

City of Seminole 9199 113th Street N. Seminole, FL 33772 (727) 392-1966

Substantial Improvement/ Damage Review

Permit Application Number	
Parcel ID Number	
Property Address	
City & Zip Code	
Name of Owner	
Owner's Phone Number	
Owner's Address:	
Name of Co-Owners	
Name of Contractor	
Name of Architect	
FIRM Community Panel Number	FIRM Index Date
Flood ZoneRequired Base	Flood Elevation
Top Elevation of Bottom Floor (including basement or enclosure)	
PLEASE INITIAL APPROPRIATE S	TATEMENT(S)
I am attaching an appraisal report of my property. NOTE: square foot value of existing building will be used as the the proposed (habitable) improvements.	
I am not submitting an appraisal report of my property.	
I accept the Market Value Estimate, based on County ta	x records, of the City of Seminole
I accept the attached estimated cost of construction as f	air cost of repair or improvement for my home.
Signature of Owner	Date
a a	8
Signature of Co-Owner	- Date

SUBSTANTIAL IMPROVEMENT OR DAMAGE

If you are rebuilding your home after a storm, renovating, remodeling, or adding an addition to your home, here is information you need to know concerning

The 50% RULE

If your home or business is below the 100 -year flood elevation, which is determined by the information on your "Elevation Certificate," Seminole has flood damage prevention regulations that may affect how you remodel, renovate or add on to your building. If your home or business sustained structural and/or interior and exterior damage, or if you plan improvements, these regulations may affect how you rebuild. These laws are required by the National Flood Insurance Program to protect your lives and investments from future flood damages. Our community must adopt and enforce these laws in order for federally-backed flood insurance to be made available to community residents and property owners.

TO SAVE YOURSELF TIME, AGGRAVATION AND MONEY, PLEASE READ THE FOLLOWING INFORMATION.

If a building is "substantially damaged" or "substantially improved," it must be brought into compliance with the City of Seminole flood damage prevention regulation, including elevating the building to or above the 100-year flood elevation.

√ SUBSTANTIAL DAMAGE means damage of any origin sustained by a structure whereby the cost of restoring the structure to its "before-damage condition" would equal or exceed 50% of the market value of the structure before the damage occurred.

Note: the cost of the repairs must include all costs necessary to fully repair the structure to its before-damage condition.

√ SUBSTANTIAL IMPROVEMENT means any reconstruction, rehabilitation, addition, or other improvement
of a structure, the cost of which equals or exceeds 50% of the market value of the structure before the "start
of construction" of the improvement.

The City of Seminole following National Flood Insurance Program requirements, has the responsibility to determine "substantial damage" and "substantial improvement" and has implemented the following procedures:

1. The City of Seminole will estimate market value by using the tax assessment value of your structure (excluding the land).

If you disagree with this estimate of Market Value, you may hire a state licensed appraiser and submit a certified property appraisal for the depreciated value of the structure. If the appraisal exceeds the "estimated market value" it may be necessary to have the appraisal reviewed by an independent review appraiser to assure the value established by the appraisal represents the fair market value of the structure.

2. You must submit to the City of Seminole a complete, detailed, and itemized (materials and labor) cost estimate of any combination of repairs, reconstruction, rehabilitation, additions, remodeling, alteration and/or improvements to your home/structure.

The City of Seminole will evaluate the cost of improvements or repairs and determine if they are fair and reasonable. The cost for the proposed improvement must represent the current market value of the work and material. As a guide, the City of Seminole will use Building Code Valuation Tables published by major building code groups as approved by the Building Official. When using this data, it should be noted that these are average costs based on typical construction methods, and have been adjusted based on regional modifiers.

If an appraisal has been submitted, the square foot "replacement cost new" values used in the appraisal are used to determine the market value of the work and materials for improvements.

