,700	\$ -	\$ 1,700	\$ -	0%
01-1922 -4630	R & M - COMPUTER SOFTWARE							
	FY22 Cummins Insite	\$ 800						
	FY22 Cummins QSOL Fleet	\$ 900						
			\$ 2,535	\$ 3,000	\$ 770	\$ 1,700	\$ (1,300)	-43%
01-1922 -4650	R & M - BLDGS & GROUNDS							
	FY22 Building & Grounds Fleet	\$ 4,000						
			\$ 4,108	\$ 4,000	\$ 2,015	\$ 4,000	\$ -	0%
01-1922 -4660	R & M - VEHICLES							
	FY22 Vehicle R&M	\$ 3,200						
	FY22 Generator Maintenance	\$ 1,700						
			\$ 1,043	\$ 4,900	\$ 250	\$ 4,900	\$ -	0%
01-1922 -4922	LICENSES & PERMITS							
	FY22 Fleet Fuel Tank Licenses/DEP	\$ 200						
			\$ -	\$ 200	\$ -	\$ 200	\$ -	0%
01-1922 -5110	OFFICE SUPPLIES							
	FY22 Fleet Office Supplies	\$ 300						
			\$ 1,153	\$ 300	\$ 674	\$ 300	\$ -	0%
01-1922 -5210	OPERATING SUPPLIES - CLEANING							
	FY22 Fleet Cleaning Supplies	\$ 200						
			\$ 2,531	\$ 200	\$ 228	\$ 200	\$ -	0%
01-1922 -5240	FUEL							
	FY22 Fuel Est.	\$ 1,000						
			\$ 251	\$ 1,000	\$ 668	\$ 1,000	\$ -	0%
01-1922 -5245	SMALL TOOLS & SUPPLIES							
	FY22 Fleet Mgr Computer Repl.	\$ 1,000						
	FY22 Fleet Small Tools	\$ 3,500						
			\$ 6,876	\$ 2,500	\$ 5,348	\$ 4,500	\$ 2,000	80%
01-1922 -5250	OPERATING SUPPLIES - UNIFORMS							
	FY22 Fleet Uniforms	\$ 1,200						
			\$ 1,093	\$ 1,200	\$ 1,110	\$ 1,200	\$ -	0%
01-1922 -5292	OUTSIDE CONTRACTS - PARTS							
	FY22 Fleet Outside Contractor Parts	\$ 1,500						
			\$ 1,381	\$ 3,000	\$ 853	\$ 1,500	\$ (1,500)	-50%
01-1922 -5440	CONFERENCES/TRAINING/EDUCATION							
	FY22 Fleet Training and Education	\$ 400						
			\$ -	\$ 400	\$ -	\$ 400	\$ -	0%
	OPERATING SUBTOTAL		\$ 45,561	\$ 43,200	\$ 24,827	\$ 46,800	\$ 3,600	8%
01-1922 -6200	CAPITAL OUTLAY - BUILDINGS		\$ 161,103	\$ -	\$ -	\$ -	\$ -	N/A
01-1922 -6490	CAPITAL OUTLAY - OTHER		\$ 113,086	\$ 57,500	\$ 49,143	\$ -	\$ (57,500)	-100%
	CAPITAL SUBTOTAL		\$ 274,189	\$ 57,500	\$ 49,143	\$ -	\$ (57,500)	100%
	FLEET MAINTENANCE TOTAL BUDGET		\$ 528,316	\$ 313,200	\$ 217,800	\$ 257,700	\$ (55,500)	-18%

FIRE OPERATIONS

Account	Itemization	2019-2020 Actual	2020-2021 Budget	2020-2021 YTD	2021-2022 Budget	\$ Increase / (Decrease)	% Increase / (Decrease)
01-2522 -1200	SALARIES - REGULAR	\$ 2,651,703	\$ 3,151,800	\$ 2,062,834	\$ 3,209,100	\$ 57,300	2%
01-2522 -1310	SALARIES-PART TIME	\$ 17,190	\$ 18,400	\$ 12,487	\$ 19,200	\$ 800	4%
01-2522 -1402	PREMIUM OVERTIME	\$ 207,980	\$ 130,000	\$ 202,328	\$ 130,000	\$ -	0%
01-2522 -1404	HAZMAT OVERTIME	\$ 11,755	\$ 35,000	\$ 8,871	\$ 35,000	\$ -	0%
01-2522 -1503	EDUC/SPECIAL PAY	\$ 17,780	\$ 15,100	\$ 11,871	\$ 18,000	\$ 2,900	19%
01-2522 -1504	UNIFORM CLEANING ALLOWANCE	\$ 13,440	\$ 15,900	\$ 13,888	\$ 16,400	\$ 500	3%
01-2522 -1505	HAZMAT PAY	\$ 11,921	\$ 11,700	\$ 7,989	\$ 11,700	\$ -	0%
01-2522 -1506	ACTING PAY	\$ 5,426	\$ 13,000	\$ 6,293	\$ 13,000	\$ -	0%
01-2522 -1507	DRIVERS PAY	\$ 10,472	\$ 41,000	\$ 35,288	\$ 41,000	\$ -	0%
01-2522 -2100	FICA	\$ 232,245	\$ 244,800	\$ 174,449	\$ 246,800	\$ 2,000	1%
01-2522 -2230	F.S. 175	\$ 1,082,920	\$ 714,600	\$ 357,300	\$ 990,100	\$ 275,500	39%
01-2522 -2310	HEALTH/LIFE INSURANCE	\$ 508,489	\$ 641,300	\$ 371,286	\$ 634,300	\$ (7,000)	-1%
01-2522 -2320	L/T DISABILITY INSURANCE	\$ 7,248	\$ 7,500	\$ 5,631	\$ 7,600	\$ 100	1%
01-2522 -2400	WORKERS' COMPENSATION	\$ 88,434	\$ 112,600	\$ 89,621	\$ 132,400	\$ 19,800	18%
01-2522 -2500	UNEMPLOYMENT COMPENSATION	\$ -	\$ -	\$ 1,447	\$ -	\$ -	N/A
PERSONNEL SUBTOTAL		\$ 4,867,002	\$ 5,152,700	\$ 3,361,582	\$ 5,504,600	\$ 351,900	7%
Cost							
01-2522 -3101	PROF. SVCS - MEDICAL						
	FY 22 - Annual Required Physicals	\$ 42,000					
		\$ 30,765	\$ 38,600	\$ 40	\$ 42,000	\$ 3,400	9%
01-2522 -3420	CONTRACT SVCE - LAWN SERVICE						
	FY 22 - Lawn Service	\$ 8,100					
		\$ 7,880	\$ 8,100	\$ 5,400	\$ 8,100	\$ -	0%
01-2522 -3421	CONTRACT SVCE - LAWN SPRAYING						
	FY 22 - Lawn Spraying	\$ 1,400					
		\$ 1,356	\$ 1,400	\$ 904	\$ 1,400	\$ -	0%
01-2522 -3422	CONTRACT SVCE - PEST CONTROL						
	FY 22 - Pest Control	\$ 1,200					
		\$ 1,053	\$ 1,200	\$ 871	\$ 1,200	\$ -	0%
01-2522 -3424	CONTRACT SVCE - ALARM SYSTEM						
	FY22 - Station 30 Annual Test & Insp.	\$ 1,600					
	FY22 - Station 29 Annual Test & Insp.	\$ 1,600					
	FY22 Annual Alarm Monitoring	\$ 2,000					
	FY22 Fleet Test and Inspect	\$ 500					
	FY22 Station 30 Annual Test & Insp.	\$ 1,900					
	FY22 Station 31 Annual Test & Insp.	\$ 1,600					
		\$ 6,839	\$ 9,200	\$ 5,587	\$ 9,200	\$ -	0%
01-2522 -3426	CONTRACT SVCE - AIR CONDITION						
	FY 22 - AC Monitoring	\$ 2,400					
	FY22 AC Contract - Air Mechanical	\$ 6,200					
		\$ 8,564	\$ 8,600	\$ 6,423	\$ 8,600	\$ -	0%
01-2522 -3484	CONTRACT SVCE - ELEVATOR SVCE						
	FY 22 - Elevator Inspection	\$ 1,900					
		\$ 4,483	\$ 4,400	\$ 1,515	\$ 1,900	\$ (2,500)	-57%

FIRE OPERATIONS

Account	Itemization	Cost	2019-2020 Actual	2020-2021 Budget	2020-2021 YTD	2021-2022 Budget	\$ Increase / (Decrease)	% Increase / (Decrease)
01-2522 -3490	CONTRACT SVCE - OTHER							
	FY22 Aladtec, Inc	\$ 5,000						
	FY22 Pin. Cty. Utilities, Traffic Mgmt	\$ 8,600						
	FY22 PSTrax	\$ 2,100						
	FY22 Verify Network, LLC	\$ 1,300						
			\$ 12,997	\$ 23,300	\$ 9,252	\$ 17,000	\$ (6,300)	-27%
01-2522 -3504	CONTRACT SVCE - TREE SVCE		\$ 3,000	\$ -	\$ -	\$ -		
01-2522 -3701	ALLOCATED COSTS-ADMIN CHARGES							
	Administrative Services Allocation	\$ 287,200						
			\$ 247,176	\$ 287,200	\$ 191,467	\$ 287,200	\$ -	0%
01-2522 -4000	TRAVEL/PER DIEM							
	FY 22 - Miscellaneous	\$ 1,700						
	FY 22 - National Fire Academy	\$ 1,000						
	FY22 FL Governor's Hurricane Conf.	\$ 1,000						
			\$ 1,969	\$ 4,100	\$ 700	\$ 3,700	\$ (400)	-10%
01-2522 -4110	COMMUNICATIONS							
	FY22 ATT First Net DC phone	\$ 600						
	FY22 ATT Mifi Backup	\$ 500						
	FY22 Frontier	\$ 9,600						
	FY22 Spectrum Allocation	\$ 7,000						
	FY22 Verizon	\$ 1,300						
			\$ 22,850	\$ 22,400	\$ 17,021	\$ 19,000	\$ (3,400)	-15%
01-2522 -4120	POSTAGE/UPS							
	FY 22 - Postage & Shipping	\$ 600						
			\$ 646	\$ 600	\$ 600	\$ 600	\$ -	0%
01-2522 -4311	ELEC - STATIONS							
	FY 22 - Electric- Four Stations	\$ 58,000						
			\$ 55,051	\$ 58,000	\$ 30,171	\$ 58,000	\$ -	0%
01-2522 -4318	STORM WATER FEE- STATIONS							
	FY 22 - Stormwater Utility Fee (4)	\$ 2,000						
			\$ 1,605	\$ 1,600	\$ 1,820	\$ 2,000	\$ 400	25%
01-2522 -4321	WATER/SEWER							
	FY 22 - Water/Sewer Four Stations	\$ 10,300						
			\$ 11,110	\$ 10,300	\$ 7,316	\$ 10,300	\$ -	0%
01-2522 -4331	NATURAL GAS -STATIONS							
	FY 22 - Natural Gas Stations 29 & 30	\$ 5,500						
			\$ 4,290	\$ 5,500	\$ 3,154	\$ 5,500	\$ -	0%
01-2522 -4333	PROPANE- STATIONS							
	FY 22 - Propane Four Stations	\$ 1,400						
			\$ 966	\$ 1,400	\$ 934	\$ 1,400	\$ -	0%
01-2522 -4512	INSURANCE PROPERTY							
	FY22 Property Insurance	\$ 30,600						
			\$ 25,940	\$ 26,200	\$ 27,280	\$ 30,600	\$ 4,400	17%
01-2522 -4520	INSURANCE - VEHICLES							
	FY22 Vehicle Insurance	\$ 8,300						
			\$ 1,216	\$ 1,400	\$ 7,876	\$ 8,300	\$ 6,900	493%
01-2522 -4600	REPAIRS & MAINTENANCE							
	FY22 Calibration of Fuel System	\$ 1,500						
	FY22 CIP FS 29 Ext & Int Paint Seal	\$ 19,000						
			\$ 19,195	\$ 8,500	\$ 9,928	\$ 20,500	\$ 12,000	141%
01-2522 -4620	R & M - COMPUTER							
	FY 22 - Computer R&M	\$ 200						
			\$ 84	\$ 200	\$ -	\$ 200	\$ -	0%

FIRE OPERATIONS

Account	Itemization	2019-2020 Actual	2020-2021 Budget	2020-2021 YTD	2021-2022 Budget	\$ Increase / (Decrease)	% Increase / (Decrease)
Cost							
01-2522 -4645	RADIOS						
	FY22 - Radio Repairs/Replace	\$ 2,200					
	FY22 Headsets	\$ 3,000					
	FY22 Motorola Portable Batteries	\$ 1,800					
	FY22 Radio/Cellular Maintenance	\$ 1,000					
	FY22 Replace Motorola Portable Mics	\$ 3,000					
		\$ 11,723	\$ 10,400	\$ 7,234	\$ 11,000	\$ 600	6%
01-2522 -4660	R & M - VEHICLES						
	FY 22 - Generator Maintenance	\$ 1,300					
	FY 22 - Vehicle Repair & Maintenance	\$ 20,300					
		\$ 24,768	\$ 22,300	\$ 74,004	\$ 21,600	\$ (700)	-3%
Cost							
01-2522 -4665	BLDG MAIT -ALL STATIONS						
	FY22 - Building Maintenance Stations	\$ 40,000					
		\$ 32,117	\$ 46,000	\$ 29,317	\$ 40,000	\$ (6,000)	-13%
01-2522 -4670	GARAGE DOORS/OTHER						
	FY22 - Garage Bay Door R&M	\$ 4,800					
		\$ 1,885	\$ 4,800	\$ 2,415	\$ 4,800	\$ -	0%
01-2522 -4671	SCBA TESTING						
	FY 22 - SCBA Packs/Bottles R&M	\$ 11,000					
		\$ 16,205	\$ 11,000	\$ 8,516	\$ 11,000	\$ -	0%
01-2522 -4672	R & M - GENERAL MAINT						
	FY22 - R&M General Maintenance	\$ 3,000					
		\$ 564	\$ 3,000	\$ 609	\$ 3,000	\$ -	0%
01-2522 -4721	PRINTING - OFFICE FORMS/MTRLS						
	FY22 - Office Forms Fire Reports	\$ 300					
		\$ 125	\$ 300	\$ -	\$ 300	\$ -	0%
01-2522 -4912	LICENSES & PERMITS						
	FY 22 - Licenses & Permits State	\$ 500					
		\$ 390	\$ 4,000	\$ 646	\$ 500	\$ (3,500)	-88%
01-2522 -5110	OFFICE SUPPLIES						
	FY 22 - Office Supplies Four Stations	\$ 2,800					
		\$ 3,129	\$ 2,800	\$ 149	\$ 2,800	\$ -	0%
01-2522 -5190	CERT OPER SUPPLIES						
	FY 22 - CERT Team Supplies	\$ 1,200					
		\$ -	\$ 1,200	\$ 755	\$ 1,200	\$ -	0%
01-2522 -5210	OPERATING SUPPLIES - CLEANING						
	FY 22 - Cleaning Supplies	\$ 21,000					
		\$ 24,191	\$ 21,000	\$ 10,851	\$ 21,000	\$ -	0%
01-2522 -5240	FUEL						
	FY 22 - Fuel Estimate	\$ 11,000					
		\$ 11,015	\$ 11,600	\$ 38,496	\$ 11,000	\$ (600)	-5%
01-2522 -5245	SMALL TOOLS & SUPPLIES						
	FY 22 - Small Tools & Supplies	\$ 24,800					
		\$ 47,740	\$ 22,700	\$ 26,304	\$ 24,800	\$ 2,100	9%
01-2522 -5250	OPERATING SUPPLIES - UNIFORMS						
	FY22 - Uniforms Firefighters	\$ 25,000					
		\$ 16,771	\$ 24,700	\$ 7,022	\$ 25,000	\$ 300	1%
01-2522 -5252	PROTECTIVE GEAR						
	FY22 - Structural Firefighting Gear	\$ 61,900					
		\$ 76,019	\$ 61,900	\$ 49,110	\$ 61,900	\$ -	0%

