



**PROPOSED
CAPITAL IMPROVEMENTS
PLAN FY2024–FY2028**

CITY OF SEMINOLE, FLORIDA
 PROPOSED
 CAPITAL IMPROVEMENTS PLAN
 FY 2024 - FY 2028

CITY MANAGER
 Ann Toney-Deal, IMCA-CM
 Allison Broihier, CGFO, Finance Director

How To Use This Document

The Capital Improvements Plan (CIP) includes major, non-recurring expenditures valued at \$10,000 or more. These projects include major repairs to or replacement of City facilities, public infrastructure, and equipment for the next five fiscal years.

The CIP is updated annually as the first phase of the budget process and serves as the foundation for the upcoming fiscal year’s capital budget. Through the use of this important financial document, the City is able to prioritize the timing and financing of each project.

In developing the costs for each CIP project, careful attention is given to identifying the operating impact of projects on the recurring operating budget. Each CIP Project page has a designated area to discuss future operating impacts.

For the FY 2024 – FY 2028 CIP, many projects are replacements of existing infrastructure and equipment, so the overall impact on the City’s operating budget is minimal. A table summarizing estimated recurring costs is shown below by year. This will be incorporated into the Annual Budget for FY 2024 and beyond.

Impact on Operating Budget	FY 2024	FY 2025	FY 2026	FY 2027	FY 2028
Permitting & Inspection Software	\$ 25,000	\$ (3,500)	\$ (2,900)	\$ (2,900)	\$ (2,300)
*Recruitment Software	\$ 13,200	\$ 11,200	\$ 14,700	\$ 15,400	\$ 16,200
*Agenda Management Software	\$ 3,800	\$ (1,200)	\$ (800)	\$ (800)	\$ (400)
*Budget Document Software	\$ 13,100	\$ 8,100	\$ 8,300	\$ 8,300	\$ 8,500
*Citywide Phone System	\$ -	\$ 37,800	\$ 37,800	\$ 38,600	\$ 38,600
*Microsoft Office & Exchange Upgrade	\$ -	\$ -	\$ 27,500	\$ 27,500	\$ 27,500
*Seminole Fire Station Design	\$ -	\$ -	\$ 60,000	\$ 60,000	\$ 60,000
Z-Turn Mower	\$ 400	\$ 400	\$ 400	\$ 400	\$ 400
TOTAL IMPACT	\$ 55,500	\$ 52,800	\$ 145,000	\$ 146,500	\$ 148,500

**A portion of these costs will be offset by Fire Service revenues from Pinellas County.*

TABLE OF CONTENTS

Title Page	1
Table of Contents	2
Summary of Projects.....	4

PROJECTS

Citywide Fleet Replacements	6
-----------------------------------	---

CITY CLERK

Agenda Management Software.....	7
---------------------------------	---

COMMUNITY DEVELOPMENT

Permitting & Inspection Software	7
----------------------------------------	---

FINANCE & IT

Budget Document Software	9
Citywide Phone System Replacements.....	10
Cybersecurity Plan	11
Microsoft Office & Exchange Upgrade.....	12
Server Replacements.....	13

FIRE RESCUE

Fire Rescue Fleet Replacements	14
Fire Station Building Renovations.....	15
Fire Station Exterior & Interior Seal & Paint	16
Fire Station HVAC Replacements	17
Firefighting Hose Replacement	18
Portable and Mobile Radio Replacements.....	19
Seminole Fire Station 129 Bay Pines.....	20
Fuel Pump Replacements.....	21

HUMAN RESOURCES

Recruitment Software 22

PUBLIC WORKS

Blossom Lake Park Basketball Court Resurfacing 23
Citywide HVAC Replacements 24
Citywide Parking Lot Resurfacing..... 25
Exterior Facility Maintenance..... 26
Pavement Management Plan..... 27
Repetto Property Improvements 28
Stormwater Infrastructure Improvements 29
Stormwater Master Plan Update 30
Waterfront Park Development 31
Z-Turn Mower 32

RECREATION

Fitness Center Equipment Replacements..... 33
Recreation Center Renovation/Replacement 34
Special Events Stage Replacement 35
Special Events Tent Replacements 36

LONG RANGE FUND PROJECTIONS

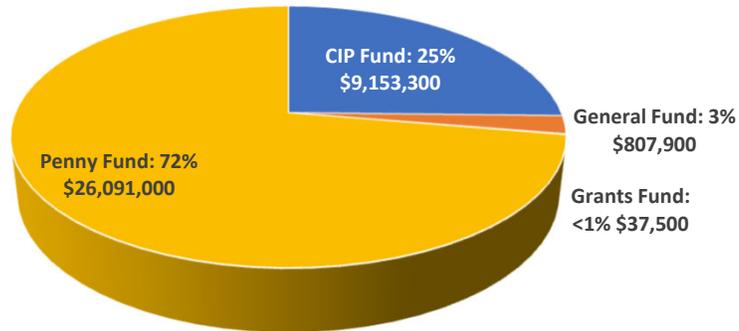
General Fund..... 37
CIP Fund 38
Grants Fund..... 39
Penny Fund 40

FY24 - FY28 CAPITAL IMPROVEMENTS PLAN SUMMARY

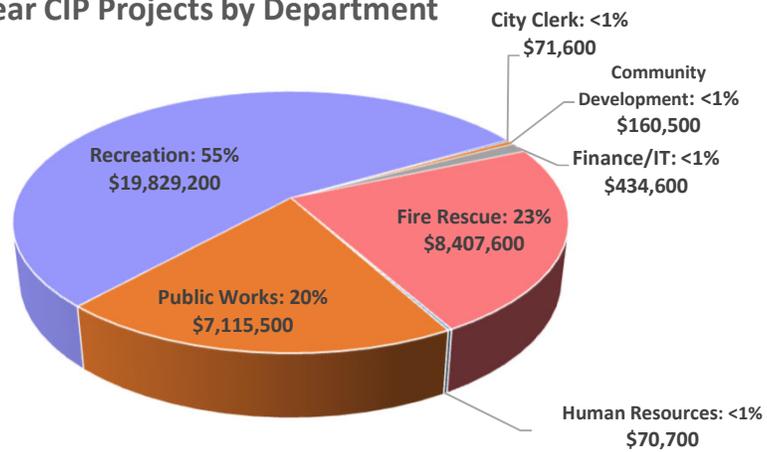
PROJECT	DEPARTMENT	FUND	FY 2024	FY 2025	FY 2026	FY 2027	FY 2028	5-YEAR TOTAL
Fleet Replacements	Citywide	CIP	\$ 205,000	\$ 110,000	\$ 80,000	\$ 30,000	\$ 97,000	\$ 522,000
Agenda Management Software	City Clerk	General	\$ 18,000	\$ 13,000	\$ 13,400	\$ 13,400	\$ 13,800	\$ 71,600
Permitting & Inspection Software Replacement	Community Development	General	\$ 48,500	\$ 20,000	\$ 20,000	\$ 20,000	\$ 20,000	\$ 128,500
Budget Document Software	Finance	General	\$ 13,100	\$ 8,100	\$ 8,300	\$ 8,300	\$ 8,500	\$ 46,300
Citywide Phone System Replacements	Finance	CIP & General	\$ -	\$ 72,800	\$ 37,800	\$ 38,600	\$ 38,600	\$ 187,800
Cybersecurity Plan & Implementation	Finance	CIP	\$ -	\$ 40,000	\$ 45,000	\$ -	\$ -	\$ 85,000
Microsoft Office & Exchange Upgrade	Finance	General	\$ -	\$ -	\$ 27,500	\$ 27,500	\$ 27,500	\$ 82,500
Server Replacements	Finance	CIP	\$ -	\$ -	\$ 15,000	\$ -	\$ 18,000	\$ 33,000
Fire Rescue Fleet Replacements	Fire Rescue	CIP	\$ 823,000	\$ 1,500,000	\$ 96,000	\$ 780,000	\$ 78,000	\$ 3,277,000
Fire Station Building Renovations	Fire Rescue	CIP	\$ 160,000	\$ -	\$ -	\$ -	\$ -	\$ 160,000
Fire Stations Exterior & Interior Seal & Paint	Fire Rescue	CIP	\$ -	\$ -	\$ 30,000	\$ -	\$ 37,500	\$ 67,500
Fire HVAC Replacements	Fire Rescue	CIP	\$ 33,000	\$ 50,000	\$ -	\$ -	\$ -	\$ 83,000
Firefighting Hose Replacement	Fire Rescue	General	\$ -	\$ 18,500	\$ -	\$ 19,500	\$ -	\$ 38,000
Portable and Mobile Radio Replacement	Fire Rescue	CIP	\$ -	\$ -	\$ -	\$ 347,100	\$ -	\$ 347,100
Seminole Fire Station 129 Bay Pines	Fire Rescue	Penny & General	\$ 4,000,000	\$ 200,000	\$ 60,000	\$ 60,000	\$ 60,000	\$ 4,380,000
Fuel Pump Replacements	Fire Rescue & Public Works	CIP	\$ -	\$ 110,000	\$ -	\$ -	\$ -	\$ 110,000
Recruitment Software	Human Resources	General	\$ 13,200	\$ 11,200	\$ 14,700	\$ 15,400	\$ 16,200	\$ 70,700
Blossom Lk Pk Basketball Court Resurfacing	Public Works	CIP	\$ 10,000	\$ -	\$ -	\$ -	\$ -	\$ 10,000
Citywide HVAC Replacements	Public Works	CIP	\$ -	\$ 63,500	\$ -	\$ -	\$ -	\$ 63,500
Citywide Parking Lot Resurfacing	Public Works	CIP	\$ 147,000	\$ -	\$ -	\$ -	\$ -	\$ 147,000
Exterior Facility Maintenance	Public Works	CIP	\$ 110,000	\$ -	\$ 63,000	\$ -	\$ -	\$ 173,000
Pavement Management Plan	Public Works	CIP & Penny	\$ 568,000	\$ 571,000	\$ 660,000	\$ 600,000	\$ 625,000	\$ 3,024,000
Repetto Property Improvements	Public Works	CIP	\$ 225,000	\$ -	\$ -	\$ -	\$ -	\$ 225,000
Stormwater Infrastructure Improvements	Public Works	CIP	\$ 645,000	\$ 500,000	\$ 325,000	\$ 585,000	\$ 525,000	\$ 2,580,000
Stormwater Master Plan Update *	Public Works	General & Grants	\$ 75,000	\$ -	\$ -	\$ -	\$ -	\$ 75,000
Waterfront Park Development	Public Works	Penny	\$ 250,000	\$ -	\$ 50,000	\$ -	\$ -	\$ 300,000
Z-Turn Mower	Public Works	CIP	\$ 15,000	\$ -	\$ -	\$ -	\$ -	\$ 15,000
Fitness Center Equipment Replacement	Recreation	CIP	\$ 19,000	\$ -	\$ 12,000	\$ 21,800	\$ 9,000	\$ 61,800
Recreation Center Renovation/Replacement	Recreation	Penny	\$ -	\$ 2,352,000	\$ 17,248,000	\$ -	\$ -	\$ 19,600,000
Special Event Stage Replacement	Recreation	CIP	\$ 115,000	\$ -	\$ -	\$ -	\$ -	\$ 115,000
Special Event Tent Replacements	Recreation	CIP	\$ 10,400	\$ -	\$ -	\$ -	\$ -	\$ 10,400
TOTAL ALL FUNDS			\$ 7,503,200	\$ 5,640,100	\$ 18,805,700	\$ 2,566,600	\$ 1,574,100	\$ 36,089,700