FIRE OPERATIONS

Account	Itemization	Cost	2019-2020 Actual	2020-2021 Budget	2020-2021 YTD	2021-2022 Budget	\$ Increase / (Decrease)	% Increase / (Decrease)
01-2522 -5255	SAFETY EQUIPMENT & SUPPLIES							
	FY 22 - Safety Equipment & Supplies	\$ 6,400	\$ 17,861	\$ 6,400	\$ 5,786	\$ 6,400	\$ -	0%
01-2522 -5271	MEDICAL SUPPLIES							
	FY 22 -Medical Supplies	\$ 2,400	\$ 2,258	\$ 2,400	\$ 668	\$ 2,400	\$ -	0%
01-2522 -5290	OPERATING SUPPLIES - GENERAL							
	FY 22 - Miscellaneous	\$ 1,500						
	FY22 Batteries	\$ 1,710						
	FY22 Cheetah Absorbent	\$ 1,600						
	FY22 Class A & AFFF/ATC Foam	\$ 5,480						
	FY22 Hard Drive Replacemts	\$ 4,600						
	FY22 Email Firewall/Barracuda (8%)	\$ 200						
	FY22 Extrication Equipment	\$ 5,000						
	FY22 Faro Technologies, Inc	\$ 360						
	FY22 Hardware	\$ 1,000						
	FY22 Maps	\$ 500						
	FY22 Opticom Components	\$ 3,000						
	FY22 SimsUShare	\$ 1,150						
			\$ 41,361	\$ 22,500	\$ 10,787	\$ 26,100	\$ 3,600	16%
01-2522 -5410	BOOKS/PUBLICATIONS							
	FY 22 - Handbooks, Textbooks	\$ 300	\$ 1,696	\$ 300	\$ 147	\$ 300	\$ -	0%
01-2522 -5430	DUES/MEMBERSHIPS							
	FY 22 - FFCA- Three District Chiefs	\$ 300						
	IAFC Membership- 600, 200, 501	\$ 675						
	IAFSI (2)	\$ 250						
	NTN Annual Renewal	\$ 175						
			\$ 586	\$ 1,300	\$ 470	\$ 1,400	\$ 100	8%
01-2522 -5440	CONFERENCES/TRAINING/EDUCATION							
	FY - Emergency Services Leadership II	\$ 900						
	FY 22 - Blue Card (3)	\$ 1,200						
	FY 22 - Governors Hurricane Conf	\$ 600						
	FY 22 - Local Seminars One Day	\$ 800						
	FY 22 - NFA Programs	\$ 1,500						
			\$ 12,663	\$ 5,000	\$ 9,225	\$ 5,000	\$ -	0%
	OPERATING SUBTOTAL		\$ 812,101	\$ 807,800	\$ 610,770	\$ 818,200	\$ 10,400	1%
01-2522 -6490	CAPITAL OUTLAY - OTHER		\$ 107,054	\$ 215,500	\$ 149,908	\$ -	\$ (215,500)	-100%
	CAPITAL SUBTOTAL		\$ 107,054	\$ 215,500	\$ 149,908	\$ -	\$ (215,500)	100%
01-2522 -6904	INTERFUND TRANSFER/FIRE OPS		\$ 265,802	\$ -	\$ -	\$ -	\$ -	N/A
	OTHER SUBTOTAL		\$ 265,802	\$ -	\$ -	\$ -	\$ -	N/A
	FIRE OPERATIONS TOTAL BUDGET		\$ 6,051,959	\$ 6,176,000	\$ 4,122,260	\$ 6,322,800	\$ 146,800	2%



HUMAN RESOURCES

Budgetary Highlights

The Human Resources Department budget is new in FY22. This Department reflects the programs and activities associated with personnel and and risk management.

Personnel costs reflect 25% of the Human Resources Director and a proposed new position, a Human Resources Analyst. In addition, retirement payouts, and the impact of minimum wage increases, and the 2021 Class & Compensation Study and recommendation are also accounted for in this budget. Prior to adoption of the final budget, these costs will be allocated to the appropriate departments as approved by City Council. Operating expenses include advertisements, pre-employment screening for new hires, and a proposal to provide a benefit enhancement to the City's vision insurance program for all employees.

Budget Summary

BY EXPENSE CATEGORY	FY 2020 Actual	FY 2021 Budget	FY 2021 Year-to-Date	FY 2022 Proposed	Budget % Chg
Personnel	-	-	-	330,800	
Operating	-	-	17,314	51,500	
Capital	-	-	-	-	
Other	-	-	-	-	
Total	-	-	17,314	382,300	N/A

BY FUND	FY 2020 Actual	FY 2021 Budget	FY 2021 Year-to-Date	FY 2022 Proposed	% Chg
General Fund	-	-	17,314	382,300	
Total	-	-	17,314	382,300	N/A

Staffing

Shown in Full-time Equivalent (FTE)

	FY 2020 Budget	FY 2021 Budget	FY 2022 Budget	Position Change
Full-Time Positions	0	0	0.5	0.5
Part-Time Positions	0	0	0	0
TOTAL FTE	0	0	0.5	0.5

HUMAN RESOURCES

Account	Itemization	2019-2020 Actual	2020-2021 Budget	2020-2021 YTD	2021-2022 Budget	\$ Increase / (Decrease)	% Increase / (Decrease)
				Cost			
01-1513 -1200	SALARIES - REGULAR						
	Class & Comp Impact & New positions	\$ 180,000					
	Retirement Payout & Ancillary	\$ 86,300					
	FY22: 25% HR Director	\$ 21,400					
	FY22 Personnel Req: 25% HR Analyst	\$ 9,700					
		\$ -	\$ -	\$ -	\$ 297,400	\$ 297,400	N/A
01-1513 -1503	EDUC/SPECIAL PAY						
	FY22 Personnel Req: 25% HR Analyst	\$ 300					
	FY22: 25% HR Director	\$ 400					
		\$ -	\$ -	\$ -	\$ 700	\$ 700	N/A
01-1513 -2100	FICA						
	FY22: 25% HR Director	\$ 1,500					
	FY22 Personnel Req: 25% HR Analyst	\$ 1,000					
		\$ -	\$ -	\$ -	\$ 2,500	\$ 2,500	N/A
01-1513 -2210	FRS						
	FY22: 25% HR Director	\$ 6,600					
	FY22 Personnel Req: 25% HR Analyst	\$ 1,000					
		\$ -	\$ -	\$ -	\$ 7,600	\$ 7,600	N/A
01-1513 -2310	HEALTH/LIFE INSURANCE						
	FY22: 25% HR Director	\$ 5,100					
	FY22 Personnel Req: 25% HR Analyst	\$ 2,400					
		\$ -	\$ -	\$ -	\$ 7,500	\$ 7,500	N/A
01-1513 -2320	L/T DISABILITY INSURANCE						
	FY22: 25% HR Director	\$ 100					
		\$ -	\$ -	\$ -	\$ 100	\$ 100	N/A
01-1513 -2400	WORKERS' COMPENSATION	\$ -	\$ -	\$ -	\$ -	\$ -	N/A
01-1513 -2500	UNEMPLOYMENT COMPENSATION	\$ -	\$ -	\$ 2,848	\$ 15,000	\$ 15,000	N/A
	PERSONNEL SUBTOTAL	\$ -	\$ -	\$ 2,848	\$ 330,800	\$ 17,700	N/A
01-1513 -3101	PROF. SVCS - MEDICAL	\$ -	\$ -	\$ 7,404	\$ 12,000	\$ 12,000	N/A
01-1513 -3110	PROF. SVCS - PERSONNEL						
	FY22 Pre-Employment Screening	\$ 8,000					
		\$ -	\$ -	\$ 6,115	\$ 8,000	\$ 8,000	N/A
01-1513 -3490	CONTRACT SVCE - OTHER						
	FY22 Vision Insurance	\$ 7,000					
	City Hall Contractual Share	\$ 1,000					
		\$ -	\$ -	\$ 327	\$ 8,000	\$ 8,000	N/A
01-1513 -4120	POSTAGE/UPS	\$ -	\$ -	\$ 26	\$ 100	\$ 100	N/A
01-1513 -4800	PROMOTIONAL ACTIVITIES						
	Employee Appreciation	\$ 7,500					
	Flowers/Longevity	\$ 2,000					
		\$ -	\$ -	\$ 793	\$ 9,500	\$ 9,500	N/A
01-1513 -4920	EMPLOYMENT ADVERTISEMENTS	\$ -	\$ -	\$ 1,854	\$ 3,000	\$ 3,000	N/A
01-1513 -5210	OPERATING SUPPLIES - CLEANING	\$ -	\$ -	\$ 48	\$ 300	\$ 300	N/A
01-1513 -5290	OPERATING SUPPLIES - GENERAL						
	FY22 Personnel Req: Computer	\$ 1,500					
	FY22 Personnel Req: Workstation	\$ 1,000					
	FY22 Personnel Req: Phone	\$ 600					
		\$ -	\$ -	\$ 747	\$ 3,100	\$ 3,100	N/A
01-1513 -5440	CONFERENCES/TRAINING/EDUCATION						
	Department Director Retreat	\$ -	\$ -	\$ -	\$ 7,500	\$ 7,500	N/A
	OPERATING SUBTOTAL	\$ -	\$ -	\$ 17,314	\$ 51,500	\$ 51,500	N/A
	HUMAN RESOURCES TOTAL BUDGET	\$ -	\$ -	\$ 20,162	\$ 382,300	\$ 69,200	N/A



LAW ENFORCEMENT

Budgetary Highlights

Operating costs for the Pinellas County Sheriff's Office to provide law enforcement services will increase 2.55%. Funding for enhanced neighborhood patrols and traffic enforcement is flat, yielding a 2.4% increase overall.

Budget Summary

BY EXPENSE CATEGORY	FY 2020 Actual	FY 2021 Budget	FY 2021 Year-to-Date	FY 2022 Proposed	Budget % Chg
Personnel	-	-	-	-	N/A
Operating	1,838,874	1,950,500	1,408,395	2,009,400	3%
Capital	-	-	-	-	N/A
Other	-	-	-	-	N/A
Total	1,838,874	1,950,500	1,408,395	2,009,400	3%

BY FUND	FY 2020 Actual	FY 2021 Budget	FY 2021 Year-to-Date	FY 2022 Proposed	Budget % Chg
General Fund	1,838,874	1,950,500	1,408,395	2,009,400	3%
Total	1,838,874	1,950,500	1,408,395	2,009,400	3%

Staffing

Shown in Full-time Equivalent (FTE)

	FY 2020 Budget	FY 2021 Budget	FY 2022 Budget	Position Change
Full-Time Positions	0	0	0	0
Part-Time Positions	0	0	0	0
TOTAL FTE	0	0	0	0

LAW ENFORCEMENT

Account	Itemization	2019-2020 Actual	2020-2021 Budget	2020-2021 YTD	2021-2022 Budget	\$ Increase / (Decrease)	% Increase / (Decrease)
01-0521 -3440	CONTRACT SVCE - SHERIFF						
	PCSO Contract (3.21% increase)	\$ 1,895,300					
		\$ 1,774,735	\$ 1,836,400	\$ 1,377,234	\$ 1,895,300	\$ 58,900	3%
01-0521 -3490	CONTRACT SVCE - OTHER						
	Neighborhood Patrols	\$ 56,300					
	Traffic Enforcement	\$ 56,300					
		\$ 63,360	\$ 112,600	\$ 30,608	\$ 112,600	\$ -	0%
01-0521 -4110	COMMUNICATIONS						
	Phone and Internet - 2/18/21 SE	\$ 779	\$ 1,500	\$ 536	\$ 1,500	\$ -	0%
01-0521 -5290	OPERATING SUPPLIES - GENERAL	\$ -	\$ -	\$ 17	\$ -	\$ -	N/A
	OPERATING SUBTOTAL	\$ 1,838,874	\$ 1,950,500	\$ 1,408,395	\$ 2,009,400	\$ 58,900	3%
	LAW ENFORCEMENT TOTAL BUDGET	\$ 1,838,874	\$ 1,950,500	\$ 1,408,395	\$ 2,009,400	\$ 58,900	3%



LIBRARY

Budgetary Highlights

The Library's budget for FY22 is proposed to decrease 4% over the prior year's level. Cost savings in personnel are a result of retirements. Operating costs are decreasing \$22,100 due to the elimination of one-time costs in FY21 from the Grants Fund.

Budget Summary

BY EXPENSE CATEGORY	FY 2020 Actual	FY 2021 Budget	FY 2021 Year-to-Date	FY 2022 Proposed	Budget % Chg
Personnel	958,073	1,025,200	591,966	995,900	-3%
Operating	58,721	95,100	42,577	73,000	-23%
Capital	81,777	115,000	77,350	115,000	0%
Other	-	-	-	-	N/A
Total	1,098,571	1,235,300	711,893	1,183,900	-4%

BY FUND	FY 2020 Actual	FY 2021 Budget	FY 2021 Year-to-Date	FY 2022 Proposed	Budget % Chg
General Fund	1,098,571	1,212,000	711,893	1,183,900	-4%
Grants Fund	-	23,300	-	-	N/A
Total	1,098,571	1,235,300	711,893	1,183,900	-4%

Staffing

Shown in Full-time Equivalent (FTE)

	FY 2020 Budget	FY 2021 Budget	FY 2022 Budget	Position Change
Full-Time Positions				
Library Director	1	1	1	0
Circulation Supervisor	1	1	1	0
Librarian III	2	2	2	0
Librarian II	3	2	2	0
Librarian I	2	2	2	0
Library Assistant III	2	2	2	0
Part-Time Positions				
Librarian I	0.5	0.5	0.5	0
Library Assistant II	0.625	0.625	0.625	0
Library Assistant I	5.125	5.125	5.125	0
Library Aide	1	1	1	0
TOTAL FTE	18.25	17.25	17.25	0

LIBRARY

Account	Itemization	2019-2020 Actual	2020-2021 Budget	2020-2021 YTD	2021-2022 Budget	\$ Increase / (Decrease)	% Increase / (Decrease)
01-0571 -1200	SALARIES - REGULAR	\$ 510,133	\$ 540,400	\$ 295,983	\$ 482,700	\$ (57,700)	-11%
01-0571 -1310	SALARIES - PART TIME	\$ 204,271	\$ 211,700	\$ 139,429	\$ 218,000	\$ 6,300	3%
01-0571 -1400	SALARIES - OVERTIME	\$ 826	\$ 1,000	\$ 966	\$ 1,500	\$ 500	50%
01-0571 -1503	EDUC/SPECIAL PAY	\$ 10,010	\$ 10,600	\$ 6,160	\$ 10,000	\$ (600)	-6%
01-0571 -2100	FICA	\$ 54,628	\$ 58,400	\$ 33,476	\$ 54,400	\$ (4,000)	-7%
01-0571 -2210	FRS	\$ 77,535	\$ 78,100	\$ 54,418	\$ 100,900	\$ 22,800	29%
01-0571 -2310	HEALTH/LIFE INSURANCE	\$ 98,925	\$ 122,600	\$ 60,440	\$ 125,300	\$ 2,700	2%
01-0571 -2320	L/T DISABILITY INSURANCE	\$ 1,091	\$ 1,300	\$ 669	\$ 1,200	\$ (100)	-8%
01-0571 -2400	WORKERS' COMPENSATION	\$ 654	\$ 1,100	\$ 427	\$ 1,900	\$ 800	73%
PERSONNEL SUBTOTAL		\$ 958,073	\$ 1,025,200	\$ 591,966	\$ 995,900	\$ (29,300)	-3%
		Cost					
01-0571 -3190	PROF. SVCS - OTHER						
	CAT Express	\$ 1,000					
	OCLC WebDewey Service	\$ 400					
	OCLC WorldShare ILL Subscription	\$ 6,200					
	PPLC - SirsiDynis	\$ 4,500					
	Self Checkout Maintenance	\$ 1,200					
	Shredding Services	\$ 600					
		\$ 8,786	\$ 13,800	\$ 7,578	\$ 13,900	\$ 100	1%
01-0571 -3490	CONTRACT SVCE - OTHER	\$ -	\$ -	\$ 377	\$ -	\$ -	N/A
01-0571 -4000	TRAVEL/PER DIEM						
	FL Library Association Annual Conf.	\$ 500					
	FL Library Director Conference	\$ 500					
	Staff Local Travel	\$ 200					
		\$ 171	\$ 1,200	\$ 387	\$ 1,200	\$ -	0%
01-0571 -4120	POSTAGE/UPS	\$ 571	\$ 1,000	\$ 361	\$ 700	\$ (300)	-30%
01-0571 -4410	RENTAL/LEASE	\$ -	\$ 11,000	\$ 11,025	\$ 11,000	\$ -	0%
01-0571 -4610	MAINTENANCE - COPIER						
	FY22 Library Copier	\$ 2,000					
		\$ 1,108	\$ 2,000	\$ 628	\$ 2,000	\$ -	0%
01-0571 -4790	PRINTING - OTHER						
	Bookmarks	\$ 400					
	Business Cards	\$ 100					
	Promotional Brochures- FOL	\$ 500					
		\$ 250	\$ 1,100	\$ 173	\$ 1,000	\$ (100)	-9%
01-0571 -4912	LICENSE AND PERMIT	\$ 1,290	\$ 200	\$ -	\$ -	\$ (200)	-100%
01-0571 -5110	OFFICE SUPPLIES	\$ 7,308	\$ 10,000	\$ 4,614	\$ 9,000	\$ (1,000)	-10%
01-0571 -5221	OP SUPPLIES - CHILDRENS PROG						
	Youth Programming Supplies - FOL	\$ 4,000					
		\$ 2,556	\$ 3,000	\$ 1,164	\$ 4,000	\$ 1,000	33%
01-0571 -5222	OP SUPPLIES - TEEN PROG	\$ 2,028	\$ 2,000	\$ 217	\$ -	\$ (2,000)	-100%

LIBRARY

Account	Itemization	Cost	2019-2020 Actual	2020-2021 Budget	2020-2021 YTD	2021-2022 Budget	\$ Increase / (Decrease)	% Increase / (Decrease)
01-0571 -5223	OP SUPPLIES - ADULT PROG							
	Adult Programming Supplies-FOL	\$ 1,650						
	Volunteer Appreciation Luncheon	\$ 2,450						
			\$ 2,609	\$ 2,500	\$ 752	\$ 4,100	\$ 1,600	64%
01-0571 -5290	OPERATING SUPPLIES - GENERAL							
	Computer Anti-Virus Software	\$ 800						
	Computer Replacements (2)	\$ 2,700						
	FY22 Computer Replacement	\$ 1,100						
	FY22 Email Firewall/Barracuda (8%)	\$ 200						
	FY22 SSL SAN Cert for subdomains	\$ 100						
	Misc. Operating Supplies	\$ 10,000						
	Router 50%	\$ 200						
			\$ 22,550	\$ 12,000	\$ 10,540	\$ 15,100	\$ 3,100	26%
01-0571 -5410	BOOKS/PUBLICATIONS FOR STAFF		\$ -	\$ 100	\$ -	\$ 100	\$ -	0%
01-0571 -5420	SUBSCRIPTIONS							
	Circulating Periodical Materials-FOL	\$ 9,000						
			\$ 8,552	\$ 9,000	\$ 4,283	\$ 9,000	\$ -	0%
01-0571 -5430	DUES/MEMBERSHIPS							
	American Library Association	\$ 1,000						
	Florida Library Association	\$ 500						
			\$ 742	\$ 1,500	\$ 257	\$ 1,500	\$ -	0%
01-0571 -5440	CONFERENCES/TRAINING/EDUCATION							
	Florida Library Association Conf.	\$ 200						
	Staff Training	\$ 200						
			\$ 200	\$ 1,400	\$ 209	\$ 400	\$ (1,000)	-71%
13-0571 -5290	LIB OPER SUPPLIES		\$ -	\$ 23,300	\$ 15	\$ -	\$ (23,300)	-100%
01-0571-5490	TUITION REIMBURSEMENT							
	OPERATING SUBTOTAL		\$ 58,721	\$ 95,100	\$ 42,577	\$ 73,000	\$ (22,100)	23%
01-0571 -6600	BOOKS, PUBLICATIONS & LIB MAT							
	Circulation Materials	\$ 115,000						
			\$ 80,777	\$ 115,000	\$ 77,350	\$ 115,000	\$ -	0%
	CAPITAL SUBTOTAL		\$ 80,777	\$ 115,000	\$ 77,350	\$ 115,000	\$ -	0%
01-0571 -6912	INTERFUND TSF/LIBRARY		\$ 1,000	\$ -	\$ -	\$ -	\$ -	N/A
	OTHER SUBTOTAL		\$ 1,000	\$ -	\$ -	\$ -	\$ -	N/A
	LIBRARY TOTAL BUDGET		\$ 1,098,571	\$ 1,235,300	\$ 711,893	\$ 1,183,900	\$ (51,400)	-4%



PUBLIC WORKS

Budgetary Highlights

The FY22 Proposed Budget for the Public Works Department reflects a 41% decrease in expenses, which is largely attributed to the completion of major capital projects in FY21.

Within the Administration Division, total expenses are proposed to decrease 56% or \$343,200. Personnel expenses reflect a \$19,600 increase due to merit increases and FRS rates as adopted 7/1/21. Operating expenses are budgeted to decrease by \$362,800 and reflect savings in solid waste collections of \$10,000 and the transfer of stormwater and roadway related expenses (\$345,900) to the Streets & Stormwater Division.

In the Facilities Maintenance Division, expenses are budgeted to increase by \$333,800. Personnel expenses reflect merit increases, FRS rates adopted 7/1/21, and increases in Workers' Compensation insurance. Operating expenses are increasing 11% and reflect an increase in repair and maintenance costs based on historical spending. Budgeted capital outlay is increasing \$300,000 and includes \$200,000 to fund design costs associated with a renovation/expansion of City Hall, \$75,000 for improvements at the Repetto property, and the installation of a new monument sign for City Hall (\$25,000).

Within the Parks & Grounds Maintenance Division, total expenses are proposed to decrease 64% or \$1,451,900. Personnel costs are proposed to increase 11% and reflect merit increases, and an increase in Workers' Compensation insurance. Operating expenses are proposed to decrease by \$207,400 due to the elimination of one-time expenses for Waterfront Park landscaping from the Tree Mitigation Fund in FY21. Capital outlay is budgeted to decrease by \$1,280,500 due to the completion of Waterfront Park projects in FY21. The FY22 Proposed Budget includes \$15,000 for a leaf vacuum attachment for a mower, \$80,000 for Blossom Lake Park Redevelopment, and \$95,000 for monument signs at parks.

In the Streets & Stormwater Division, total expenses are proposed to decrease by \$1,274,600. Personnel cost increases of \$23,400 reflect merit increases, FRS rate as of 7/1/21, and an increase in Workers' Compensation insurance. Within the operating budget, \$362,800 in costs was transferred from the Administration Division to reflect the full costs of maintaining the City's streets, sidewalks, and stormwater system. Capital outlay in this Division, is decreasing \$1,284,300 and reflects the FY22 Pavement Management program as approved by City Council, \$200,000 for emergency drainage repairs, and \$250,000 for the Stormwater Master Plan Update in the Grants Fund and Local Infrastructure Sales Tax (Penny) Fund.



PUBLIC WORKS

Budget Summary

BY DIVISION	FY 2020	FY 2021	FY 2021	FY 2022	Budget
	Actual	Budget	Year-to-Date	Proposed	% Chg
Administration	1,641,686	617,200	342,693	274,000	-56%
Facilities Maintenance	282,236	273,900	190,626	599,800	119%
Parks & Grounds	1,271,924	2,271,400	1,577,625	813,600	-64%
Streets & Stormwater	671,796	2,803,800	848,488	1,857,200	-34%
Total	3,867,642	5,966,300	2,959,432	3,544,600	-41%

BY EXPENSE CATEGORY	FY 2020	FY 2021	FY 2021	FY 2022	Budget
	Actual	Budget	Year-to-Date	Proposed	% Chg
Personnel	762,011	876,400	550,030	957,700	9%
Operating	800,371	1,505,700	734,878	1,267,500	-16%
Capital	2,305,260	3,584,200	1,674,524	1,319,400	-63%
Other	-	-	-	-	N/A
Total	3,867,642	5,966,300	2,959,432	3,544,600	-41%

BY FUND	FY 2020	FY 2021	FY 2021	FY 2022	Budget
	Actual	Budget	Year-to-Date	Proposed	% Chg
General Fund	2,789,747	1,926,000	1,233,899	2,026,900	5%
Transp. Impact Fund	5,838	604,600	6,059	-	-100%
Grants Fund	147,133	533,500	450,775	131,000	-75%
Local Infra. Sales Tax Fund	442,041	2,075,100	985,409	979,400	-53%
Tree Mitigation Fund	835	244,800	30,310	50,000	-80%
CIP Fund	482,048	582,300	252,980	357,300	-39%
Total	3,867,642	5,966,300	2,959,432	3,544,600	-41%

Staffing

Shown in Full-time Equivalents (FTE)

	FY 2020	FY 2021	FY 2022	Position
Full-Time	Budget	Budget	Budget	Change
Public Works Director	1	1	1	0
Administrative Assistant II	1	0	0	0
Administrative Clerk	0	1	1	0
Public Works Foreman	2.5	2.5	2.5	0
Bldg. Maint. Technician II	0.5	0.5	0.5	0
Parks Technician	1	1	1	0
Street/Stormwtr. Technician	1	1	1	0
Maintenance I	2	2	2	0
Maintenance II	4	4	5	1
Part-Time				
Maintenance I	1	1	0.5	-0.5
TOTAL FTE	14	14	14.5	0.5