FY24 - FY28 CAPITAL IMPROVEMENTS PLAN SUMMARY

Five-Year CIP Funding by Source



Five-Year CIP Projects by Department



Permitting & Inspection Software Replacement

PROJECT TYPE: Software

DEPARTMENT: Community Development

PROJECT DESCRIPTION:

The Community Development Department staff has been researching permitting and development services software alternatives. The current system is housed and managed on-site on servers at City Hall. Modifications, customization, and training is costly and difficult to schedule in a reasonable timeframe resulting in a less than ideal customer experience.

Staff have researched and participated in demonstrations of three alternative software solutions. Staff was impressed with the software capabilities and the annual cost is comparable to the current software system.

A new system will allow three divisions of Community Development (Building, Zoning and Code Enforcement) to be integrated together to better service the community for reporting purposes and historical information. Additionally, the permitting software will be used for Business Tax Receipts. In addition, by going with a cloud-based solution, the IT burden for staff support and data storage, security, and backups will decrease.

ESTIMATED FINANCIAL IMPACT:

The City currently pays \$23,500 for community development software, the online customer service portal, and GIS hosting services. After the first year of implementation, the City would see a savings of approximately \$3,500 annually. In addition, one-time costs for custom work charged by the current service provider would be eliminated as staff would have more robust administrator rights in the software. Annual expenses are estimated to increase 3% every two years.

LIFE EXPECTANCY OF PROJECT: 10 years

COST ESTIMATE METHOD (SOURCE): By Staff **DATE:** 2023
of last cost estimate

	FY24	FY25	FY26	FY27	FY28	TOTAL
PROJECT COST						
EXPENSES						
Implementation Services	28,500	-	-	-	-	28,500
Annual Subscription	20,000	20,000	20,600	20,600	21,200	102,400
TOTAL EXPENSES	\$ 48,500	\$ 20,000	\$ 20,600	\$ 20,600	\$ 21,200	\$ 130,900
FUNDING SCHEDULE						
FUNDING SOURCES						
General Fund	48,500	20,000	20,600	20,600	21,200	130,900
TOTAL FUNDING	\$ 48,500	\$ 20,000	\$ 20,600	\$ 20,600	\$ 21,200	\$ 130,900

Budget Document Software

PROJECT TYPE: Software

DEPARTMENT: Finance

PROJECT DESCRIPTION:

The City's proposed and annual budget formats are governed by the City Charter, accounting standards, and the Government Finance Officers' Association (GFOA) best practices. The budget documents are manually assembled by combining dozens of spreadsheets, Word documents, and graphs that include data from more than 20 unique reports from the City's financial system. The final product must then be turned into an ADA compliant PDF file for public viewing and the City's application for the GFOA Distinguished Budget Award. A small error can cause blank pages, miscalculations, and incorrect data.

Staff has researched a variety of software platforms that allow the user to quickly and easily extract data from the financial system ensuring consistency and accuracy; add spreadsheets, narratives, graphics, and charts; and guide the budget process to completion with a GFOA Distinguished Budget Award checklist. The selected software platform would be used by all Department Heads and the Finance Department to create the Proposed Budget, Adopted Budget, Budget In Brief, Capital Improvements Plan.

ESTIMATED FINANCIAL IMPACT:

This is a new operating expense, but would save weeks of staff time in creating the budget documents each year.

LIFE EXPECTANCY OF PROJECT: 10 years

COST ESTIMATE METHOD (SOURCE): By Staff **DATE:** 2023
of last cost estimate

	FY24	FY25	FY26	FY27	FY28	TOTAL
PROJECT COST						
EXPENSES						
Implementation Services	5,000	-	-	-	-	5,000
Annual Subscription	8,100	8,100	8,300	8,300	8,500	41,300
TOTAL EXPENSES	\$ 13,100	\$ 8,100	\$ 8,300	\$ 8,300	\$ 8,500	\$ 41,300
FUNDING SCHEDULE						
FUNDING SOURCES						
General Fund	13,100	8,100	8,300	8,300	8,500	46,300
TOTAL FUNDING	\$ 13,100	\$ 8,100	\$ 8,300	\$ 8,300	\$ 8,500	\$ 46,300

Citywide Phone System Replacements

PROJECT TYPE: Capital Equipment

DEPARTMENT: Finance

PROJECT DESCRIPTION:

The City's current phone system network is comprised of several digital systems at various facilities and two copper landline systems that have been installed at various times over the past two decades.

<u>Phone System</u>	<u>Year</u>
Public Works, F.S. 29	2008
F.S. 30	2014
City Hall, Recreation	2016
F.S. 31, F.S. 32, Library	None



Phones are no longer being manufactured that can be supported on the digital networks, as the industry is moving towards VOIP technology. To prepare for a replacement to the existing phone infrastructure, the City will evaluate solutions hosted both in the cloud and on-premises, as well as the effectiveness of a single system serving all facilities. A portion of this cost will be reimbursed from dedicated Fire Service revenues for providing Fire Service to unincorporated Pinellas County. Costs and scope will be refined as the City moves closer to the replacement date. The project cost estimate has been decreased from \$100,000 in last year's CIP to reflect a more cost effective solution.

**A portion of this cost will be reimbursed from dedicated Fire Service revenues for providing Fire Service to unincorporated Pinellas County.*

ESTIMATED FINANCIAL IMPACT:

Recurring costs may include an annual subscription for cloud hosting and annual licenses for each site.

LIFE EXPECTANCY OF PROJECT: 10 years

COST ESTIMATE METHOD (SOURCE): By Staff **DATE:** 2022
of last cost estimate

	FY24	FY25	FY26	FY27	FY28	TOTAL
PROJECT COST						
EXPENSES						
Capital Equipment	-	35,000	-	-	-	35,000
Operating Expenses	-	37,800	37,800	38,600	38,600	152,800
TOTAL EXPENSES	\$ -	\$ 72,800	\$ 37,800	\$ 38,600	\$ 38,600	\$ 187,800
FUNDING SCHEDULE						
FUNDING SOURCES						
CIP Fund	-	35,000	-	-	-	35,000
General Fund	-	37,800	37,800	38,600	38,600	152,800
CITY EXPENSE	\$ -	\$ 72,800	\$ 37,800	\$ 38,600	\$ 38,600	\$ 187,800
Fire Service Revenue	-	(36,400)	(18,900)	(19,300)	(19,300)	(93,900)
NET CITY COST	\$ -	\$ 36,400	\$ 18,900	\$ 19,300	\$ 19,300	93,900

Cybersecurity Plan & Implementation

PROJECT TYPE: Infrastructure

DEPARTMENT: Finance

PROJECT DESCRIPTION:

Over the past several years, the City has worked towards a more secure technology environment endeavoring to protect City operations and safeguard data and assets against cyber threats. While much progress has been made, the City recognizes the need for a comprehensive external evaluation to test existing systems, identify and prioritize threats, develop mitigation strategies for threats, create a mitigation action plan with industry best practices, develop an Incident Management Plan for responding to cyber events, and ensure critical City service delivery with the creation of a Business Continuity Plan to minimize the impact on City operations, our constituents, and our community.