PUBLIC WORKS ADMINISTRATION

Account	Itemization	2019-2020 Actual	2020-2021 Budget	2020-2021 YTD	2021-2022 Budget	\$ Increase / (Decrease)	% Increase / (Decrease)
01-0549 -1200	SALARIES - REGULAR	\$ 138,714	\$ 141,000	\$ 98,361	\$ 150,300	\$ 9,300	7%
01-0549 -1400	SALARIES - OVERTIME	\$ 451	\$ -	\$ 152	\$ 500	\$ 500	N/A
01-0549 -1503	EDUC/SPECIAL PAY	\$ 1,320	\$ 1,400	\$ 1,320	\$ 1,400	\$ -	0%
01-0549 -1509	CELL PHONE ALLOWANCE	\$ 480	\$ 500	\$ 320	\$ 500	\$ -	0%
01-0549 -2100	FICA	\$ 10,577	\$ 11,000	\$ 7,438	\$ 11,600	\$ 600	5%
01-0549 -2210	FRS	\$ 28,717	\$ 28,400	\$ 21,789	\$ 36,900	\$ 8,500	30%
01-0549 -2310	HEALTH/LIFE INSURANCE	\$ 22,500	\$ 25,500	\$ 17,039	\$ 26,200	\$ 700	3%
01-0549 -2320	L/T DISABILITY INSURANCE	\$ 250	\$ 400	\$ 191	\$ 400	\$ -	0%
01-0549 -2400	WORKERS' COMPENSATION	\$ 163	\$ 200	\$ 3,543	\$ 200	\$ -	0%
PERSONNEL SUBTOTAL		\$ 203,172	\$ 208,400	\$ 150,153	\$ 228,000	\$ 19,600	9%
Cost							
01-0549 -3100	PROFESSIONAL SERVICES						
	Architectural Services	\$ 5,000					
	Surveys	\$ 3,000					
		\$ 18,757	\$ 51,800	\$ 700	\$ 8,000	\$ (43,800)	-85%
01-0549 -3430	CONTRACT SVC- COMPUTER						
	FY22 PubWorks & Tracker (50%)	\$ 2,100					
		\$ 2,666	\$ 2,000	\$ 2,076	\$ 2,100	\$ 100	5%
01-0549 -3470	CONTRACT SVCE - TRASH COLLECT						
	Outside of City Contract	\$ 10,000					
		\$ 14,579	\$ 26,800	\$ 3,440	\$ 10,000	\$ (16,800)	-63%
01-0549 -3476	CONTRACT SVCE - LK SEMINOLE	\$ 16,924	\$ 17,500	\$ 5,720	\$ -	\$ (17,500)	100%
01-0549 -3479	CONTRACT SVCE - STRIPING	\$ -	\$ 5,000	\$ -	\$ -	\$ (5,000)	100%
01-0549 -3481	CONTRACT SVCE - TRAFFIC LIGHTS	\$ 25,875	\$ 30,000	\$ 11,813	\$ -	\$ (30,000)	100%
01-0549 -3490	CONTRACT SVCE - OTHER	\$ 9,765	\$ 12,000	\$ -	\$ -	\$ (12,000)	100%
01-0549 -4000	TRAVEL/PER DIEM						
	Admin Clerk Training	\$ 100					
	PW Assoc. Conference- PW Director	\$ 500					
	CEU Training	\$ 500					
		\$ 119	\$ 1,600	\$ 16	\$ 1,100	\$ (500)	-31%
01-0549 -4110	COMMUNICATIONS	\$ 5,492	\$ 5,500	\$ 5,588	\$ 7,200	\$ 1,700	31%
01-0549 -4120	POSTAGE/UPS	\$ 235	\$ 400	\$ 17	\$ 400	\$ -	0%
01-0549 -4336	ELECTRIC- STREET LIGHTS	\$ 217,240	\$ 230,000	\$ 144,484	\$ -	\$ (230,000)	-100%
01-0549 -4336	ELECTRIC- TRAFFIC LIGHTS	\$ (2,588)	\$ 7,000	\$ 2,540	\$ -	\$ (7,000)	-100%
01-0549 -4512	INSURANCE PROPERTY						
	FY22 Property Insurance	\$ 8,800					
		\$ 12,712	\$ 7,500	\$ 5,857	\$ 8,800	\$ 1,300	17%
01-0549 -4520	INSURANCE - VEHICLES						
	FY22 Vehicle Insurance	\$ 400					
		\$ 5,256	\$ 500	\$ 270	\$ 400	\$ (100)	-20%

PUBLIC WORKS ADMINISTRATION

Account	Itemization	2019-2020 Actual	2020-2021 Budget	2020-2021 YTD	2021-2022 Budget	\$ Increase / (Decrease)	% Increase / (Decrease)
	Cost						
01-0549 -4610	MAINTENANCE - COPIER						
	FY22 Public Works Admin Copier	\$ 1,000					
		\$ 266	\$ 2,000	\$ 137	\$ 1,000	\$ (1,000)	-50%
01-0549 -5110	OFFICE SUPPLIES	\$ 2,392	\$ 2,400	\$ 772	\$ 2,400	\$ -	0%
01-0549 -5250	OPERATING SUPPLIES - UNIFORMS	\$ 77	\$ 600	\$ -	\$ 600	\$ -	0%
01-0549 -5290	OPERATING SUPPLIES - GENERAL						
	Computer Replacement	\$ 1,400					
	FY22 Email Firewall/Barracuda (8%)	\$ 200					
	FY22 SSL SAN Cert for Subdomains	\$ 200					
	Router 50%	\$ 200					
		\$ 3,943	\$ 3,400	\$ 3,566	\$ 2,000	\$ (1,400)	-41%
01-0549 -5430	DUES/MEMBERSHIPS						
	PW Assoc. FL Chapter	\$ 250					
	Arbor Day Foundation	\$ 25					
	Miscellaneous	\$ 225					
		\$ 533	\$ 800	\$ 225	\$ 500	\$ (300)	-38%
01-0549 -5440	CONFERENCES/TRAINING/EDUCATION						
	Admin Clerk Training	\$ 500					
	Florida Am. PW Assoc. Conference	\$ 500					
	Misc Training	\$ 500					
		\$ 96	\$ 2,000	\$ -	\$ 1,500	\$ (500)	-25%
13-0549 -5290	OPER SUPPLIES	\$ -	\$ -	\$ 5,320	\$ -	\$ -	N/A
	OPERATING SUBTOTAL	\$ 334,338	\$ 408,800	\$ 192,540	\$ 46,000	\$ (362,800)	89%
13-0549-6458	CAPITAL EQUIPMENT	\$ -	\$ -	\$ -	\$ -	\$ -	N/A
	CAPITAL SUBTOTAL	\$ -	\$ -	\$ -	\$ -	\$ -	N/A
01-0549 -6901	INTERFUND TSF/PUBLIC WORKS	\$ 1,104,178	\$ -	\$ -	\$ -	\$ -	N/A
	OTHER SUBTOTAL	\$ 1,104,178	\$ -	\$ -	\$ -	\$ -	N/A
	PUBLIC WORKS ADMINISTRATION BUDGET	\$ 1,641,688	\$ 617,200	\$ 342,693	\$ 274,000	\$ (343,200)	-56%

FACILITIES MAINTENANCE

Account	Itemization	2019-2020 Actual	2020-2021 Budget	2020-2021 YTD	2021-2022 Budget	\$ Increase / (Decrease)	% Increase / (Decrease)
01-0519-1200	SALARIES - REGULAR	\$ 46,434	\$ 43,300	\$ 33,169	\$ 51,300	\$ 8,000	18%
01-0519-1310	SALARIES - PART TIME	\$ 32,057	\$ 31,000	\$ 23,630	\$ 31,200	\$ 200	1%
01-0519-1400	SALARIES - OVERTIME	\$ 1,331	\$ 1,500	\$ 1,057	\$ 2,000	\$ 500	33%
01-0519-1509	CELL PHONE ALLOWANCE	\$ 320	\$ 500	\$ 320	\$ 300	\$ (200)	-40%
01-0519-2100	FICA	\$ 5,573	\$ 5,700	\$ 4,285	\$ 6,300	\$ 600	11%
01-0519-2210	FRS	\$ 7,073	\$ 6,200	\$ 5,645	\$ 9,900	\$ 3,700	60%
01-0519-2310	HEALTH/LIFE INSURANCE	\$ 18,574	\$ 17,800	\$ 6,628	\$ 12,300	\$ (5,500)	-31%
01-0519-2320	L/T DISABILITY INSURANCE	\$ -	\$ 100	\$ 8	\$ 100	\$ -	0%
01-0519-2400	WORKERS' COMPENSATION	\$ 284	\$ 700	\$ 2,782	\$ 1,600	\$ 900	129%
	PERSONNEL SUBTOTAL	\$ 111,647	\$ 106,800	\$ 77,523	\$ 115,000	\$ 8,200	8%
	Cost						
01-0519-3464	CONTRACT SVCE - CITY HALL	\$ 9,329	\$ 9,700	\$ 5,299	\$ 12,000	\$ 2,300	24%
01-0519-3465	CONTRACT SVCE - PW ADM	\$ 4,339	\$ 5,100	\$ 2,997	\$ 5,100	\$ -	0%
01-0519-3490	CONTRACT SVCE - COMM BLDG/CTR	\$ 4,261	\$ 4,800	\$ 3,920	\$ 4,000	\$ (800)	-17%
01-0519-3503	CONTRACT SVCE - REC. CTR.	\$ 15,512	\$ 14,300	\$ 9,649	\$ 16,000	\$ 1,700	12%
01-0519-3510	CONTRACT SVCE - PW OPS	\$ 5,704	\$ 5,800	\$ 3,052	\$ 5,800	\$ -	0%
01-0519-4000	TRAVEL/PER DIEM						
	2 FTE	\$ 200					
		\$ -	\$ 200	\$ -	\$ 200	\$ -	0%
01-0519-4110	COMMUNICATIONS						
	FY22 Tech Req: Laptop Cell Svc	\$ 500					
	Internet and Phone	\$ 1,900					
		\$ 1,738	\$ 1,900	\$ 1,036	\$ 2,400	\$ 500	26%
01-0519-4310	UTIL/ELEC-COMM BLDG A						
	Electric - Community Bldg	\$ 12,500					
		\$ 7,878	\$ 12,500	\$ 4,380	\$ 12,500	\$ -	0%
01-0519-4311	UTIL/ELEC-COMM BLDG B						
	Electric - Community Bldg.	\$ 2,000					
		\$ 1,775	\$ 2,000	\$ 326	\$ 2,000	\$ -	0%
01-0519-4312	UTIL/ELEC PW OPS						
	Electric - PW Ops	\$ 3,500					
		\$ 1,151	\$ 3,500	\$ 1,988	\$ 3,500	\$ -	0%
01-0519-4316	UTIL/ELEC PWA/EOC						
	Electric - PW Admin/EOC	\$ 14,500					
		\$ 7,388	\$ 11,000	\$ 8,134	\$ 14,500	\$ 3,500	32%
01-0519-4320	WATER/SEWER						
	Water and Sewer	\$ 1,200					
		\$ 1,383	\$ 1,200	\$ 1,082	\$ 1,200	\$ -	0%
01-0519-4321	UTIL/WATER & SEWER-CC						
	Water and Sewer - Community Bldg	\$ 2,000					
		\$ 2,190	\$ 2,000	\$ 1,882	\$ 2,000	\$ -	0%

FACILITIES MAINTENANCE

Account	Itemization	2019-2020 Actual	2020-2021 Budget	2020-2021 YTD	2021-2022 Budget	\$ Increase / (Decrease)	% Increase / (Decrease)
	Cost						
01-0519-4337	UTIL/ NATURAL GAS						
	Natural Gas- Generator \$ 700	\$ 626	\$ 600	\$ 576	\$ 700	\$ 100	17%
01-0519-4440	RENTAL/LEASE - EQUIPMENT						
	Facilities Rental Equipment \$ 2,000	\$ 610	\$ 2,000	\$ 2,247	\$ 2,000	\$ -	0%
01-0519-4500	INSURANCE - LIABILITY						
	FY22 General Liability \$ 2,200	\$ 188	\$ 2,200	\$ 1,309	\$ 2,200	\$ -	0%
	Cost						
01-0519-4512	INSURANCE - PROPERTY						
	FY22 Property Insurance \$ 10,500	\$ -	\$ 9,000	\$ 7,028	\$ 10,500	\$ 1,500	17%
01-0519-4520	INSURANCE - VEHICLES						
	FY22 Vehicle Insurance 50% \$ 500	\$ -	\$ 1,700	\$ 576	\$ 500	\$ (1,200)	-71%
01-0519-4660	R & M - VEHICLES						
	FY22 Veh Maint. 50% \$ 1,900	\$ 1,051	\$ 1,200	\$ 428	\$ 1,900	\$ 700	58%
01-0519-4690	R & M - OTHER	\$ 71,244	\$ 67,500	\$ 53,699	\$ 75,000	\$ 7,500	11%
35-0519-4690	R & M - OTHER	\$ (1,893)	\$ -	\$ -	\$ -	\$ -	N/A
35-0519-5110	OFFICE SUPPLIES	\$ -	\$ -	\$ -	\$ -	\$ -	N/A
01-0519-5240	FUEL						
	FY22 Facilities Vehicles Fuel (50%) \$ 700	\$ 1,367	\$ 700	\$ 1,230	\$ 700	\$ -	0%
01-0519-5245	SMALL TOOLS & SUPPLIES						
	Facilities Small Tools \$ 1,000	\$ 297	\$ 300	\$ -	\$ 1,000	\$ 700	233%
01-0519-5250	OPERATING SUPPLIES - UNIFORMS						
	Facilities Uniforms \$ 1,800	\$ 393	\$ 1,800	\$ 533	\$ 1,800	\$ -	0%
01-0519-5290	OPERATING SUPPLIES - GENERAL						
	Facilities General Supplies \$ 5,500						
	FY22 Tech Request \$ 1,200	\$ 4,050	\$ 5,500	\$ 1,570	\$ 6,700	\$ 1,200	22%
01-0519-5410	BOOKS/PUBLICATIONS						
	Facilities Books \$ 100	\$ -	\$ 100	\$ -	\$ 100	\$ -	0%
01-0519-5440	CONFERENCES/TRAINING/EDUCATION						
	Conferences, Training, Education (2) \$ 500	\$ 259	\$ 500	\$ 165	\$ 500	\$ -	0%
	OPERATING SUBTOTAL	\$ 140,841	\$ 167,100	\$ 113,103	\$ 184,800	\$ 25,600	11%
01-0519-6490	CAPITAL OUTLAY - OTHER	\$ 29,748	\$ -	\$ -	\$ -	\$ -	N/A
21-0519-6200	CAPITAL OUTLAY - BUILDINGS						
	CIP: City Hall Renovation & Expansion \$ 200,000						
	CIP: Repetto Property Improvements \$ 75,000	\$ -	\$ -	\$ -	\$ 275,000	\$ 275,000	N/A

FACILITIES MAINTENANCE

Account	Itemization	2019-2020 Actual	2020-2021 Budget	2020-2021 YTD	2021-2022 Budget	\$ Increase / (Decrease)	% Increase / (Decrease)
	Cost						
35-0519-6202	CITY HALL ROOF RESTORATION	\$ -	\$ -	\$ -	\$ -	\$ -	N/A
35-0519-6414	CH GENERATORS	\$ -	\$ -	\$ -	\$ -	\$ -	N/A
21-0519-6300	CAPITAL OUTLAY - IMP O/T BLDGS						
	CIP: Monument Sign (City Hall)	\$ 25,000					
		\$ -	\$ -	\$ -	\$ 25,000	\$ 25,000	N/A
	CAPITAL SUBTOTAL	\$ 29,748	\$ -	\$ -	\$ 300,000	\$ 300,000	N/A
21-0519-7100	PRINCIPAL	\$ -	\$ -	\$ -	\$ -	\$ -	N/A
21-0519-7200	INTEREST	\$ -	\$ -	\$ -	\$ -	\$ -	N/A
	OTHER SUBTOTAL	\$ -	\$ -	\$ -	\$ -	\$ -	N/A
	FACILITIES MAINTENANCE TOTAL BUDGET	\$ 282,236	\$ 273,900	\$ 190,626	\$ 599,800	\$ 333,800	119%

PARKS & GROUNDS MAINTENANCE

Account	Itemization	2019-2020 Actual	2020-2021 Budget	2020-2021 YTD	2021-2022 Budget	\$ Increase / (Decrease)	% Increase / (Decrease)
01-0539 -1200	SALARIES - REGULAR	\$ 157,462	\$ 178,400	\$ 90,733	\$ 183,300	\$ 4,900	3%
01-0539 -1310	SALARIES - PART TIME	\$ 961	\$ -	\$ -	\$ -	\$ -	N/A
01-0539 -1400	SALARIES - OVERTIME	\$ 3,199	\$ 2,500	\$ 2,364	\$ 3,500	\$ 1,000	40%
01-0539-1503	EDUCATION/SPECIAL PAY	\$ -	\$ -	\$ -	\$ -	\$ -	N/A
01-0539 -1509	CELL PHONE ALLOWANCE	\$ 480	\$ 500	\$ 320	\$ 500	\$ -	N/A
01-0539 -2100	FICA	\$ 12,175	\$ 13,800	\$ 6,979	\$ 14,100	\$ -	N/A
01-0539 -2210	FRS	\$ 14,011	\$ 15,000	\$ 9,342	\$ 22,000	\$ -	N/A
01-0539 -2310	HEALTH/LIFE INSURANCE	\$ 24,891	\$ 47,800	\$ 27,635	\$ 64,000	\$ -	N/A
01-0539 -2320	L/T DISABILITY INSURANCE	\$ 476	\$ 500	\$ 458	\$ 400	\$ -	N/A
01-0539 -2400	WORKERS' COMPENSATION	\$ 7,715	\$ 5,500	\$ 6,105	\$ 6,300	\$ 800	15%
	Cost	\$ 221,370	\$ 264,000	\$ 143,937	\$ 294,100	\$ 6,700	11%
01-0539 -3100	PROFESSIONAL SERVICES						
	Soil Samples, Water Tests, Horticulture	\$ 1,000					
		\$ -	\$ 1,000	\$ -	\$ 1,000	\$ -	0%
34-0539 -3100	PROFESSIONAL SERVICES	\$ -	\$ 10,000	\$ -	\$ 10,000	\$ -	0%
01-0539 -3420	CONTRACT SVCE - LAWN SERVICE						
	Rec Center Athletic Field Maint.	\$ 31,200					
		\$ 31,200	\$ 31,200	\$ 20,800	\$ 31,200	\$ -	0%
01-0539 -3422	CONTRACT SVCE - PEST CONTROL						
	Turf Fertilization, Pest/Weed Control	\$ 5,900					
		\$ 5,478	\$ 5,900	\$ 3,260	\$ 5,900	\$ -	0%
01-0539 -3427	CONTRACT SVCE - MEDIANS						
	Median Landscape Maintenance	\$ 66,500					
		\$ 64,668	\$ 66,500	\$ 43,112	\$ 66,500	\$ -	0%
01-0539 -3433	CONTRACT SVCE - POND MAINTENANCE						
	Pond Maintenance	\$ 5,100					
		\$ 4,968	\$ 5,100	\$ 3,312	\$ 5,100	\$ -	0%
01-0539 -3473	CONTRACT SVCE- TREE REMOVAL/MAINT						
	Annual Tree Removals	\$ 5,500					
		\$ 4,500	\$ 5,000	\$ 5,500	\$ 5,500	\$ 500	10%
01-0539 -3490	CONTRACT SVCE - OTHER						
	Fence and Court Repairs	\$ 2,500					
		\$ -	\$ 2,500	\$ 1,816	\$ 2,500	\$ -	0%
01-0539 -4000	TRAVEL/PER DIEM						
	Travel/Per Diem per FTE	\$ 500					
		\$ 30	\$ 500	\$ 90	\$ 500	\$ -	0%
01-0539 -4110	COMMUNICATIONS						
	Phone and internet	\$ 600					
		\$ 325	\$ 600	\$ 135	\$ 600	\$ -	0%
01-0539 -4310	ELECTRIC						
	Electric - Parks	\$ 18,000					
		\$ 13,501	\$ 18,000	\$ 8,963	\$ 18,000	\$ -	0%

PARKS & GROUNDS MAINTENANCE

Account	Itemization	Cost	2019-2020 Actual	2020-2021 Budget	2020-2021 YTD	2021-2022 Budget	\$ Increase / (Decrease)	% Increase / (Decrease)
01-0539 -4320	WATER/SEWER							
	Water and Sewer - Parks	\$ 15,000	\$ 10,399	\$ 15,000	\$ 6,092	\$ 15,000	\$ -	0%
01-0539 -4490	RENTALS/LEASES - OTHER							
	Verticutters, Tillers, Stump Grinder	\$ 1,000	\$ 1,904	\$ 1,000	\$ 626	\$ 1,000	\$ -	0%
01-0539 -4500	INSURANCE							
	FY22 Liability insurance	\$ 2,500	\$ -	\$ 2,500	\$ 1,487	\$ 2,500	\$ -	0%
01-0539 -4512	INSURANCE PROPERTY							
	FY22 Property Insurance	\$ 11,700	\$ 2,257	\$ 10,000	\$ 7,809	\$ 11,700	\$ 1,700	17%
01-0539 -4520	INSURANCE - VEHICLES							
	FY22 Vehicle Insurance	\$ 2,000	\$ 759	\$ 1,800	\$ 1,425	\$ 2,000	\$ 200	11%
01-0539 -4633	R & M PARK EQUIPMENT							
	Repairs- Electrical, Plumbing, Irrigation	\$ 43,000	\$ 13,927	\$ 43,000	\$ 16,014	\$ 43,000	\$ -	0%
01-0539 -4660	R & M - VEHICLES							
	FY22 Veh Maint.	\$ 7,000	\$ 5,181	\$ 7,000	\$ 1,119	\$ 7,000	\$ -	0%
01-0539 -4690	R & M - OTHER							
	Parks Equipment R & M	\$ 5,000	\$ 3,202	\$ 5,000	\$ 1,603	\$ 5,000	\$ -	0%
35-0539 -4690	R & M - OTHER		\$ -	\$ 20,000	\$ 7,137	\$ -	\$ (20,000)	-100%
01-0539 -4912	LICENSES & PERMITS							
	Parks License for BMP and Pesticide	\$ 500	\$ 50	\$ 500	\$ -	\$ 500	\$ -	0%
01-0539 -5240	FUEL							
	FY22 Fuel Estimate	\$ 5,400	\$ 7,311	\$ 10,000	\$ 4,407	\$ 10,000	\$ -	0%
01-0539 -5250	OPERATING SUPPLIES - UNIFORMS							
	Staff Uniforms (5FTE)	\$ 3,000	\$ 3,613	\$ 3,000	\$ 2,253	\$ 3,000	\$ -	0%
01-0539 -5272	OPERATING SUPPLIES - CHEMICALS							
	Fertilizer, Herbicide, Pesticide	\$ 3,000	\$ 1,057	\$ 3,000	\$ 312	\$ 3,000	\$ -	0%
01-0539 -5273	OP SUPPLIES-PLANTS/TREES/SOD							
	Plant/Tree Replacement	\$ 20,000	\$ 22,511	\$ 20,000	\$ 13,245	\$ 20,000	\$ -	0%
34-0539 -5273	OP SUPPLIES-PLANTS/TREES/SOD							
	Annual Operating- Tree Fund	\$ 40,000	\$ 835	\$ 234,800	\$ 30,310	\$ 40,000	\$ (194,800)	-83%
01-0539 -5287	OPERATING SUPPLIES-RESTROOM							
	Restroom Supplies	\$ 11,000						

PARKS & GROUNDS MAINTENANCE

Account	Itemization	Cost	2019-2020	2020-2021	2020-2021	2021-2022	\$ Increase / (Decrease)	% Increase / (Decrease)
			Actual	Budget	YTD	Budget		
01-0539 -5290	OPERATING SUPPLIES - GENERAL		\$ 4,176	\$ 6,000	\$ 6,317	\$ 11,000	\$ 5,000	83%
	Computer Replacement	\$ 1,400						
	General Supplies - Parks	\$ 4,000						
			\$ 4,595	\$ 5,400	\$ 1,260	\$ 5,400	\$ -	0%
13-0539-5290	OPERATING SUPPLIES		\$ -	\$ -	\$ 505	\$ -	\$ -	#DIV/0!
35-0539 -5290	OPERATING SUPPLIES		\$ 531	\$ -	\$ -	\$ -		
01-0539 -5410	BOOKS/PUBLICATIONS							
	Books/Publications for Parks	\$ 100						
			\$ -	\$ 100	\$ 265	\$ 100	\$ -	0%
01-0539 -5430	DUES/MEMBERSHIPS		\$ 175	\$ -	\$ -	\$ -	\$ -	#DIV/0!
01-0539 -5440	CONFERENCES/TRAINING/EDUCATION							
	PTEC or PECE courses (5 FTE)	\$ 2,500						
			\$ 969	\$ 2,500	\$ 832	\$ 2,500	\$ -	0%
OPERATING SUBTOTAL			\$ 208,121	\$ 536,900	\$ 190,007	\$ 329,500	\$ (207,400)	39%
01-0539 -6410	CAPITAL OUTLAY - EQUIPMENT							
	Leaf Vacuum for Zmower *one-time	\$ 15,000						
			\$ 11,088	\$ -	\$ -	\$ 15,000	\$ 15,000	N/A
21-0539-6106	REPETTO PROPERTY ACQUISITION		\$ -	\$ -	\$ -	\$ -	\$ -	N/A
35-0536-6106	REPETTO PROPERTY ACQUISITION		\$ -	\$ -	\$ -	\$ -	\$ -	N/A
13-0539 -6400	CAPITAL OUTLAY - EQUIPMENT		\$ 141,133	\$ 350,000	\$ 399,148	\$ -	\$ (350,000)	-100%
21-0539 -6300	CAPITAL OUTLAY-IMP O/T BLDGS							
	CIP: Blossom Lake Park Redevelopmt.	\$ 80,000						
	CIP: Monument Signs (City & Blossom)	\$ 50,000						
	CIP: Monument Signs (Waterfront Pk)	\$ 45,000						
			\$ 442,041	\$ 893,500	\$ 607,521	\$ 175,000	\$ (718,500)	-80%
35-0539 -6340	WATERFRONT PARK DEVELOPMENT		\$ 191,739	\$ -	\$ 26,151	\$ -	\$ -	N/A
35-0539 -6400	CAPITAL OUTLAY - EQUIPMENT		\$ 29,464	\$ -	\$ -	\$ -	\$ -	N/A
35-0539 -6957	BLOSSOM LAKE PLAYGROUND		\$ 26,968	\$ 150,000	\$ 200,940	\$ -	\$ (150,000)	-100%
35-0539 -6962	VEHICLES		\$ -	\$ 77,000	\$ 9,921	\$ -	\$ (77,000)	-100%
CAPITAL SUBTOTAL			\$ 842,433	\$ 1,470,500	\$ 1,243,681	\$ 190,000	\$ (1,280,500)	87%
PARKS & GROUNDS MAINTENANCE BUDGET			\$ 1,271,924	\$ 2,271,400	\$ 1,577,625	\$ 813,600	\$ (1,481,200)	-64%

STREETS & STORMWATER

Account	Itemization	2019-2020 Actual	2020-2021 Budget	2020-2021 YTD	2021-2022 Budget	\$ Increase / (Decrease)	% Increase / (Decrease)
01-0541 -1200	SALARIES - REGULAR	\$ 146,413	\$ 187,200	\$ 110,221	\$ 192,200	\$ 5,000	3%
01-0541 -1400	SALARIES - OVERTIME	\$ 4,059	\$ 3,800	\$ 4,675	\$ 6,500	\$ 2,700	71%
01-0541 -1503	EDUC/SPECIAL PAY	\$ 2,640	\$ 2,700	\$ 1,320	\$ 2,700	\$ -	0%
01-0541 -1509	CELL PHONE ALLOWANCE	\$ 960	\$ 1,000	\$ 640	\$ 1,000	\$ -	0%
01-0541 -2100	FICA	\$ 11,325	\$ 14,600	\$ 8,586	\$ 15,000	\$ 400	3%
01-0541 -2210	FRS	\$ 13,503	\$ 15,800	\$ 11,643	\$ 23,500	\$ 7,700	49%
01-0541 -2310	HEALTH/LIFE INSURANCE	\$ 36,346	\$ 62,100	\$ 34,342	\$ 63,600	\$ 1,500	2%
01-0541 -2320	L/T DISABILITY INSURANCE	\$ 209	\$ 500	\$ 134	\$ 500	\$ -	0%
01-0541 -2400	WORKERS' COMPENSATION	\$ 10,369	\$ 9,500	\$ 6,855	\$ 15,600	\$ 6,100	64%
PERSONNEL SUBTOTAL		\$ 225,823	\$ 297,200	\$ 178,417	\$ 320,600	\$ 23,400	8%
Cost							
01-0541 -3100	PROFESSIONAL SERVICES						
	Engineering Services	\$ 20,000					
	NPDES Ambient Water Quality Fee	\$ 16,800					
	NPDES Permit Fee	\$ 1,000					
	Nutrient Tracking Study	\$ 3,000					
	SWFWMD MS4 Permit Report Prep	\$ 3,000					
		\$ -	\$ -	\$ 8,257	\$ 43,800	\$ 43,800	N/A
11-0541 -3140	PROF FEES	\$ -	\$ -	\$ 6,059	\$ -	\$ -	N/A
01-0541 -3476	CONTRACT SVCE - LAKE SEMINOLE						
	City Share Lk Seminole Alum Trtmt	\$ 17,500					
		\$ -	\$ -	\$ -	\$ 17,500	\$ 17,500	N/A
01-0541 -3479	CONTRACT SVCE - STRIPING						
	Roadway Striping	\$ 6,000					
		\$ 4,796	\$ 6,000	\$ 4,815	\$ 6,000	\$ -	0%
01-0541 -3481	CONTRACT SVCE - P/C TRAF. LTS						
	Traffic Signals/Devices	\$ 25,000					
		\$ -	\$ -	\$ -	\$ 25,000	\$ 25,000	N/A
01-0541 -3490	CONTRACT SVCE - OTHER						
	Street Sweeping	\$ 12,000					
	Street Sweeping Disposal	\$ 1,800					
	Holiday Lights - City Hall & Rec Center	\$ 16,000					
		\$ 14,990	\$ 16,000	\$ 23,599	\$ 29,800	\$ 13,800	86%
01-0541 -3496	CONTRACT SVCE-DRAINAGE						
	Storm Pipe Vacuum and TV	\$ 5,000					
		\$ 2,150	\$ 5,000	\$ 2,800	\$ 5,000	\$ -	0%
01-0541 -4000	TRAVEL/PER DIEM						
	FSA Conference & Training	\$ 500					
	Travel/Per Diem per FTE	\$ 500					
		\$ -	\$ 500	\$ 270	\$ 1,000	\$ 500	100%
01-0541 -4110	COMMUNICATIONS						
	Phone and internet	\$ 15,000					
		\$ 649	\$ 1,000	\$ 135	\$ 1,500	\$ 500	50%