The project will begin with the procurement of cybersecurity consultants with government experience to:

- I. Conduct a Vulnerability Assessment;
- II. Develop Mitigation Strategies & Cybersecurity Action Plan; and
- III. Develop an Incident Management and Continuity of Business Plan for cyber incidents.

This project is estimated to take 18-24 months with an estimated cost of \$85,000. The City applied for grant funding in late 2022 through the State and Local Government Cybersecurity Grant program and has applied for grant funding in 2023 through the Florida Local Government Cybersecurity Grant program. Development and implementation of the Cybersecurity Plan will be phased to maximize grant funding.

**A portion of this cost will be reimbursed from dedicated Fire Service revenues for providing Fire Service to unincorporated Pinellas County.*

ESTIMATED FINANCIAL IMPACT:

Future operating costs will be determined through the recommendations and action plan developed in Phase II of the plan.

LIFE EXPECTANCY OF PROJECT: 7-10 years

COST ESTIMATE METHOD (SOURCE): Review of Bids **DATE:** 2023
of last cost estimate

	FY24	FY25	FY26	FY27	FY28	TOTAL
PROJECT COST						
EXPENSES						
Consulting Services		40,000	45,000			85,000
TOTAL EXPENSES	\$ -	\$ 40,000	\$ 45,000	\$ -	\$ -	\$ 85,000
FUNDING SCHEDULE						
FUNDING SOURCES						
CIP Fund		40,000	45,000	-	-	85,000
CITY EXPENSE	\$ -	\$ 40,000	\$ 45,000	\$ -	\$ -	\$ 85,000
Fire Service Revenue	-	(18,800)	(20,200)	-	-	(39,000)
NET CITY COST	\$ -	\$ 21,200	\$ 24,800	\$ -	\$ -	\$ 46,000

Microsoft Office & Exchange Upgrade

PROJECT TYPE: Capital Equipment

DEPARTMENT: Finance

PROJECT DESCRIPTION:

Microsoft announced it will end support for the Office suite of products in October 2025. Funding will be for cloud-based licenses of approximately \$22,000 annually. The cost estimate includes updating Microsoft Exchange, which could go end of life sooner, but no announcement has been made from Microsoft.

**A portion of this cost will be reimbursed from dedicated Fire Service revenues for providing Fire Service to unincorporated Pinellas County.*

ESTIMATED FINANCIAL IMPACT:

Ongoing operating expenses of \$28,500 annually will be incurred for citywide licensing.

LIFE EXPECTANCY OF PROJECT: Annual

COST ESTIMATE METHOD (SOURCE): By Staff **DATE:** 2023
of last cost estimate

	FY24	FY25	FY26	FY27	FY28	TOTAL
PROJECT COST						
EXPENSES						
Operating Expenses	-	-	27,500	27,500	27,500	82,500
TOTAL EXPENSES	\$ -	\$ -	\$ 27,500	\$ 27,500	\$ 27,500	\$ 82,500
FUNDING SCHEDULE						
FUNDING SOURCES						
General Fund	-	-	27,500	27,500	27,500	82,500
CITY EXPENSE	\$ -	\$ -	\$ 27,500	\$ 27,500	\$ 27,500	\$ 82,500
Fire Service Revenue	-	-	(10,700)	(10,700)	(10,700)	(32,100)
NET CITY COST	\$ -	\$ -	\$ 16,800	\$ 16,800	\$ 16,800	\$ 50,400

Server Replacements

PROJECT TYPE: Capital Equipment

DEPARTMENT: Finance

PROJECT DESCRIPTION:

The City currently has 11 servers and 3 storage area networks (SANs) to support City operations. Servers are covered under warranty for five years and the City seeks to get 8-11 useful years of service from each unit. When servers are replaced, they are repurposed as back-ups until they are retired.

<u>Server</u>	<u>Year</u>
Emergency Ops. Center*	2026
City Hall SQL*	2028

**A portion of this cost will be reimbursed from dedicated Fire Service revenues for providing Fire Service to unincorporated Pinellas County.*

ESTIMATED FINANCIAL IMPACT:

There are no additional operating costs once servers are replaced.

LIFE EXPECTANCY OF PROJECT: 8-11 years

COST ESTIMATE METHOD (SOURCE): By Staff **DATE:** 2023
of last cost estimate

	FY24	FY25	FY26	FY27	FY28	TOTAL
PROJECT COST						
EXPENSES						
Capital Equipment	-	-	15,000	-	18,000	33,000
TOTAL EXPENSES	\$ -	\$ -	\$ 15,000	\$ -	\$ 18,000	\$ 33,000
FUNDING SCHEDULE						
FUNDING SOURCES						
CIP Fund	-	-	15,000	-	18,000	33,000
CITY EXPENSE	\$ -	\$ -	\$ 15,000	\$ -	\$ 18,000	\$ 33,000
Fire Service Revenue	-	-	(5,300)	-	(7,600)	(12,900)
NET CITY COST	\$ -	\$ -	\$ 9,700	\$ -	\$ 10,400	\$ 20,100



City operations are supported by 11 servers and 3 SANs.



Fire Rescue Fleet Replacements

PROJECT TYPE: Capital Equipment

DEPARTMENT: Fire Rescue

PROJECT DESCRIPTION:

This project replaces existing Fire Rescue vehicles, including heavy apparatus, that have reached the end of their useful life. Replaced vehicles are sold or traded-in. A portion of these costs will be reimbursed from dedicated Fire Service revenues for providing Fire Service to unincorporated Pinellas County.

ESTIMATED FINANCIAL IMPACT:

Replacement of existing vehicles on a regular cycle will contain recurring repair costs for aging vehicles. No net impact on the operating budget is anticipated.

LIFE EXPECTANCY OF PROJECT: 7-11 years

COST ESTIMATE METHOD (SOURCE): By Staff **DATE:** 2023
of last cost estimate

	FY24	FY25	FY26	FY27	FY28	TOTAL
PROJECT COST						
EXPENSES						
2009 Ford Escape (288)	46,500	-	-	-		45,000
2015 Pierce E32 (221)	730,000	-	-	-		730,000
2014 Ford Escape (961)	46,500	-	-	-		45,000
2016 Rosenbauer T29 (238)		1,500,000	-	-		1,500,000
2015 Nissan Frontier (271)	-	-	48,000	-		48,000
2015 Nissan Frontier (272)	-	-	48,000	-		48,000
2018 Rosenbauer E31 (225)	-	-		780,000		780,000
2018 Rosenbauer Sq29 (236)	-	-	-	-	780,000	780,000
TOTAL EXPENSES	\$ 823,000	\$1,500,000	\$ 96,000	\$ 780,000	\$ 780,000	\$ 3,196,000
FUNDING SCHEDULE						
FUNDING SOURCES						
CIP Fund	823,000	1,500,000	96,000	780,000	780,000	3,979,000
CITY EXPENSE	\$ 823,000	\$1,500,000	\$ 96,000	\$ 780,000	\$ 780,000	\$ 3,979,000
Fire Service Revenue	(576,100)	(1,050,000)	(67,200)	(546,000)	(546,000)	\$ (2,785,300)
NET CITY COST	\$ 246,900	\$ 450,000	\$ 28,800	\$ 234,000	\$ 234,000	\$ 1,193,700

Fire Station Building Renovations

PROJECT TYPE: Building R&M

DEPARTMENT: Fire Rescue

PROJECT DESCRIPTION:

In FY24, the Women's' Locker Room and kitchen/dining area at Fire Station 29 will be renovated.

FY23 funding for architectural services to renovate the Women's Locker Room will result in renovations in FY24. The estimated construction costs are \$80,000.

The kitchen area was last renovated in 2002 and is in need of updating and replacement of appliances as they are used daily to support staff who work 24/7. The estimated costs are \$80,000.

ESTIMATED FINANCIAL IMPACT:

Minor repair costs throughout the useful life of the projects will be absorbed in the existing operating budget.

LIFE EXPECTANCY OF PROJECT: 20 years

COST ESTIMATE METHOD (SOURCE): By Staff **DATE:** 2023
of last cost estimate

	FY24	FY25	FY26	FY27	FY28	TOTAL
PROJECT COST						
EXPENSES						
Building Improvements	160,000	-	-	-	-	160,000
TOTAL EXPENSES	\$ 160,000	\$ -	\$ -	\$ -	\$ -	\$ 160,000
FUNDING SCHEDULE						
FUNDING SOURCES						
CIP Fund	160,000	-	-	-	-	160,000
CITY EXPENSE	\$ 160,000	\$ -	\$ -	\$ -	\$ -	\$ 160,000
Fire Service Revenue	(112,000)	-	-	-	-	(112,000)
NET CITY COST	\$ 48,000	-	-	-	-	\$ 48,000

FY24 funding will be for renovation of the kitchen, dining area, and Women's Locker Room at Fire Station 29.