STREETS & STORMWATER

Account	Itemization	Cost	2019-2020 Actual	2020-2021 Budget	2020-2021 YTD	2021-2022 Budget	\$ Increase / (Decrease)	% Increase / (Decrease)
01-0541 -4336	ELECTRIC - STREET LIGHTS							
	Electric - Street Lights	\$ 230,000	\$ -	\$ -	\$ -	\$ 230,000	\$ 230,000	N/A
01-0541 -4340	ELECTRIC - TRAFFIC LIGHTS							
	Electric - Traffic Lights	\$ 7,000	\$ -	\$ -	\$ -	\$ 7,000	\$ 7,000	N/A
01-0541 -4402	RENTAL/LEASE - OTHER							
	Streets & Stormwater Rentals/Leases	\$ 5,000	\$ 944	\$ 5,000	\$ 189	\$ 5,000	\$ -	0%
01-0541 -4500	INSURANCE							
	FY22 Liability Insurance	\$ 2,800	\$ -	\$ 2,800	\$ 1,666	\$ 2,800	\$ -	0%
01-0541 -4520	INSURANCE - VEHICLES							
	FY22 Vehicle insurance	\$ 3,600	\$ -	\$ 3,300	\$ 2,556	\$ 3,600	\$ 300	9%
01-0541 -4660	R & M - VEHICLES							
	Streets & Stormwater - R & M Vehicles	\$ 9,000	\$ 5,297	\$ 9,000	\$ 5,077	\$ 9,000	\$ -	0%
01-0541 -4690	R & M - OTHER							
	Streets & Stormwater - R & M Other	\$ 1,000	\$ 560	\$ 1,000	\$ -	\$ 1,000	\$ -	0%
35-0541 -4690	R&M - OTHER							
	CIP: Pavement Management (R&M)	\$ 157,300	\$ -	\$ 185,300	\$ 135,874	\$ 157,300	\$ (28,000)	-15%
01-0541 -4800	PROMOTIONAL ACTIVITIES							
	American Flags	\$ 2,000						
	City Banners	\$ 3,000						
	Holiday Decorations & Risers	\$ 13,000						
			\$ 6,026	\$ 18,000	\$ 156	\$ 18,000	\$ -	0%
01-0541 -5110	OFFICE SUPPLIES		\$ -	\$ -	\$ 75	\$ -	\$ -	N/A
01-0541 -5240	FUEL							
	FY22 Fuel Estimates from Fleet Maint	\$ 11,000	\$ 7,666	\$ 10,200	\$ 5,738	\$ 11,000	\$ 800	8%
01-0541 -5245	SMALL TOOLS & SUPPLIES							
	Streets & Stormwater Small Tools	\$ 4,000	\$ 2,260	\$ 4,000	\$ 3,722	\$ 4,000	\$ -	0%
01-0541 -5250	OPERATING SUPPLIES - UNIFORMS							
	Uniforms (5 FTE)	\$ 3,000	\$ 1,634	\$ 3,000	\$ 1,658	\$ 3,000	\$ -	0%
01-0541 -5254	OP SUPPLIES/ST. SIGNS							
	Street Signs (see notes)	\$ 6,000	\$ 5,074	\$ 6,000	\$ 1,936	\$ 6,000	\$ -	0%
01-0541 -5290	OPERATING SUPPLIES - GENERAL							
	FY22 Tech Req: laptop	\$ 2,300						
	General Supplies	\$ 8,000						
			\$ 9,238	\$ 8,000	\$ 2,851	\$ 10,300	\$ 2,300	29%

STREETS & STORMWATER

Account	Itemization	Cost	2019-2020 Actual	2020-2021 Budget	2020-2021 YTD	2021-2022 Budget	\$ Increase / (Decrease)	% Increase / (Decrease)
13-0541 -5290	PW SAFETY GRANT OPER SUPPLIES FY22 Est. Based on Grant Revenue	\$ 6,000	\$ 6,000	\$ 6,000	\$ 1,677	\$ 6,000	\$ -	0%
35-0541 -5290	OPER SUPPLIES		\$ 129	\$ -	\$ -	\$ -	\$ -	N/A
01-0541 -5300	ROAD MATERIALS & SUPPLIES Street, Sidewalk, & Emerg Drainage	\$ 100,000	\$ 47,611	\$ 100,000	\$ 27,080	\$ 100,000	\$ -	0%
01-0541 -5430	DUES/MEMBERSHIPS Am. PW Assoc. Membership FL Stormwater Association	\$ 300 \$ 300	\$ -	\$ -	\$ 650	\$ 600	\$ 600	N/A
01-0541 -5440	CONFERENCES/TRAINING/EDUCATION FL Stormwater Assoc Conference PTEC/PCE Course, NPDES Trainings	\$ 500 \$ 2,500	\$ 1,874	\$ 2,500	\$ 2,387	\$ 3,000	\$ 500	20%
OPERATING SUBTOTAL			\$ 116,898	\$ 392,600	\$ 239,228	\$ 707,200	\$ 314,600	80%
01-0541 -6361	CAPITAL OUTLAY - OTHER EQUIP.		\$ 49,995	\$ -	\$ -	\$ -	\$ -	M/A
11-0541 -6300	CAPITAL OUTLAY - IMP O/T BLDGS		\$ 5,838	\$ 604,600	\$ -	\$ -	\$ (604,600)	-100%
13-0541 -6400	CAPITAL EQUIPMENT		\$ -	\$ 52,500	\$ 44,125	\$ -	\$ (52,500)	-100%
35-0541 -6400	CAPITAL OUTLAY -EQUIPMENT		\$ 86,925	\$ -	\$ -	\$ -	\$ -	N/A
21-0541 -6908	ROAD RESURFACING CIP: Pvmt Mgmt. (Reconstruction)	\$ 379,400	\$ -	\$ 1,056,600	\$ 377,888	\$ 379,400	\$ (677,200)	-64%
01-0541-6976	PROJECT STORM DRAINAGE		\$ 37,957	\$ -	\$ -	\$ -	\$ -	N/A
35-0541 -6976	PROJECT-STORM DRAINAGE CIP: Drainage Imp.& Repairs	\$ 200,000	\$ 143,402	\$ 150,000	\$ -	\$ 200,000	\$ 50,000	33%
21-0541 -6979	STORM DRAINAGE CIP: Master Plan Update (Yr 2 of 2)	\$ 125,000	\$ -	\$ 125,000	\$ -	\$ 125,000	\$ -	0%
13-0541 -6980	IMP OTHER THAN BLDGS CIP: Master Plan Update (Yr 2 of 2)	\$ 125,000	\$ -	\$ 125,000	\$ -	\$ 125,000	\$ -	0%
35-0541-6964			\$ -	\$ -	\$ -	\$ -	\$ -	0%
35-0541 -6982	80TH AVE ROADWAY IMP PROJECT		\$ -	\$ -	\$ 1,718	\$ -	\$ -	N/A
35-0541 -6984	LIBERTY LANE ROADWAY IMP PROJECT		\$ 4,784	\$ -	\$ 7,113	\$ -	\$ -	N/A
CAPITAL SUBTOTAL			\$ 328,901	\$ 2,113,700	\$ 430,844	\$ 829,400	\$ (1,284,300)	161%
STERETS & STORMWATER TOTAL BUDGET			\$ 671,621	\$ 2,803,500	\$ 848,488	\$ 1,857,200	\$ (946,300)	-34%



RECREATION

Budgetary Highlights

The FY22 Proposed Budget for the Recreation Department is decreasing by 31% or \$758,900 over the prior year's level.

Within the Athletics Division, total expenses are proposed to increase 11% or \$11,500. Personnel costs reflect a part-time position increasing from 20 hours per week in FY21 to 25 hours per week in FY22, merit increases, and FRS rates as of 7/1/21. The operating budget is proposed to increase 6% or \$2,200 with the addition of Lacrosse programming in FY22.

In the Aquatics Division, total expenses are proposed to increase 42% or \$67,700. Personnel costs reflect a second part-time position moved from Recreation, merit increases, and FRS rates as of 7/1/21. The operating budget is proposed to increase by \$25,600 in large part due to the replacement of 2 large shade umbrellas for the pool deck, budgeted at \$25,000.

Within the Special Events Division, total expenses are proposed to increase 4% or \$4,800. This includes the introduction of four (4) new events in the FY22 Budget: Murder Mystery Dinner, Food Truck Rally, Holiday Boat Parade, and Tacofest.

In the Recreation Division, total expenses are proposed to decrease 39% or \$842,700. This is primarily due to elimination of a one-time budgeted cost in FY21 for the Recreation Master Plan that is being rebudgeted in FY22 at \$110,000. Personnel costs reflect merit increases, FRS rates as of 7/1/21, and increases in Workers' Compensation insurance for an 8% increase. Operating expenses are decreasing in FY22 by 5% due to the elimination of one-time costs in FY21. In addition to the Recreation Master Plan, capital costs include a new monument sign for the Recreation Center budgeted at \$45,000.

Budget Summary

BY DIVISION	FY 2020 Actual	FY 2021 Budget	FY 2021 Year-to-Date	FY 2022 Proposed	Budget % Chg
Athletics	69,371	109,500	57,559	121,000	11%
Aquatics	137,232	160,900	81,550	228,600	42%
Special Events	45,714	78,600	22,418	83,200	6%
Recreation	1,189,251	2,136,900	616,109	1,294,200	-39%
Total	1,441,568	2,485,900	777,636	1,727,000	-31%

BY EXPENSE CATEGORY	FY 2020 Actual	FY 2021 Budget	FY 2021 Year-to-Date	FY 2022 Proposed	Budget % Chg
Personnel	794,142	857,900	525,369	961,800	12%
Operating	455,827	600,600	238,603	610,200	2%
Capital	191,175	1,027,400	13,664	155,000	-85%
Other	-	-	-	-	N/A
Total	1,441,144	2,485,900	777,636	1,727,000	-31%



RECREATION

BY FUND	FY 2020 Actual	FY 2021 Budget	FY 2021 Year-to-Date	FY 2022 Proposed	Budget % Chg
General Fund	1,317,205	1,327,700	734,165	1,464,300	10%
Grants Fund	-	12,200	4,244	-	-100%
Special Events Fund	45,714	78,600	22,418	71,600	-9%
Local Infra. Sales Tax	-	1,000,000	-	155,000	-85%
CIP Fund	78,225	67,400	16,809	24,500	-64%
Total	1,441,144	2,485,900	777,636	1,715,400	-31%

Staffing

Shown in Full-time Equivalent (FTE)

	FY 2020 Budget	FY 2021 Budget	FY 2022 Budget	Position Change
Full-Time Positions				
Recreation Director	1	1	1	1
Program Coordinator	4	4	4	4
Administrative Assistant II	1	1	1	1
Recreation Leader II	2	2	2	2
Recreation Leader I	0	0	0	0
Custodian	2	2	2	2
Part-Time & Seasonal Positions				0
Recreation Leader I	3	3	3	3
Lifeguard/WSI/Pool Staff	2.492	2.492	2.492	2.492
Recreation Leader I (Seasonal Camp Counselors)	3	3	3	3
TOTAL FTE	18.492	18.492	18.492	18.492

ATHLETICS

Account	Itemization	2019-2020 Actual	2020-2021 Budget	2020-2021 YTD	2021-2022 Budget	\$ Increase / (Decrease)	% Increase / (Decrease)
01-0572 -1200	SALARIES - REGULAR	\$ 36,111	\$ 40,100	\$ 27,266	\$ 41,700	\$ 1,600	4%
01-0572 -1310	SALARIES - PART TIME	\$ 7,003	\$ 13,400	\$ 251	\$ 18,000	\$ 4,600	34%
01-0572 -1503	EDUC/SPECIAL PAY	\$ 990	\$ 1,400	\$ 1,320	\$ 1,400	\$ -	0%
01-0572 -1509	CELL PHONE ALLOWANCE	\$ 480	\$ 500	\$ 320	\$ 500	\$ -	0%
01-0572 -2100	FICA	\$ 3,411	\$ 4,300	\$ 2,232	\$ 4,600	\$ 300	7%
01-0572 -2210	FRS	\$ 3,912	\$ 4,600	\$ 2,884	\$ 7,200	\$ 2,600	57%
01-0572 -2310	HEALTH/LIFE INSURANCE	\$ 7,308	\$ 9,500	\$ 6,353	\$ 9,700	\$ 200	2%
01-0572 -2320	L/T DISABILITY INSURANCE	\$ 76	\$ 100	\$ 71	\$ 100	\$ -	0%
01-0572 -2400	WORKERS' COMPENSATION	\$ 22	\$ 100	\$ 30	\$ 100	\$ -	0%
PERSONNEL SUBTOTAL		\$ 59,313	\$ 74,000	\$ 40,727	\$ 83,300	\$ 9,300	13%
Cost							
01-0572 -3100	PROFESSIONAL SERVICES	\$ 360	\$ 500	\$ 270	\$ 500	\$ -	0%
01-0572 -3485	CONTRACT SVCE - INSTRUCTORS						
	Cross Country Coach	\$ 300					
	Speed & Athletic Development	\$ 3,000					
	Track & Field Coach	\$ 1,000					
	Volleyball Coach	\$ 1,100					
	Youth Lacrosse Coach	\$ 2,000					
		\$ -	\$ 6,000	\$ 2,478	\$ 7,400	\$ 1,400	23%
01-0572 -3495	SPORTS OFFICIALS						
	Adult Flag Football	\$ 1,750					
	Adult/Teen Basketball Tournament	\$ 550					
	Youth Basketball Officials	\$ 3,500					
	Youth Flag Football Sports Official	\$ 2,600					
		\$ 2,763	\$ 8,400	\$ 5,225	\$ 8,400	\$ -	0%
01-0572 -4000	TRAVEL/PER DIEM						
	Hotel Room at Conference (1)	\$ 640					
	Meals	\$ 260					
		\$ 165	\$ 900	\$ -	\$ 900	\$ -	0%
01-0572 -4912	LICENSES & PERMITS						
	Outdoor Court Lights Software Licenses	\$ 300					
		\$ -	\$ 200	\$ 216	\$ 300	\$ 100	50%
01-0572 -5250	OPERATING SUPPLIES-UNIFORM						
	Uniform Allowance (2)	\$ 100					
		\$ -	\$ 100	\$ -	\$ 100	\$ -	0%
01-0572 -5275	OP SUPPLIES/ATHLETIC PROGRAMS						
	Adult Basketball League	\$ 200					
	Adult Flag Football	\$ 200					
	NFL Football camp	\$ 2,500					
	Pickleball Tournament	\$ 100					
	Youth Basketball League	\$ 5,400					
	Youth Cheerleading	\$ 800					
	Youth Cross Country Team	\$ 1,200					
	Youth Flag Football	\$ 3,200					
	Youth Swim Team	\$ 2,500					
	Youth Track & Field	\$ 700					
	Youth Volleyball Team	\$ 800					
		\$ 6,393	\$ 16,800	\$ 8,416	\$ 17,600	\$ 800	5%