Fire Stations Exterior & Interior Seal & Paint

PROJECT TYPE: Building R&M

DEPARTMENT: Fire Rescue

PROJECT DESCRIPTION:

This project will provide pressure cleaning, metal patching and caulking, sealer application and final finish paint application to the exterior of Fire Stations and interior paint as required. The project will also provide water intrusion prevention along all areas where walls meet sidewalk. The exterior of Fire Stations are sealed and painted every 10 - 15 years and interior paint is applied as needed.

FY26: Fire Station 32 Exterior & Interior \$30,000

FY28: Fleet Maintenance Garage \$16,500 & 50% of EOC \$21,000

ESTIMATED FINANCIAL IMPACT:

Periodic seal and paint will contain repair costs. No net impact on the operating budget.

LIFE EXPECTANCY OF PROJECT: 10-15 Years

COST ESTIMATE METHOD (SOURCE): By Staff **DATE:** 2023
of last cost estimate

	FY24	FY25	FY26	FY27	FY28	TOTAL
PROJECT COST						
EXPENSES						
Contractual Services	-	-	30,000	-	37,500	67,500
TOTAL EXPENSES	\$ -	\$ -	\$ 30,000	\$ -	\$ 37,500	\$ 67,500
FUNDING SCHEDULE						
FUNDING SOURCES						
CIP Fund	-	-	30,000	-	37,500	67,500
CITY EXPENSE	\$ -	\$ -	\$ 30,000	\$ -	\$ 37,500	\$ 67,500
Fire Service Revenue	-	-	(21,000)	-	(26,700)	(47,700)
NET CITY COST	\$ -	\$ -	\$ 9,000	\$ -	\$ 10,800	\$ 19,800



Clockwise, Fire Stations 29, 30, 31, and 32 serve the Seminole Fire District.



Fire HVAC Replacements

PROJECT TYPE: Building R&M

DEPARTMENT: Fire Rescue

PROJECT DESCRIPTION:

This project will replace substandard air conditioning units, chillers, and condensers that have reached the end of their useful life at City facilities. Staff has developed a replacement plan for all City facilities based on a 15-year life cycle for routine buildings and 10-year life cycle for 24-hour use fire stations. If a unit is still in good condition, replacement will be postponed. The following replacements are scheduled over the next five-year planning period.

FY 24: Fire Station # 30 (2 units, 2012 install) \$33,000

FY 25: PW Administration & EOC (2010 install) 50% of \$100,000

ESTIMATED FINANCIAL IMPACT:

Replacement of existing equipment on a regular cycle will contain recurring repair costs. No net impact on the operating budget is anticipated.

LIFE EXPECTANCY OF PROJECT: 10 Years

COST ESTIMATE METHOD (SOURCE): Contractor **DATE:** 2023
of last cost estimate

	FY24	FY25	FY26	FY27	FY28	TOTAL
PROJECT COST						
EXPENSES						
Capital Equipment	33,000	50,000	-	-	-	83,000
TOTAL EXPENSES	\$ 33,000	\$ 50,000	\$ -	\$ -	\$ -	\$ 83,000
FUNDING SCHEDULE						
FUNDING SOURCES						
CIP Fund	33,000	50,000	-	-	-	83,000
CITY EXPENSE	\$ 33,000	\$ 50,000	\$ -	\$ -	\$ -	\$ 83,000
Fire Service Revenue	(23,100)	(35,000)	-	-	-	(58,100)
NET CITY COST	\$ 9,900	\$ 15,000	\$ -	\$ -	\$ -	\$ 24,900

Firefighting Hose Replacement

PROJECT TYPE: Capital Equipment

DEPARTMENT: Fire Rescue

PROJECT DESCRIPTION:

This project will replace aged hoses used in firefighting operations. Each firefighting apparatus carries a variety of types and sizes of hose including large diameter hose (LDH) for supply lines and hand held lines for extinguishment. Hose are tested annually per National Fire Protection Association Standards and much of the Department's hose is in need of replacing.

ESTIMATED FINANCIAL IMPACT:

None.

LIFE EXPECTANCY OF PROJECT: 10 years

COST ESTIMATE METHOD (SOURCE): By Staff **DATE:** 2023
of last cost estimate

	FY24	FY25	FY26	FY27	FY28	TOTAL
PROJECT COST						
EXPENSES						
Capital Equipment	-	18,500	-	19,500	-	38,000
TOTAL EXPENSES	\$ -	\$ 18,500	\$ -	\$ 19,500	\$ -	\$ 38,000
FUNDING SCHEDULE						
FUNDING SOURCES						
General Fund	-	18,500	-	19,500	-	38,000
CITY EXPENSE	\$ -	\$ 18,500	\$ -	\$ 19,500	\$ -	\$ 38,000
Fire Service Revenue	-	(13,000)	-	(13,700)	-	(26,700)
NET CITY COST	\$ -	\$ 5,500	\$ -	\$ 5,800	\$ -	\$ 11,300



Seminole Fire Rescue has more than one mile of hose, of various sizes, to meet service needs. The National Fire Association requires annual hose testing and replacement every 10 years, or upon failure of annual testing.



Portable and Mobile Radio Replacements

PROJECT TYPE: Capital Equipment

DEPARTMENT: Fire Rescue

PROJECT DESCRIPTION:

This project will replace portable and mobile 800 MHz radios used for emergency operations. The Department currently maintains 20 mobile radios mounted in fire apparatus and vehicles and 60 portable, hand-held radios used during incidents. The equipment was acquired in 2012 and has a 15 year life expectancy. Replacement is planned for FY27 in the estimated amount of \$347,100. Annual replacement funding for this project started in FY15.

ESTIMATED FINANCIAL IMPACT:

None.

LIFE EXPECTANCY OF PROJECT: 15 years

COST ESTIMATE METHOD (SOURCE): Quote **DATE:** 2023
of last cost estimate

	FY24	FY25	FY26	FY27	FY28	TOTAL
PROJECT COST						
EXPENSES						
Capital Equipment	-	-		347,100	-	347,100
TOTAL EXPENSES	\$ -	\$ -	\$ -	\$ 347,100	\$ -	\$ 347,100
FUNDING SCHEDULE						
FUNDING SOURCES						
CIP Fund	-	-	-	347,100	-	347,100
CITY EXPENSE	\$ -	\$ -	\$ -	\$ 347,100	\$ -	\$ 347,100
Pinellas County Revenue	-	-	-	(243,000)	-	(243,000)
NET CITY COST	\$ -	\$ -	\$ -	\$ 104,100	\$ -	\$ 104,100

Fuel Pump Replacements

PROJECT TYPE: Equipment

DEPARTMENT: Fire Rescue
& Public Works

PROJECT DESCRIPTION:

The City has two fueling dispensing stations, one at the Fleet Maintenance Garage and one at the Public Works Operations Garage with dispensers that are approximately 30 years old. Replacement parts for the dispensers are becoming more difficult to source and there are connectivity and syncing issues with the City's fuel management system, which was installed in FY21.

**A portion of this cost will be reimbursed from dedicated Fire Service revenues for providing Fire Service to unincorporated Pinellas County.*

ESTIMATED FINANCIAL IMPACT:

None.

LIFE EXPECTANCY OF PROJECT: 25 years

COST ESTIMATE METHOD (SOURCE): Quote **DATE:** 2023
of last cost estimate

	FY24	FY25	FY26	FY27	FY28	TOTAL
PROJECT COST						
EXPENSES						
Capital Equipment	-	110,000				110,000
TOTAL EXPENSES	\$ -	\$ 110,000	\$ -	\$ -	\$ -	\$ 110,000
FUNDING SCHEDULE						
FUNDING SOURCES						
CIP Fund	-	110,000	-	-	-	110,000
CITY EXPENSE	\$ -	\$ 110,000	\$ -	\$ -	\$ -	\$ 110,000
Fire Service Revenue	-	(49,500)	-	-	-	(49,500)
NET CITY COST	\$ -	\$ 60,500	\$ -	\$ -	\$ -	\$ 60,500

Recruitment Software

PROJECT TYPE: Software

DEPARTMENT: Human Resources

PROJECT DESCRIPTION:

The Human Resources Department staff currently uses a free version of Smart Recruiter to manage the 500 applications received each year for City positions. This system offers very limited analytics and the City is limited to ten (10) job postings at any given time. Staff has researched and participated in demonstrations of three alternative software solutions that will improve the user experience for candidates and streamline recruiting, reviewing, scheduling, screening, and onboarding processes for Human Resources staff. Staff recommends the purchase of NeoGov's Recruit module, for Human Resources staff, as well as hiring supervisors and Department Directors.

The proposed software solution, NeoGov Recruit, will be used by Human Resources staff, Department Heads, and hiring supervisors. The software also provides for unlimited job postings on the GovernmentJobs.com website, which currently costs \$200 per posting. The system integrates with Government Jobs and other major job boards automatically, and with background screening providers and E-Verify. In addition, the data analytics within the software would assist in effectively managing and tracking job advertising expenses and compile data for regulatory reporting.

ESTIMATED FINANCIAL IMPACT:

The pricing for the first three years is locked through a support agreement. Future years assume a 5% cost increase annually.

LIFE EXPECTANCY OF PROJECT: 10 years

COST ESTIMATE METHOD (SOURCE): By Staff **DATE:** 2023
of last cost estimate

	FY24	FY25	FY26	FY27	FY28	TOTAL
PROJECT COST						
EXPENSES						
Implementation Services	5,500	-	-	-	-	5,500
Annual Subscription	7,700	11,200	14,700	15,400	16,200	65,200
TOTAL EXPENSES	\$ 13,200	\$ 11,200	\$ 14,700	\$ 15,400	\$ 16,200	\$ 70,700
FUNDING SCHEDULE						
FUNDING SOURCES						
General Fund	13,200	11,200	14,700	15,400	16,200	70,700
TOTAL FUNDING	\$ 13,200	\$ 11,200	\$ 14,700	\$ 15,400	\$ 16,200	\$ 70,700

Blossom Lake Park Basketball Court Resurfacing

PROJECT TYPE: Infrastructure- Repair

DEPARTMENT: Public Works

PROJECT DESCRIPTION:

The Basketball courts at Blossom Lake Park are in need of resurfacing from weather and wear. The resurfacing project will include court preparation, patching, crack repair, primer coats, texture coats, color, and striping.

ESTIMATED FINANCIAL IMPACT:

By performing regular repair and maintenance, the existing asphalt is preserved and extends the useful life of the pavement.

LIFE EXPECTANCY OF PROJECT: 5 years

COST ESTIMATE METHOD (SOURCE): Quotes **DATE:** 2023
of last cost estimate

	FY24	FY25	FY26	FY27	FY28	TOTAL
PROJECT COST						
EXPENSES						
Contractual Services	10,000	-	-	-	-	10,000
TOTAL EXPENSES	\$ 10,000	\$ -	\$ -	\$ -	\$ -	\$ 10,000
FUNDING SCHEDULE						
FUNDING SOURCES						
CIP Fund	10,000	-	-	-	-	10,000
TOTAL FUNDING	\$ 10,000	\$ -	\$ -	\$ -	\$ -	\$ 10,000

Citywide HVAC Replacements

PROJECT TYPE: Building R&M

DEPARTMENT: Public Works

PROJECT DESCRIPTION:

This project will replace substandard air conditioning units, chillers, and condensers that have reached the end of their useful life at City facilities. Staff has developed a replacement plan for all City facilities based on a life cycle for routine buildings. If a unit is still in good condition, replacement will be postponed. The following replacements are scheduled over the next five-year planning period.

FY 25: PW Operations (2010 install) \$32,000 and PW Administration/EOC 50% of \$63,000

ESTIMATED FINANCIAL IMPACT:

Replacement of existing equipment on a regular cycle will contain recurring repair costs. No net impact on the operating budget is anticipated.

LIFE EXPECTANCY OF PROJECT: 10 Years

COST ESTIMATE METHOD (SOURCE): Contractor **DATE:** 2023
of last cost estimate

	FY24	FY25	FY26	FY27	FY28	TOTAL
PROJECT COST						
EXPENSES						
Capital Equipment	-	63,500	-	-	-	63,500
TOTAL EXPENSES	\$ -	\$ 63,500	\$ -	\$ -	\$ -	\$ 63,500
FUNDING SCHEDULE						
FUNDING SOURCES						
CIP Fund	-	63,500	-	-	-	63,500
TOTAL FUNDING	\$ -	\$ 63,500	\$ -	\$ -	\$ -	\$ 63,500

City Wide Parking Lot Resurfacing

PROJECT TYPE: Infrastructure-Repair

DEPARTMENT: Public Works

PROJECT DESCRIPTION:

This project provides for the repair, seal coating, and striping of public facilities' parking lots. In FY24, the following parking lots will be repaired: City Hall \$10,000; Public Works Administration & EOC \$7,000; and an asphalt overlay at City Park \$130,000.

ESTIMATED FINANCIAL IMPACT:

By performing regular repair and maintenance, the existing asphalt is preserved and extends the useful life of the pavement.

LIFE EXPECTANCY OF PROJECT: 5 years

COST ESTIMATE METHOD (SOURCE): Quotes **DATE:** 2023
of last cost estimate

	FY24	FY25	FY26	FY27	FY28	TOTAL
PROJECT COST						
EXPENSES						
Contractual Services	147,000	-	-	-	-	147,000
TOTAL EXPENSES	\$ 147,000	\$ -	\$ -	\$ -	\$ -	\$ 147,000
FUNDING SCHEDULE						
FUNDING SOURCES						
CIP Fund	147,000	-	-	-	-	147,000
CITY EXPENSE	\$ 147,000	\$ -	\$ -	\$ -	\$ -	\$ 147,000
Fire Service Revenue	(3,500)	-	-	-	-	(3,500)
NET CITY COST	\$ 143,500	\$ -	\$ -	\$ -	\$ -	\$ 143,500

Exterior Facility Maintenance

PROJECT TYPE: Building R&M

DEPARTMENT: Public Works

PROJECT DESCRIPTION:

This project will provide pressure cleaning, patching and caulking, sealer application and final finish paint application to the exterior of City facilities. The exterior of City facilities are sealed and painted every 10 years as needed.

FY24: Blossom Lake Park Restrooms \$5,000, Tennis Park Restrooms \$5,000

FY26: Community Building \$50,000 includes gutters
City Park Restrooms \$13,000, includes reseal of flooring and new partitions

ESTIMATED FINANCIAL IMPACT:

Periodic seal and paint will contain repair costs. No net impact on the operating budget.

LIFE EXPECTANCY OF PROJECT: 10-15 Years

COST ESTIMATE METHOD (SOURCE): By Staff **DATE:** 2023
of last cost estimate

	FY24	FY25	FY26	FY27	FY28	TOTAL
PROJECT COST						
EXPENSES						
Contractual Services	10,000	-	63,000	-	-	73,000
TOTAL EXPENSES	\$ 10,000	\$ -	\$ 63,000	\$ -	\$ -	\$ 73,000
FUNDING SCHEDULE						
FUNDING SOURCES						
CIP Fund	10,000	-	63,000	-	-	73,000
TOTAL FUNDING	\$ 10,000	\$ -	\$ 63,000	\$ -	\$ -	\$ 73,000

Pavement Management Plan

PROJECT TYPE: Capital Improvement

DEPARTMENT: Public Works

PROJECT DESCRIPTION:

City Council adopted a seven-year pavement management plan, commencing in FY20. In FY23, City Council adopted the FY27-FY29 Pavement Management Plan which has been integrated into the FY24-FY28 planning period. FY24 roadway projects include the following:

101ST WAY N	62ND AVENUE N	65TH AVENUE N
103RD STREET	62ND CIRCLE	66TH AVENUE N
104TH STREET N	62ND TERRACE N	67TH AVENUE N
105TH LANE N	63RD AVENUE N	68TH AVENUE N
105TH STREET N	64TH AVENUE	GEM LANE
106TH STREET N	64TH AVENUE N	

ESTIMATED FINANCIAL IMPACT:

Prior to implementing the Pavement Management Plan, the City was spending approximately \$109,000 each year from the General Fund on preventative repair and maintenance, based on a 5-year historical average. Implementation of the Pavement Management Plan increases average roadway funding by approximately \$40,000 per year, but strategically preserves roadways before they deteriorate to a point where more costly reconstruction is necessary. Roadways that are at the end of their usable life are treated through either mill and surfacing, full-depth reclamation, or completely reconstructed.

Implementation of the Pavement Management Plan will bring the citywide pavement condition index up from a score of 72 (current) to 82 by FY28, and reduce the future capital outlay for road reconstruction.

LIFE EXPECTANCY OF PROJECT: 20 years

COST ESTIMATE METHOD (SOURCE): Engineer **DATE:** 2023
of last cost estimate

	FY24	FY25	FY26	FY27	FY28	TOTAL
PROJECT COST						
EXPENSES						
Preventative Maintenance	110,800	287,200	85,000	-	550,000	1,033,000
Reconstruction	457,200	283,800	575,000	600,000	75,000	1,991,000
TOTAL EXPENSES	\$ 568,000	\$ 571,000	\$ 660,000	\$ 600,000	\$ 625,000	\$ 3,024,000
FUNDING SCHEDULE						
FUNDING SOURCES						
CIP Fund	110,800	287,200	85,000	-	550,000	1,033,000
Penny Fund	457,200	283,800	575,000	600,000	75,000	1,991,000
TOTAL FUNDING	\$ 568,000	\$ 571,000	\$ 660,000	\$ 600,000	\$ 625,000	\$ 3,024,000

Various pavement maintenance techniques are used to preserve and extend the life of roadways, reducing future repair expenses.