ATHLETICS

Account	Itemization	Cost	2019-2020 Actual	2020-2021 Budget	2020-2021 YTD	2021-2022 Budget	\$ Increase / (Decrease)	% Increase / (Decrease)
01-0572 -5281	OP SUPPLIES/SPORTS EQUIPMENT							
	Basketball Nets	\$ 50						
	Pickelball Replacement Net Set	\$ 200						
	Replacement Pickleball Paddle	\$ 100						
	Replacement Pickleballs	\$ 50						
	Volleyball nets	\$ 600						
			\$ 33	\$ 1,100	\$ 227	\$ 1,000	\$ (100)	-9%
01-0572 -5290	OPERATING SUPPLIES - GENERAL		\$ 344	\$ -	\$ -	\$ -		
01-0572 -5440	CONFERENCES/TRAINING/EDUCATION							
	FRPA Leadership Academy	\$ 1,500						
			\$ -	\$ 1,500	\$ -	\$ 1,500	\$ -	0%
	OPERATING SUBTOTAL		\$ 10,058	\$ 35,500	\$ 16,832	\$ 37,700	\$ 2,200	6%
	ATHLETICS TOTAL BUDGET		\$ 69,370	\$ 109,500	\$ 57,559	\$ 121,000	\$ 11,500	11%

AQUATICS

Account	Itemization	2019-2020 Actual	2020-2021 Budget	2020-2021 YTD	2021-2022 Budget	\$ Increase / (Decrease)	% Increase / (Decrease)
01-0573 -1200	SALARIES - REGULAR	\$ 41,059	\$ 42,600	\$ 28,710	\$ 44,300	\$ 1,700	4%
01-0573 -1300	SALARIES - SEASONAL	\$ 37,932	\$ 58,000	\$ 7,327	\$ 67,100	\$ 9,100	16%
01-0573 -1310	SALARIES - PART TIME	\$ 15,234	\$ 16,800	\$ 22,281	\$ 34,500	\$ 17,700	105%
01-0573 -1400	SALARIES - OVERTIME	\$ 8	\$ -	\$ -	\$ -	\$ -	N/A
01-0573 -1503	EDUC/SPECIAL PAY	\$ 600	\$ 600	\$ 600	\$ 600	\$ -	0%
01-0573 -1509	CELL PHONE ALLOWANCE	\$ 480	\$ 500	\$ 320	\$ 500	\$ -	0%
01-0573 -2100	FICA	\$ 7,298	\$ 9,200	\$ 4,534	\$ 10,700	\$ 1,500	16%
01-0573 -2210	FRS	\$ 4,728	\$ 5,100	\$ 5,159	\$ 16,800	\$ 11,700	229%
01-0573 -2310	HEALTH/LIFE INSURANCE	\$ 8,344	\$ 9,500	\$ 6,353	\$ 9,700	\$ 200	2%
01-0573 -2320	L/T DISABILITY INSURANCE	\$ 127	\$ 100	\$ 74	\$ 100	\$ -	0%
01-0573 -2400	WORKERS' COMPENSATION	\$ 1,079	\$ 1,900	\$ 167	\$ 2,100	\$ 200	11%
	PERSONNEL SUBTOTAL	\$ 116,890	\$ 144,300	\$ 75,524	\$ 186,400	\$ 42,100	29%
	Cost						
01-0573 -3490	CONTRACT SVCE - OTHER						
	Misc Repairs for Pool	\$ 1,000					
		\$ 1,000	\$ 1,000	\$ -	\$ 1,000	\$ -	0%
01-0573 -4000	TRAVEL/PER DIEM						
	Hotel Room Conference	\$ 700					
	Meals (1 staff x 4 days)	\$ 300					
		\$ 165	\$ 900	\$ -	\$ 1,000	\$ 100	11%
01-0573 -4690	R & M - OTHER						
	Misc Repairs	\$ 1,000					
	Pool Pump Replacement	\$ 600					
		\$ 7,006	\$ 1,600	\$ 262	\$ 1,600	\$ -	0%
01-0573 -4912	LICENSES & PERMITS						
	American Red Cross Licensing	\$ 300					
	Health Department Permits	\$ 600					
		\$ 475	\$ 900	\$ 366	\$ 900	\$ -	0%
01-0573 -5211	OPERATING SUPPLIES - POOL						
	Pool Operating - Chemicals	\$ 9,000					
		\$ 10,900	\$ 8,500	\$ 3,322	\$ 9,000	\$ 500	6%
01-0573 -5250	OPERATING SUPPLIES-UNIFORM						
	Uniforms	\$ 100					
		\$ 160	\$ 200	\$ -	\$ 100	\$ (100)	-50%
01-0573 -5290	OPERATING SUPPLIES - GENERAL						
	Adirondak Chairs	\$ 100					
	First Aid Supplies	\$ 100					
	Lane Line Reel	\$ 1,300					
	Lifeguard Uniforms- Suits/ Shirts	\$ 800					
	Rescue and Training Equipment	\$ 500					
	Swim Lesson Equipment	\$ 100					
		\$ 596	\$ 2,600	\$ 2,009	\$ 2,900	\$ 300	12%

AQUATICS

Account	Itemization	Cost	2019-2020 Actual	2020-2021 Budget	2020-2021 YTD	2021-2022 Budget	\$ Increase / (Decrease)	% Increase / (Decrease)
01-0573 -5430	DUES/MEMBERSHIPS							
	Association of Aquatic Professionals	\$ 40						
	Florida Recreation and Parks Associatic	\$ 160						
			\$ 40	\$ 200	\$ 40	\$ 200	\$ -	0%
01-0573 -5440	CONFERENCES/TRAINING/EDUCATION							
	American Red Cross Certification	\$ 100						
	FRPA Annual Conference	\$ 400						
			\$ -	\$ 700	\$ 27	\$ 500	\$ (200)	-29%
35-0573 -6403	AQUATIC CENTER - EQUIPMENT							
	CIP: Aq. Ctr. Telebrellas (2)	\$ 25,000						
			\$ -	\$ -	\$ -	\$ 25,000	\$ 25,000	N/A
OPERATING SUBTOTAL			\$ 20,342	\$ 16,600	\$ 6,026	\$ 42,200	\$ 25,600	154%
AQUATICS TOTAL BUDGET			\$ 137,232	\$ 160,900	\$ 81,550	\$ 228,600	\$ 67,700	42%

SPECIAL EVENTS

Account	Itemization	2019-2020 Actual	2020-2021 Budget	2020-2021 YTD	2021-2022 Budget	\$ Increase / (Decrease)	% Increase / (Decrease)
33-0574 -1300	SALARIES - SEASONAL	\$ -	\$ 800	\$ -	\$ 800	\$ -	0%
33-0574 -1400	SALARIES - OVERTIME	\$ 1,438	\$ 2,500	\$ 1,476	\$ 2,500	\$ -	0%
33-0574 -2100	FICA	\$ -	\$ 500	\$ -	\$ 500	\$ -	0%
33-0574 -2210	FRS	\$ -	\$ 200	\$ -	\$ 200	\$ -	0%
PERSONNEL SUBTOTAL		\$ 1,438	\$ 4,000	\$ 1,476	\$ 4,000	\$ -	0%
Cost							
33-0574 -3402	CONTRACT SVCE-DADDY DAUGHTER	\$ -	\$ 1,300	\$ -	\$ 1,300	\$ -	0%
33-0574 -3406	CONTRACT SVC- KIDS NIGHT OUT	\$ -	\$ 400	\$ 306	\$ 200	\$ (200)	-50%
33-0574 -3409	CONTRACT SVCE-MOVIES SERIES	\$ -	\$ 1,200	\$ -	\$ 1,200	\$ -	0%
33-0574 -3411	CONTRACT SVC- FIELD OF SCREAMS	\$ 2,300	\$ 4,000	\$ -	\$ 4,000	\$ -	0%
33-0574 -3414	CONTRACT SVCE-TRI IF U DARE	\$ -	\$ 1,500	\$ -	\$ 1,500	\$ -	0%
33-0574 -3417	CONTRACT SVC-WINTERFEST	\$ 12,047	\$ 12,000	\$ 3,414	\$ 12,000	\$ -	0%
33-0574 -3425	CONTRACT SVC-TACOFEST	\$ -	\$ -	\$ -	\$ 1,700	\$ 1,700	N/A
33-0574 -3428	CONTRACT SVCE-POW WOW						
	Entertainment (Bands & Sound)	\$ 5,000					
	Explorers Donation	\$ 800					
	Fireworks	\$ 6,000					
	PSCO	\$ 4,000					
		\$ 9,392	\$ 19,000	\$ 5,301	\$ 15,800	\$ (3,200)	-17%
33-0574 -3429	CONTRACT SVCE-MUSIC IN PARK	\$ 4,180	\$ 9,200	\$ 1,700	\$ 7,000	\$ (2,200)	-24%
33-0574 -3435	CONTRACT SVCE-HOLIDAY PARADE	\$ -	\$ -	\$ -	\$ 2,000	\$ 2,000	N/A
33-0574 -3436	CONTRACT SVCE-FOOD TRUCK RALLY	\$ -	\$ -	\$ -	\$ 1,700	\$ 1,700	N/A
33-0574 -3439	CONTRACT SVCE-MURDER MYSTERY	\$ -	\$ -	\$ -	\$ 2,200	\$ 2,200	N/A
33-0574 -5202	OPER SUPP-DADDY DAUGHTER	\$ 23	\$ 500	\$ 786	\$ 500	\$ -	0%
33-0574 -5204	OPER SUPP-REC TEEN BOARD	\$ 4,323	\$ 7,000	\$ 2,660	\$ 7,000	\$ -	0%
33-0574 -5205	OPER SUPP-BRKFST W/SANTA	\$ 355	\$ 400	\$ 268	\$ 400	\$ -	0%
33-0574 -5206	OPER SUPP-KIDS NIGHT OUT	\$ 599	\$ 900	\$ 498	\$ 1,000	\$ 100	11%
33-0574-5207	OPER SUPP-ADULT LUNCHEONS	\$ -	\$ -	\$ -	\$ -	\$ -	0%
33-0574 -5208	OPER SUPP-FIT OVER 50	\$ 490	\$ 900	\$ 533	\$ 900	\$ -	0%
33-0574 -5209	OPER SUPP-MOVIES SERIES	\$ -	\$ 300	\$ -	\$ 300	\$ -	0%
33-0574 -5212	OPER SUPP-SR ADULT LOUNGE	\$ 845	\$ 900	\$ 581	\$ 900	\$ -	0%
33-0574 -5214	OPER SUPP-TRI IF U DARE	\$ 383	\$ 3,000	\$ 69	\$ 3,000	\$ -	0%
33-0574 -5215	OPER SUPP-MUSIC IN THE PARK	\$ 905	\$ 700	\$ 299	\$ 500	\$ (200)	-29%
33-0574 -5216	OPER SUPP-HOLIDAY PARADE	\$ -	\$ -	\$ -	\$ 600	\$ 600	#DIV/0!
33-0574 -5217	OPER SUPP-WINTERFEST	\$ 612	\$ 500	\$ 629	\$ 500	\$ -	0%
33-0574 -5218	OPER SUPP-DOGGY DERBY	\$ 21	\$ 200	\$ 58	\$ 200	\$ -	0%

SPECIAL EVENTS

Account	Itemization	Cost	2019-2020 Actual	2020-2021 Budget	2020-2021 YTD	2021-2022 Budget	\$ Increase / (Decrease)	% Increase / (Decrease)
33-0574 -5222	OPER SUPP- FAMILY FUN NIGHT	\$	1,293	\$ 1,400	\$ 918	\$ 1,400	\$ -	0%
33-0574 -5225	OPER SUPP-POW WOW	\$	3,831	\$ 6,500	\$ 1,585	\$ 5,700	\$ (800)	-12%
33-0574 -5232	OPER SUPP-FIELD OF SCREAMS	\$	801	\$ 1,000	\$ 703	\$ 800	\$ (200)	-20%
33-0574 -5234	OPER SUPPLIES-CRAFT FAIR	\$	793	\$ 800	\$ 398	\$ 1,000	\$ 200	25%
33-0574 -5235	OPER SUPP-LIB TEEN BOARD	\$	1,081	\$ -	\$ -	\$ -	\$ 200	N/A
33-0574-5238	OPER SUPP-BRODAL SHOWCASE	\$	-	\$ -	\$ -	\$ -	\$ -	N/A
33-0574 -5239	OPER SUPPLIES-ART IN THE PARK	\$	-	\$ 1,000	\$ 237	\$ 1,000	\$ -	0%
33-0574 -5279	OPER SUPPLIES-FOOD TRK RALLY	\$	-	\$ -	\$ -	\$ 800	\$ 800	N/A
33-0574 -5282	OPER SUPPLIES-MRDR MYSTERY	\$	-	\$ -	\$ -	\$ 1,300	\$ 1,300	N/A
33-0574 -5282	OPER SUPPLIES-TACOFEST	\$	-	\$ -	\$ -	\$ 800	\$ 800	N/A
OPERATING SUBTOTAL			\$ 44,276	\$ 74,600	\$ 20,942	\$ 79,200	\$ 4,800	6%
SPECIAL EVENTS TOTAL BUDGET			\$ 45,714	\$ 78,600	\$ 22,418	\$ 83,200	\$ 4,800	6%