Repetto Property Improvements

PROJECT TYPE: Building Improvement

DEPARTMENT: Public Works

PROJECT DESCRIPTION:

In FY24, interior renovations will include ADA bathroom modifications, kitchen upgrades, and exterior ADA upgrades. In addition, a 2 ton A/C Unit, irrigation pump and roof will be replaced.

ESTIMATED FINANCIAL IMPACT:

Revenue enhancements from facility rentals is anticipated in future years.

LIFE EXPECTANCY OF PROJECT: 50 years

COST ESTIMATE METHOD (SOURCE): Staff **DATE:** 2023
of last cost estimate

	FY24	FY25	FY26	FY27	FY28	TOTAL
PROJECT COST						
EXPENSES						
Contractual Services	225,000	-	-	-	-	225,000
TOTAL EXPENSES	\$ 225,000	\$ -	\$ -	\$ -	\$ -	\$ 225,000
FUNDING SCHEDULE						
FUNDING SOURCES						
CIP Fund	225,000	-	-	-	-	225,000
TOTAL FUNDING	\$ 225,000	\$ -	\$ -	\$ -	\$ -	\$ 225,000



The Repetto Property, pictured left, requires kitchen upgrades, ADA modifications, and interior renovations to prepare for future City use.



Stormwater Infrastructure Improvements

PROJECT TYPE: Capital Improvement

DEPARTMENT: Public Works

PROJECT DESCRIPTION:

This funding is to complete improvements on the City's existing stormwater infrastructure. A Stormwater Infrastructure Assessment was completed and adopted by City Council in FY22-FY23 with projects and funding identified through FY31-32.

FY24: 62nd Circle North Pipe Replacement	\$140,000
FY24: Grove Terrace Stormwater Improvements	\$505,000
FY25: Marla Lane Stormwater Improvements	\$240,000
FY25: Park Place Estates Stormwater Improvements	\$260,000
FY26: 111th Street N. Stormwater Improvements	\$120,000
FY26: Blossom Lake Village Stormwater Improvements	\$95,000
FY26: Ronick Subdivision / Country Estates Manhole Installation & Pipe Televising	\$110,000
FY27: Thurston Groves Pipe Lining	\$585,000
FY28: Seminole Grove Estates Pond Rehabilitation	\$310,000
FY28: 82nd Avenue N. Stormwater Piping Replacement	\$215,000

ESTIMATED FINANCIAL IMPACT:

Repair and maintenance costs will be included in the annual operating budget.

LIFE EXPECTANCY OF PROJECT: 20

COST ESTIMATE METHOD (SOURCE): Engineer **DATE:** 2023
of last cost estimate

	FY24	FY25	FY26	FY27	FY28	TOTAL
PROJECT COST						
EXPENSES						
Infrastructure Improvements	645,000	500,000	325,000	585,000	525,000	2,580,000
TOTAL EXPENSES	\$ 645,000	\$ 500,000	\$ 325,000	\$ 585,000	\$ 525,000	\$ 2,580,000
FUNDING SCHEDULE						
FUNDING SOURCES						
CIP Fund	645,000	500,000	325,000	585,000	525,000	2,055,000
TOTAL FUNDING	\$ 645,000	\$ 500,000	\$ 325,000	\$ 585,000	\$ 525,000	\$ 2,055,000

Stormwater Master Plan Update *

PROJECT TYPE: Capital Improvement

DEPARTMENT: Public Works

PROJECT DESCRIPTION:

The City's last master drainage plan was completed in 2000. In FY21, a Cooperative Funding Initiative (CFI) Grant was awarded by the Southwest Florida Water Management District (SWFWMD) to perform topographic mapping and an infrastructure inventory and assessment. The City has been notified that a second year of CFI Grant funding has been awarded for FY22 to perform a watershed evaluation, a floodplain analysis, and an alternative Best Management Practices (BMP) Analysis Report to reduce flooding. In addition, an assessment to identify strategies to address projected sea-level rise, reduce pollutant loads, and improve water quality will be conducted. Project is expected to be completed in August of FY23

A Stormwater Rate Study is planned for FY24 and a SWFWMD Grant application has been awarded to pay for 50% of costs for this initiative. If established, a stormwater fee will cover the cost of future CIP projects, as well as the operation and maintenance of the system.

ESTIMATED FINANCIAL IMPACT:

The final Stormwater Master Plan Update, when adopted, will drive the level of funding required in future years to bring the stormwater system up to date for required maintenance and improvements. Recurring operating impacts for stormwater maintenance will be incorporated into the FY24 Operating Budget after the Master Plan Update is completed and adopted by City Council.

LIFE EXPECTANCY OF PROJECT: 20 years

COST ESTIMATE METHOD (SOURCE): By Staff **DATE:** 2023
of last cost estimate

	FY24	FY25	FY26	FY27	FY28	TOTAL
PROJECT COST						
EXPENSES *						
Professional Services	75,000	-	-	-		75,000
TOTAL EXPENSES	\$ 75,000	\$ -	\$ -	\$ -		\$ 75,000
FUNDING SCHEDULE						
FUNDING SOURCES						
General Fund	37,500					37,500
Grants Fund: SWFWMD	37,500	-	-	-		37,500
TOTAL FUNDING	\$ 75,000	\$ -	\$ -	\$ -		\$ 75,000

*This project has significant future costs which can not be identified at this time.

Waterfront Park Development

PROJECT TYPE: Capital Improvement

DEPARTMENT: Public Works

PROJECT DESCRIPTION:

The City purchased land for Waterfront Park in 2012. Over the past several years, the City has prepared the site, secured grant funding, and developed the property into a community centerpiece. The final elements of the Master Plan to be completed are the construction of a large gazebo in FY25 and the Veterans' Memorial in FY26.

ESTIMATED FINANCIAL IMPACT:

There are no additional operating impacts expected from the future phases of this project.

LIFE EXPECTANCY OF PROJECT: 50 years

COST ESTIMATE METHOD (SOURCE): By Staff **DATE:** 2021
of last cost estimate

	FY24	FY25	FY26	FY27	FY28	TOTAL
PROJECT COST						
EXPENSES						
Capital Improvements		250,000	50,000	-	-	300,000
TOTAL EXPENSES	\$ -	\$ 250,000	\$ 50,000	\$ -	\$ -	\$ 300,000
FUNDING SCHEDULE						
FUNDING SOURCES						
Penny Fund		250,000	50,000	-	-	300,000
TOTAL FUNDING	\$ -	\$ 250,000	\$ 50,000	\$ -	\$ -	\$ 300,000



Z-Turn Mower

PROJECT TYPE: Equipment

DEPARTMENT: Public Works

PROJECT DESCRIPTION:

Waterfront Park's final landscaping and irrigation system was installed in 2022. As the vegetation has matured, grounds maintenance staff require a dedicated mower for the site to keep up with growth. The City uses "zero-turn" or "Z-turn" mowers, which have a turning radius that is effectively zero, allowing for sharp turns and enhanced maneuverability to get into tight spaces and navigate obstacles. This eliminates the need for trimming which would require additional labor costs.

ESTIMATED FINANCIAL IMPACT:

Average repair and maintenance costs for an additional Z-Turn mower are \$400 annually.

LIFE EXPECTANCY OF PROJECT: 10 years

COST ESTIMATE METHOD (SOURCE): Quote **DATE:** 2023
of last cost estimate

	FY24	FY25	FY26	FY27	FY28	TOTAL
PROJECT COST						
EXPENSES						
Capital Equipment	15,000	-	-	-	-	15,000
TOTAL EXPENSES	\$ 15,000	\$ -	\$ -	\$ -	\$ -	\$ 15,000
FUNDING SCHEDULE						
FUNDING SOURCES						
CIP Fund	15,000	-	-	-	-	15,000
TOTAL FUNDING	\$ 15,000	\$ -	\$ -	\$ -	\$ -	\$ 15,000

Fitness Center Equipment Replacement

PROJECT TYPE: Capital Equipment

DEPARTMENT: Recreation

PROJECT DESCRIPTION:

The Recreation Fitness Center is heavily used by the community. Equipment is regularly inspected and maintained to extend its useful life. The following replacement schedule is planned:

- FY24:** Three elliptical machines, purchased in FY15, are due for replacement. **Cost: \$19,000**

- FY26:** The free weights in the fitness studio are used on a daily basis and have never been replaced. Single weights have been replaced, as needed. The average cost of free weights is per pound and is up to \$2/pound. **Cost: \$12,000**

- FY27:** Four Recumbent bikes and two Upright bikes were purchased in FY22. These bikes are used on a daily basis. The bikes recently were installed with TV and have been even more popular than before. The average life span in a commercial setting is 5 years. Purchasing in FY27 will make it year 6. **Cost: \$21,800**

- FY28:** The rowing machine is due for replacement. Originally purchased in 2018 with an average life expectancy of 5-8 years depending on usage. This piece of equipment is used daily but not at the same level as treadmills or bikes. The stair mill is also due for replacement. This popular machine mimics the movement of climbing actual stairs. Great heart-pumping workout. **Cost: \$9,000**

ESTIMATED FINANCIAL IMPACT:

Replacement of existing equipment on a regular basis will limit recurring repair costs. No net impact on the operating budget is anticipated.

LIFE EXPECTANCY OF PROJECT: 7-15 years

COST ESTIMATE METHOD (SOURCE): By Staff **DATE:** 2023
of last cost estimate

	FY24	FY25	FY26	FY27	FY28	TOTAL
PROJECT COST						
EXPENSES						
Capital Equipment	19,000	-	12,000	21,800	9,000	61,800
TOTAL EXPENSES	\$ 19,000	\$ -	\$ 12,000	\$ 21,800	\$ 9,000	\$ 61,800
FUNDING SCHEDULE						
FUNDING SOURCES						
CIP Fund	19,000	-	12,000	21,800	9,000	61,800
TOTAL FUNDING	\$ 19,000	\$ -	\$ 12,000	\$ 21,800	\$ 9,000	\$ 61,800



Recreation Center Renovation/Replacement

PROJECT TYPE: Building

DEPARTMENT: Recreation

PROJECT DESCRIPTION:

The Seminole Recreation Center opened in 2001 after undergoing an addition and renovations to turn the former church, which was built in 1983, into a Recreation Center. The facility is reaching the end of its useful life and several major repairs are needed over the five-year planning period estimated to exceed \$3 Million.

Preliminary engineering and design will identify space needs, whether to reconstruct or renovate and if reconstructed, how to plan the site on the existing property. The cost is estimated based on the current size of the Recreation Center, 49,000 sq. ft. at \$400/square foot, the national average for Recreation Centers as of January 2022. Staff will refine cost estimates based on the results of the Recreation Master Plan in FY23-FY24.

<u>Maintenance Projects:</u>	<u>Year:</u>		<u>Cost:</u>
Fire Panel Replacement	2022	\$	11,000
Aquatic Ctr. Tebrellas	2022	\$	65,000
Parking Lot Resurfacing	2023	\$	130,000
Pool Pump House	2023	\$	450,000
Furniture Replacement	2024	\$	11,400
Dance Room Floor	2024	\$	25,000
Roof Replacement	2024	\$	1,000,000
Exterior Patch, Seal & Paint	2024	\$	250,000
Soccer Field Redevelopment	2024	\$	550,000
Elevator replace-Equip/shaft	2024/2025	\$	250,000
Playground Replacement	2025	\$	385,000
Chiller Replacement	2026	\$	142,500
Outdoor Basketball Goals	2026	\$	25,000

ESTIMATED FINANCIAL IMPACT:

Operating costs for the new Recreation Center are estimated to be similar to existing operating costs. No additional recurring costs are anticipated at this time.

LIFE EXPECTANCY: 50 years

COST ESTIMATE METHOD (SOURCE): By Staff

DATE: 2022
of last cost estimate

	FY24	FY25	FY26	FY27	FY28	TOTAL
PROJECT COST						
EXPENSES						
Preliminary Engineering & Design	-	2,352,000	-	-	-	2,352,000
Construction	-	-	17,248,000	-	-	17,248,000
TOTAL	\$ -	\$ 2,352,000	\$ 17,248,000	\$ -	\$ -	\$ 19,600,000
FUNDING SCHEDULE						
FUNDING SOURCES						
Penny Fund	-	2,352,000	17,248,000	-	-	19,600,000
TOTAL	\$ -	\$ 2,352,000	\$ 17,248,000	\$ -	\$ -	\$ 19,600,000

Special Event Stage Replacement

PROJECT TYPE: Equipment

DEPARTMENT: Recreation

PROJECT DESCRIPTION:

The current stage was purchased used in 2013 from a retiring event sound company. The stage is a trailer base converted into a mobile stage. Over the last 10 years, staff has made improvements to the stage including rebuilding the top surface, re-flooring the stage, added railing and skirtings. The stage is extremely heavy barely exceeding Rec trucks towing capacity, it needs new tires and all new axles (three). The stage is being used more in the last three years than in the previous 7 prior. Special events such as Pow Wow Festival, Winter Fest, Field of Screams, Food Truck Rally, and Taco Festival all utilize a stage. It is time to upgrade from the converted trailer to stage that was built as a mobile stage. Recreation Staff has looked into renting a stage and the cost per day is \$4,500 per day or \$31,500 annually.

ESTIMATED FINANCIAL IMPACT:

None.

LIFE EXPECTANCY OF PROJECT: 15-20 years

COST ESTIMATE METHOD (SOURCE): Vendor **DATE:** 2023
of last cost estimate

	FY24	FY25	FY26	FY27	FY28	TOTAL
PROJECT COST						
EXPENSES						
Capital Equipment	115,000	-	-	-	-	115,000
TOTAL EXPENSES	\$ 115,000	\$ -	\$ -	\$ -	\$ -	\$ 115,000
FUNDING SCHEDULE						
FUNDING SOURCES						
CIP Fund	115,000	-	-	-	-	115,000
TOTAL FUNDING	\$ 115,000	\$ -	\$ -	\$ -	\$ -	\$ 115,000

Special Event Tent Replacements

PROJECT TYPE: Equipment

DEPARTMENT: Recreation

PROJECT DESCRIPTION:

The City has used two special event tents (20' x 40') at multiple events each year to provide a site for the eventgoers to have a place to sit eat, drink and enjoy a break from the brutal Florida sun. Both tents have been in service for at least 17 years and are used at the Pow Wow Festival, Food Truck Rally, Taco Fest, and potentially at Tri-If-You-Dare in the bike transition. Staff evaluated the cost to rent tents against the cost to purchase outright, two years of renting tents is the same cost as purchasing two new tents.

ESTIMATED FINANCIAL IMPACT:

None.

LIFE EXPECTANCY OF PROJECT: 10-15 years

COST ESTIMATE METHOD (SOURCE): Vendor **DATE:** 2023
of last cost estimate

	FY24	FY25	FY26	FY27	FY28	TOTAL
PROJECT COST						
EXPENSES						
Capital Equipment	10,400	-	-	-	-	10,400
TOTAL EXPENSES	\$ 10,400	\$ -	\$ -	\$ -	\$ -	\$ 10,400
FUNDING SCHEDULE						
FUNDING SOURCES						
CIP Fund	10,400	-	-	-	-	10,400
TOTAL FUNDING	\$ 10,400	\$ -	\$ -	\$ -	\$ -	\$ 10,400

GENERAL FUND									
LONG RANGE FUND PROJECTION									
	FY 2022	FY 2023	FY 2023	FY 2024	FY 2025	FY 2026	FY 2027	FY 2028	
	ACTUAL	ADOPTED	ESTIMATED	PROJECTION	PROJECTION	PROJECTION	PROJECTION	PROJECTION	
BEGINNING UNASSIGNED									
FUND BALANCE	\$ 6,118,366	\$ 6,449,630	\$ 6,050,000	\$ 5,873,661	\$ 5,995,961	\$ 6,124,661	\$ 6,065,261	\$ 5,875,561	Annual Assumptions
REVENUES									
Ad Valorem Taxes	4,314,207	4,645,900	4,645,900	4,974,500	5,210,800	5,458,300	5,717,600	5,989,200	4.75%
Other Taxes	3,822,870	3,478,500	3,478,500	3,728,000	3,802,600	3,878,700	3,956,300	4,035,400	2.00%
Licenses & Permits	505,845	280,000	320,000	410,000	410,000	410,000	410,000	410,000	0.00%
Intergovernmental	3,533,107	2,266,500	3,116,500	2,917,500	2,932,100	2,946,800	2,961,500	2,976,300	0.50%
Charges for Service	9,504,320	10,663,600	10,663,600	10,592,400	11,016,100	11,456,700	11,915,000	12,391,600	4.00%
Fines	50,182	15,000	15,000	15,000	15,000	15,000	15,000	15,000	0.00%
Miscellaneous	195,156	130,300	130,300	283,600	283,600	283,600	283,600	283,600	0.00%
Transfers In	17,511	-	126,868	-	-	-	-	-	
TOTAL REVENUES	\$ 21,943,198	\$ 21,479,800	\$ 22,496,668	\$ 22,921,000	\$ 23,670,200	\$ 24,449,100	\$ 25,259,000	\$ 26,101,100	
EXPENDITURES									
Personnel	13,778,386	15,067,600	14,314,220	15,674,500	16,340,700	17,035,200	17,759,200	18,514,000	4.25%
Operating	5,775,720	6,135,400	5,983,937	6,734,900	6,936,900	7,205,000	7,421,200	7,643,800	3.00%
Capital	154,809	138,500	138,500	251,000	125,600	130,000	130,000	130,000	0.00%
Other	38,300	138,300	138,300	138,300	138,300	138,300	138,300	138,300	0.00%
Transfers Out	1,500,000	-	2,098,050	-	-	-	-	-	
TOTAL EXPENDITURES	\$ 21,247,385	\$ 21,479,800	\$ 22,673,007	\$ 22,798,700	\$ 23,541,500	\$ 24,508,500	\$ 25,448,700	\$ 26,426,100	
ENDING UNASSIGNED BALANCE	\$ 6,050,000	\$ 6,449,630	\$ 5,873,661	\$ 5,995,961	\$ 6,124,661	\$ 6,065,261	\$ 5,875,561	\$ 5,550,561	
				FY 2024	FY 2025	FY 2026	FY 2027	FY 2028	
PROJECTS				PROJECTION	PROJECTION	PROJECTION	PROJECTION	PROJECTION	
Agenda Management Software				18,000	13,000	13,400	13,400	13,800	
Budget Document Software				13,100	8,100	8,300	8,300	8,500	
Citywide Phone System Replacement				-	37,800	37,800	38,600	38,600	
Firefighting Hose Replacement				-	18,500	-	19,500	-	
Microsoft Office & Exchange Upgrade				-	-	27,500	27,500	27,500	
Permitting & Inspection Software Replacement				48,500	20,000	20,000	20,000	20,000	
Seminole Fire Station 129 Bay Pines				-	-	60,000	60,000	60,000	
Special Event Stage Replacement				115,000	-	-	-	-	
Special Event Tent Replacements				10,400	-	-	-	-	
Stormwater Master Plan Update				37,500	-	-	-	-	
Recruitment Software				13,200	11,200	14,700	15,400	16,200	
TOTAL CIP PROJECTS				255,700	108,600	181,700	202,700	184,600	