RECREATION

Account	Itemization	2019-2020 Actual	2020-2021 Budget	2020-2021 YTD	2021-2022 Budget	\$ Increase / (Decrease)	% Increase / (Decrease)
01-0575 -1200	SALARIES - REGULAR	\$ 347,564	\$ 356,300	\$ 248,416	\$ 366,800	\$ 10,500	3%
01-0575 -1300	SALARIES - SEASONAL	\$ 57,007	\$ 57,100	\$ 5,933	\$ 78,000	\$ 20,900	37%
01-0575 -1310	SALARIES - PART TIME	\$ 38,601	\$ 37,800	\$ 23,414	\$ 32,000	\$ (5,800)	-15%
01-0575 -1400	SALARIES - OVERTIME	\$ 6,689	\$ 6,900	\$ 5,432	\$ 6,900	\$ -	0%
01-0575 -1503	EDUC/SPECIAL PAY	\$ 6,870	\$ 4,600	\$ 5,880	\$ 4,600	\$ -	0%
01-0575 -1509	CELL PHONE ALLOWANCE	\$ 960	\$ 1,500	\$ 760	\$ 1,000	\$ (500)	-33%
01-0575 -2100	FICA	\$ 34,329	\$ 35,000	\$ 21,759	\$ 36,200	\$ 1,200	3%
01-0575 -2210	FRS	\$ 46,280	\$ 45,100	\$ 35,664	\$ 66,700	\$ 21,600	48%
01-0575 -2220	ICMA	\$ 3,537	\$ 3,500	\$ 2,603	\$ 3,600	\$ 100	3%
01-0575 -2310	HEALTH/LIFE INSURANCE	\$ 71,190	\$ 85,600	\$ 54,586	\$ 87,500	\$ 1,900	2%
01-0575 -2320	L/T DISABILITY INSURANCE	\$ 706	\$ 900	\$ 580	\$ 900	\$ -	0%
01-0575 -2400	WORKERS' COMPENSATION	\$ 2,768	\$ 1,300	\$ 2,616	\$ 3,900	\$ 2,600	200%
PERSONNEL SUBTOTAL		\$ 616,502	\$ 635,600	\$ 407,642	\$ 688,100	\$ 52,500	8%
Cost							
01-0575 -3100	PROFESSIONAL SERVICES						
	Background Screening- Camp Events	\$ 100					
	Background Screening-Instructors	\$ 200					
		\$ 165	\$ 300	\$ 45	\$ 300	\$ -	0%
01-0575 -3485	CONTRACT SVCE - INSTRUCTORS	\$ 30,632	\$ 63,000	\$ 14,325	\$ 60,000	\$ (3,000)	-5%
01-0575 -3490	CONTRACT SVCE - OTHER						
	Carpet Cleaning (2x Annually)	\$ 4,000					
	Fitness Center Monthly Maintenance	\$ 3,600					
	Lobby/Locker Rm Tile Floor	\$ 2,000					
	Misc Fitness Repairs	\$ 500					
	Misc Rec Center Repairs	\$ 100					
	Wood Floor Resurfacing	\$ 2,500					
		\$ 5,829	\$ 12,600	\$ 2,440	\$ 12,700	\$ 100	1%
01-0575 -3491	CAMPS						
	Spring Break Camp Trips	\$ 450					
	Summer Camp Elementary Trips	\$ 16,000					
	Summer Camp Special Events	\$ 3,000					
	Summer Teen Camp Trips	\$ 10,000					
	Winter Camp Trips	\$ 450					
		\$ 18,036	\$ 30,000	\$ 682	\$ 29,900	\$ (100)	0%
01-0575-3495	SPORTS OFFICIALS	\$ 425	\$ -	\$ -	\$ -	\$ -	N/A
01-0575 -3511	SENIOR TRIPS/PROGRAMS						
	Daytrip Entrance Fees	\$ 12,300					
		\$ 3,132	\$ 12,300	\$ 1,347	\$ 12,300	\$ -	0%

RECREATION

Account	Itemization	Cost	2019-2020 Actual	2020-2021 Budget	2020-2021 YTD	2021-2022 Budget	\$ Increase / (Decrease)	% Increase / (Decrease)
01-0575 -4000	TRAVEL/PER DIEM							
	FRPA Agency Summit	\$ 500						
	FRPA State Conference (2)	\$ 1,800						
	FRPA State Conference (2)	\$ 550						
	Gas For Agency Summit	\$ 200						
	Senior Trip Lunch Per Diem	\$ 700						
			\$ 2,149	\$ 3,500	\$ 165	\$ 3,750	\$ 250	7%
01-0575 -4110	COMMUNICATIONS							
	Spectrum, Frontier, Verizon	\$ 12,100						
			\$ 10,804	\$ 12,100	\$ 8,231	\$ 12,100	\$ -	0%
01-0575 -4120	POSTAGE/UPS		\$ 167	\$ 300	\$ 232	\$ 300	\$ -	0%
01-0575 -4310	ELECTRIC		\$ 148,749	\$ 165,000	\$ 104,655	\$ 165,000	\$ -	0%
01-0575 -4320	WATER/SEWER		\$ 6,132	\$ 9,000	\$ 3,259	\$ 9,000	\$ -	0%
01-0575 -4460	R & L - BUSES SUMMER							
	Break Camp Bus (2x)	\$ 1,500						
	Bus Summer Camp	\$ 14,500						
			\$ 12,153	\$ 16,000	\$ 275	\$ 16,000	\$ -	0%
01-0575 -4500	INSURANCE - LIABILITY							
	FY22 Liability Insurance	\$ 3,000						
			\$ 35,218	\$ 3,000	\$ 1,785	\$ 3,000	\$ -	0%
01-0575 -4512	INSURANCE-PROPERTY							
	FY22 Property Insurance	\$ 32,700						
			\$ -	\$ 28,000	\$ 21,866	\$ 32,700	\$ 4,700	17%
01-0575 -4520	INSURANCE - VEHICLES							
	FY22 Vehicle Insurance	\$ 1,300						
			\$ 823	\$ 1,100	\$ 899	\$ 1,300	\$ 200	18%
01-0575 -4610	MAINTENANCE - COPIER							
	FY22 Copier Maintenance	\$ 1,300						
			\$ 1,139	\$ 1,700	\$ -	\$ 1,300	\$ (400)	-24%
01-0575 -4630	R & M - COMPUTER SOFTWARE							
	Rec Trac Software (incl. SSL Cert)	\$ 3,000						
			\$ 2,838	\$ 3,000	\$ -	\$ 3,000	\$ -	0%
35-0575 -4650	R & M - BLDGS & GROUNDS		\$ 4,385	\$ 18,000	\$ 3,145	\$ -	\$ (18,000)	-100%
01-0575 -4660	R & M - VEHICLES							
	FY22 Gen Maint.	\$ 700						
	FY22 Veh Maint.	\$ 600						
			\$ 140	\$ 1,900	\$ 1,411	\$ 1,300	\$ (600)	-32%
01-0575 -4690	R & M - OTHER							
	Custodial Equipment Repair	\$ 500						
	Ice Machine Repair Rec & Parkview	\$ 500						
	Treadmill Belt Replacement (Qty: 6)	\$ 1,200						
			\$ 3,211	\$ 2,200	\$ -	\$ 2,200	\$ -	0%
35-0575-4690	R & M - OTHER							
	CIP: Rec Ctr Fire Panel Replacement	\$ 11,000						
			\$ -	\$ -	\$ -	\$ 11,000	\$ 11,000	N/A
01-0575 -4704	PRINTING - BROCHURES		\$ 5,503	\$ 7,000	\$ 1,992	\$ 7,000	\$ -	0%

RECREATION

Account	Itemization	Cost	2019-2020 Actual	2020-2021 Budget	2020-2021 YTD	2021-2022 Budget	\$ Increase / (Decrease)	% Increase / (Decrease)
01-0575 -4721	PRINTING - OFFICE FORMS/MTRLS		\$ -	\$ 700	\$ 484	\$ 700	\$ -	0%
01-0575 -4890	PROMOTIONAL - OTHER							
	Constant Contact (12 mos)	\$ 900						
	Promotion Items	\$ 400						
			\$ 996	\$ 1,000	\$ 952	\$ 1,300	\$ 300	30%
01-0575 -4912	LICENSES & PERMITS							
	ASCAP	\$ 400						
	BMI-Music	\$ 400						
	CDL License (2)	\$ 600						
	Health permits(Comm Bldg)	\$ 200						
	Motion Picture License	\$ 600						
	Router Licenses	\$ 500						
	SESAC	\$ 500						
	Website, Antivirus, & Tyler Licenses	\$ 800						
			\$ 2,332	\$ 4,300	\$ 2,943	\$ 4,000	\$ (300)	-7%
01-0575 -5110	OFFICE SUPPLIES							
	Barracuda Filter (IT)	\$ 200						
	Misc IT Supplies	\$ 500						
	Office Supplies	\$ 4,500						
	Routers (1.5)	\$ 600						
			\$ 4,264	\$ 5,800	\$ 1,435	\$ 5,800	\$ -	0%
01-0575 -5210	OPERATING SUPPLIES - CLEANING							
	Cleaning Supplies	\$ 10,300						
	Gym Wipes	\$ 2,700						
			\$ 12,000	\$ 13,000	\$ 8,549	\$ 13,000	\$ -	0%
01-0575-5211	OPERATING SUPPLIES- POOL		\$ -	\$ -	\$ -	\$ -	\$ -	N/A
01-0575 -5240	FUEL							
	FY22 Fuel	\$ 1,300						
	FY22 Generator Fuel	\$ 600						
			\$ 1,419	\$ 1,900	\$ 613	\$ 1,900	\$ -	0%
01-0575 -5250	OPERATING SUPPLIES-UNIFORM							
	Uniforms (6)	\$ 1,000						
			\$ 428	\$ 1,000	\$ -	\$ 1,000	\$ -	0%
01-0575 -5261	OP SUPPLIES - BREAK CAMPS							
	School Days Out Supplies (7 days)	\$ 300						
	Spring Break Camp Supplies	\$ 400						
	Winter Break Supplies	\$ 400						
			\$ 657	\$ 1,100	\$ 383	\$ 1,100	\$ -	0%
01-0575 -5266	OPERATING SUPPLIES - SUMMER							
	Camp Staff Shirts (90)	\$ 450						
	Camp T-Shirts (525)	\$ 2,625						
	Game & Sport Equipment	\$ 1,800						
	General & Art Supplies	\$ 2,000						
	Special Activites (\$150 x 12 groups)	\$ 1,800						
	Teen Intern Shirts	\$ 325						
	Teen Intern Training (CPR/First Aid)	\$ 500						
			\$ 6,588	\$ 9,500	\$ 223	\$ 9,500	\$ -	0%
01-0575-5275	OP SUPPLIES/ATHLETICS		\$ -	\$ -	\$ -	\$ -	\$ -	N/A
01-0575 -5281	OP SUPPLIES/SPORTS EQUIPMENT							
	Fitness Equipment	\$ 1,500						
			\$ 2,109	\$ 1,500	\$ 107	\$ 1,500	\$ -	0%

RECREATION

Account	Itemization	Cost	2019-2020 Actual	2020-2021 Budget	2020-2021 YTD	2021-2022 Budget	\$ Increase / (Decrease)	% Increase / (Decrease)
01-0575 -5290	OPERATING SUPPLIES - GENERAL							
	Adult Programs (3)	\$ 300						
	Drone Racing	\$ 750						
	Esports	\$ 1,600						
	FY22 Computer Replacement	\$ 1,100						
	FY22 Computer Replacement	\$ 1,100						
	FY22 Computer Replacement	\$ 1,100						
	FY22 Email Firewall/Barracuda (8%)	\$ 200						
	FY22 SSL SAN Cert for subdomains	\$ 100						
	Helium Tank & Refill	\$ 750						
	IT Supplies	\$ 200						
	Lil Programs	\$ 500						
	Miscellaneous	\$ 1,300						
	Party Package Supplies	\$ 500						
	Sr. Socials	\$ 500						
	Staff Speciality Camps	\$ 500						
	Young Programs	\$ 750						
			\$ 13,413	\$ 7,500	\$ 6,507	\$ 11,250	\$ 3,750	50%
13-0575 -5290	OPER SUPPLIES-GENERAL		\$ -	\$ 12,200	\$ 4,244	\$ -	\$ (12,200)	-100%
35-0575 -5290	OPERATING SUPPLIES - GENERAL							
	CIP: Fitness Rm Equipmt (Spin Bikes)	\$ 13,500						
			\$ 43,070	\$ 22,000	\$ -	\$ 13,500	\$ (8,500)	-39%
01-0575 -5410	BOOKS/PUBLICATIONS		\$ -	\$ 100	\$ -	\$ 100	\$ -	0%
01-0575 -5430	DUES/MEMBERSHIPS							
	FRPA Indiv Membership	\$ 500						
	FRPA Silver Agency	\$ 800						
	NRPA Agency Membership	\$ 200						
			\$ 1,185	\$ 1,500	\$ 1,170	\$ 1,500	\$ -	0%
01-0575 -5440	CONFERENCES/TRAINING/EDUCATION							
	FRPA Annual Conference (2 FTE)	\$ 800						
			\$ 1,483	\$ 800	\$ 439	\$ 800	\$ -	0%
	OPERATING SUBTOTAL		\$ 381,575	\$ 473,900	\$ 194,803	\$ 451,100	\$ (22,800)	-5%
21-0575 -6200	CAPITAL OUTLAY- BUILDINGS							
	CIP: Rec Master Plan	\$ 110,000						
			\$ -	\$ 1,000,000	\$ -	\$ 110,000	\$ (890,000)	-89%
21-0575-6300	CAPITAL OUTLAY - IMP O/T BLDGS							
	CIP: Monument Sign	\$ 45,000						
			\$ -	\$ -	\$ -	\$ 45,000	\$ 45,000	N/A
13-0575-6340	WATERFRONT PARK		\$ -	\$ -	\$ -	\$ -	\$ -	N/A
35-0575 -6400	CAPITAL EQUIPMENT		\$ 30,770	\$ -	\$ -	\$ -	\$ -	N/A
35-0575 -6965	REC CENTER EQUIPMENT		\$ -	\$ 27,400	\$ 13,664	\$ -	\$ (27,400)	-100%
	CAPITAL SUBTOTAL		\$ 30,770	\$ 1,027,400	\$ 13,664	\$ 155,000	\$ (872,400)	85%
01-0575 -6913	INTERFUND TSF/RECREATION		\$ 160,405	\$ -	\$ -	\$ -	\$ -	N/A
	OTHER SUBTOTAL		\$ 160,405	\$ -	\$ -	\$ -	\$ -	N/A
	RECREATION TOTAL BUDGET		\$ 1,189,251	\$ 2,136,900	\$ 616,109	\$ 1,294,200	\$ (842,700)	-39%