CAPITAL IMPROVEMENTS PLAN (CIP) FUND								
LONG RANGE FUND PROJECTION								
	FY 2022	FY 2023	FY 2023	FY 2024	FY 2025	FY 2026	FY 2027	FY 2028
	ACTUAL	ADOPTED	ESTIMATED	PROJECTION	PROJECTION	PROJECTION	PROJECTION	PROJECTION
BEGINNING FUND BALANCE	4,299,463	4,927,665	5,565,690	6,506,240	5,161,640	4,655,940	5,504,140	4,983,240
REVENUES								
Intergovernmental	258,050	411,900	540,954	158,200	1,190,000	599,200	243,000	572,250
Transfers In	2,100,102	-	2,098,050	1,000,000	1,000,000	1,000,000	1,000,000	1,000,000
TOTAL REVENUES	\$ 2,358,152	\$ 411,900	\$ 2,639,004	\$ 1,158,200	\$ 2,190,000	\$ 1,599,200	\$ 1,243,000	\$ 1,572,250
EXPENDITURES								
Operating	335,390	106,000	106,000	-	-	-	-	-
Capital	756,534	1,267,900	1,592,454	2,502,800	2,695,700	751,000	1,763,900	1,314,500
TOTAL EXPENDITURES	\$ 1,091,924	\$ 1,373,900	\$ 1,698,454	\$ 2,502,800	\$ 2,695,700	\$ 751,000	\$ 1,763,900	\$ 1,314,500
ENDING FUND BALANCE	\$ 5,565,690	\$ 3,965,665	\$ 6,506,240	\$ 5,161,640	\$ 4,655,940	\$ 5,504,140	\$ 4,983,240	\$ 5,240,990
PROJECTS								
				FY 2024	FY 2025	FY 2026	FY 2027	FY 2028
				PROJECTION	PROJECTION	PROJECTION	PROJECTION	PROJECTION
Blossom Lk Pk Basketball Court Resurfacing				10,000	-	-	-	-
Citywide HVAC Replacements				-	63,500	-	-	-
Citywide Parking Lot Resurfacing				147,000	-	-	-	-
Citywide Phone System Replacements				-	35,000	-	-	-
Cybersecurity Plan & Implementation				-	40,000	45,000	-	-
Exterior Facility Maintenance				110,000	-	63,000	-	-
Fire Rescue Fleet Replacements				823,000	1,500,000	96,000	780,000	78,000
Fire Rescue HVAC Replacements				33,000	50,000	-	-	-
Fire Station Building Renovations				160,000	-	-	-	-
Fire Stations Exterior & Interior Seal & Paint				-	-	30,000	-	37,500
Fitness Center Equipment Replacement				19,000	-	12,000	21,800	9,000
Fleet Replacements				205,000	110,000	80,000	30,000	97,000
Fuel Pump Replacements				-	55,000	-	-	-
Fuel Pump Replacements				-	55,000	-	-	-
Pavement Management Plan				110,800	287,200	85,000	-	550,000
Portable and Mobile Radio Replacement				-	-	-	347,100	-
Repetto Property Improvements				225,000	-	-	-	-
Server Replacements				-	-	15,000	-	18,000
Stormwater Infrastructure Improvements				645,000	500,000	325,000	585,000	525,000
Z-Turn Mower				15,000	-	-	-	-
TOTAL CIP PROJECTS				2,502,800	2,695,700	751,000	1,763,900	1,314,500

GRANTS FUND									
LONG RANGE FUND PROJECTION									
		FY 2022	FY 2023	FY 2023	FY 2024	FY 2025	FY 2026	FY 2027	FY 2028
		ACTUAL	ADOPTED	ESTIMATED	PROJECTION	PROJECTION	PROJECTION	PROJECTION	PROJECTION
BEGINNING FUND BALANCE		247,697	52,193	(3,911)	196,089	196,089	196,089	196,089	196,089
REVENUES									
Intergovernmental		-	125,000	250,000	37,500	-	-	-	-
Miscellaneous		6,000	7,000	7,000	7,000	7,000	7,000	7,000	7,000
TOTAL REVENUES		\$ 6,000	\$ 132,000	\$ 257,000	\$ 44,500	\$ 7,000	\$ 7,000	\$ 7,000	\$ 7,000
EXPENDITURES									
Operating		3,116	7,000	7,000	44,500	7,000	7,000	7,000	7,000
Capital		254,492	50,000	50,000	-	-	-	-	-
TOTAL EXPENDITURES		\$ 257,608	\$ 57,000	\$ 57,000	\$ 44,500	\$ 7,000	\$ 7,000	\$ 7,000	\$ 7,000
ENDING FUND BALANCE		\$ (3,911)	\$ 127,193	\$ 196,089					
PROJECTS									
					FY 2024	FY 2025	FY 2026	FY 2027	FY 2028
					PROJECTION	PROJECTION	PROJECTION	PROJECTION	PROJECTION
Stormwater Master Plan Update					37,500	-	-	-	-
TOTAL CIP PROJECTS					37,500	-	-	-	-

LOCAL INFRA. SALES TAX / PENNY FUND								
LONG RANGE FUND PROJECTION								
	FY 2022	FY 2023	FY 2023	FY 2024	FY 2025	FY 2026	FY 2027	FY 2028
	ACTUAL	ADOPTED	ESTIMATED	PROJECTION	PROJECTION	PROJECTION	PROJECTION	PROJECTION
BEGINNING FUND BALANCE	8,615,722	9,679,865	11,387,025	13,419,225	11,461,725	11,379,425	1,843,925	1,812,025
REVENUES								
Other Taxes (Penny 4)	2,693,826	2,150,000	2,650,000	2,700,000	2,754,000	2,822,900	2,893,500	3,038,175
Miscellaneous	35,952	2,500	300,000	50,000	-	6,000	6,000	6,000
Transfers In	1,367,941	-	-	-	-	8,000,000	-	-
TOTAL REVENUES	4,097,720	2,152,500	2,950,000	2,750,000	2,754,000	10,828,900	2,899,500	3,044,175
EXPENDITURES								
Operating	95	300	300	300	500	500	500	500
Capital	1,326,322	3,269,500	917,500	4,707,200	2,835,800	17,873,000	600,000	75,000
Other	-	-	-	-	-	2,490,900	2,330,900	2,330,900
TOTAL EXPENDITURES	\$ 1,326,417	\$ 3,269,800	\$ 917,800	\$ 4,707,500	\$ 2,836,300	\$ 20,364,400	\$ 2,931,400	\$ 2,406,400
ENDING FUND BALANCE	\$ 11,387,025	\$ 8,562,565	\$ 13,419,225	\$ 11,461,725	\$ 11,379,425	\$ 1,843,925	\$ 1,812,025	\$ 2,449,800
PROJECTS								
				FY 2024	FY 2025	FY 2026	FY 2027	FY 2028
				PROJECTION	PROJECTION	PROJECTION	PROJECTION	PROJECTION
Pavement Management Plan				457,200	283,800	575,000	600,000	75,000
Recreation Center Renovation/Replacement				-	2,352,000	17,248,000	-	-
Seminole Fire Station 129 Bay Pines				4,000,000	200,000			
Waterfront Park				250,000	-	50,000	-	-
TOTAL CIP PROJECTS				4,707,200	2,835,800	17,873,000	600,000	75,000

Note: FY26 Interfund Loan or Debt Service is dependent upon estimated project timing and estimated revenue and expenses to balance the fund. The actual amount and fiscal year is subject to change based on City Council direction on the Recreation Center Renovation/Replacement project.