3. If your home is determined to have "substantial damage" or is proposed to be "substantially improved," an Elevation Certificate must be submitted to the City of Seminole to determine the lowest floor elevation. Garages and carports are not considered to be the "lowest floor."

If the lowest floor is below the 100-year flood elevation, the building must be elevated to or above that level. Likewise, all electrical and mechanical (heating and cooling, etc.), bathrooms, and laundry rooms must be elevated to or above the 100-year flood level. Only parking, building access, and limited, incidental storage is allowed below the flood level. Non-residential buildings may be "flood-proofed" instead of being elevated.

4. The Building Official may require a investigative inspection for any project to document the preimprovement condition of the structure.

SUBSTANTIAL IMPROVEMENT OR DAMAGE ITEMS TO BE EXCLUDED

- * Items not attached to the structure, any site items, accessory structures, loose debris.
- * Plans and specifications
- * Survey costs
- Permit fees
- * Debris removal (removal of debris from building or lot, dumpster rental, transport fees to landfill and landfill tipping fees), and clean up (dirt and mud removal, building dry out, etc.)
- * Items not considered real property such as throw rugs, furniture, refrigerators, stoves not built-in, etc.

* OUTSIDE IMPROVEMENTS, INCLUDING:

- * Landscaping
- × Sidewalks
- × Fences
- × Yard lights
- * Swimming pools and associated equipment, e.g., pumps, heaters, etc.
- * Screened pool enclosures
- × Sheds
- × Gazebos
- ✗ Detached structures (including garages)
- × Landscape irrigation system

SUBSTANTIAL IMPROVEMENT OR DAMAGE

ITEMS TO BE INCLUDED

* ALL ITEMS ATTACHED TO STRUCTURE

* ALL STRUCTURAL ELEMENTS, INCLUDING:

- Spread or continuous foundation footings and pilings
- * Monolithic or other types of concrete slabs
- Bearing walls, tie beams, and trusses
- Wood or reinforced concrete decking or roofing
- Floors and ceilings
- Attached decks and porches
- Interior partition walls
- Exterior wall finishes (brick, stucco or siding) including painting and decorative moldings
- Windows and doors
- Re-shingling or re-tiling a roof
- Hardware

* ALL INTERIOR FINISH ELEMENTS, INCLUDING:

- × Tiling, linoleum, stone, or carpet
- **×** Bathroom tiling and fixtures
- ★ Wall finishes (drywall, painting, stucco, plaster, paneling, marble, or other decorative finishes)
- * Kitchen, utility, and bathroom cabinets
- * Built-in bookcases, cabinets, and furniture
- * Hardware
- × Mirrors

* ALL UTILITY AND SERVICE EQUIPMENT, INCLUDING:

- × HVAC equipment
- * Repair or reconstruction of plumbing and electrical services
- Lighting fixture and ceiling fans
- × Security systems
- × Built-in kitchen appliances
- ➤ Central vacuum systems
- * Water filtration, conditioning, or re-circulation systems
- Permanently installed insect protection system
- × Intercom system
- Permanently installed stereo speakers and systems
- Theater systems

ALSO:

- Labor and other costs associated with demolishing, removing, or altering building components
- Overhead and profit

NOTE: Additional information may be necessary to substantiate fair cost of repair or improvement.

COST BREAKDOWN*

*A dollar value is required for both labor and material for each category listed including but not limited to the following:

LEGEND

LS - Lump Sum

SF - Square Foot

LF - Linear Foot

SQ - Roof Square SY - Square Yard

Demolition				\$	<u>Labor</u>
Description of work			LS	\$	Mat.
(desc. cont.)			Material Total	\$	
Source of value: 🗖 Sub-Cont.Estimate 🗖 Sub-Cont.Deta			☐ Detailed Labor		
Slab on Grade				\$	Labor
Description of work(desc. cont.)					
Source of value: Sub-Cont.Estimate Sub-Cont.Deta	iled Bid 🚨 So		Material Total Detailed Labor	,	***************************************
Foundation & Structural Steel				\$	Labor
Description of work(desc. cont.)					Mat.
Source of value: ☐ Sub-Cont.Estimate ☐ Sub-Cont.Detail	iled Bid □ So		Material Total Detailed Labor		erial Take-Off
Masonry Wall					Labor
Description of work(desc. cont.)					
Source of value: 🗖 Sub-Cont.Estimate 🗖 Sub-Cont.Detail	iled Bid 🚨 Sq		Material Total Detailed Labor		
Lumber/Framing				\$	Labor
Description of work(desc. cont.)				\$	Mat.
Source of value: ☐ Sub-Cont.Estimate ☐ Sub-Cont.Detail		, Ft. Method			
Truss/Rafters 🗆 Hip 🗘 Gable				\$	Labor
# of engineered trusses # of rafters (desc. cont.)	size				Mat.
Source of value: 🗆 Sub-Cont.Estimate 🗅 Sub-Cont.Detail	iled Bid 🚨 Sq		Material Total Detailed Labor	\$ and Mat	erial Take-Off
Finish Carpentry				\$	Labor
Description of work(desc. cont.)					Mat.
Source of value: ☐ Sub-Cont.Estimate ☐ Sub-Cont.Detail	iled Bid 🚨 Sc		Material Total ☐ Detailed Labor (\$ and Mat	erial Take-Off

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(de	scription sc. cont.)								_ Quantity			Ψ		JVIUI.
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Gas							
□ LP □ Natu	ral					\$	Labor
				Quantity		\$	
Description (desc. cor					*	Ψ	
Source of	value: 🗖 Sub-C	ont.Estimate 🚨	Sub-Cont.Detailed Bid	Labor ar □ Sq. Ft. Method			
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	ed					\$	Labor
Description	on			Quantity	LS	\$	Mat.
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	ing Fixtures						
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# of New 60 AMP		Now S	ervice Size				
50 AMP			anel Size				
40 AMP		Sub Pa					
30 AMP . 20 AMP .							
15 AMP						\$	Labor
						- \$	Mat.
·	,,,,,		Sub-Cont.Detailed Bid	Labor ar	nd Material Total Detailed Labor	\$and Material To	ake-Off

Electrical Fixtures				
# of Fixtures				
Ceiling Fans				
Dimmers				
Duplex Receptacles				
Light Fixtures				
Lights Recessed				
Satellite Dishes				
Security System				
Smoke Detectors				
Switches				
			¢	Laban
Other*			\$	Labor
	otion		\$ 	Mat.
(4050. 00111.)		Labor and Material T	otal \$	
Source of value: Sub-Cont Est	timate 🗖 Sub-Cont.Detailed Bid			ial Take-Off
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HVAC				
Add Supply R/A No New Equipm				
	# of Supplies			
	# of Returns			
New Split A/C for Addition Only				
	Size Ton			
	Heat			
	Seer Rating			
New Split A/C Entire House	-			
	Size Ton			
	Heat			
	Seer Rating		\$	Labor
	•	O #11	LS \$	Mat.
		Quantity	LS \$	JVIQT.
(desc. cont.)		Labor and Material T	otal \$	
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Source of value: U Sub-Conf.Est	timate 🗖 Sub-Cont.Detailed Bid	☐ Sq. Ft. Method ☐ Detailed	Labor and Malei	
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Doors				
# of Units				
Entry				
Sliding Glass				
Garage				
French				
Interior Doors ———			\$	Labor
		Quantity	LS \$	Mat.
			LU	, Midi.
(desc. com.)		Labor and Material T	otal \$	
Source of values D Sub-Cont For	timate [7] Sub-Cont Detailed Bid		***************************************	ial Take-Off

Windows New Replacement	#	Manufacturer			mpact Resistant	-	
·						\$	Labor
(desc. con	nt.)			Q00111117			
		.Estimate 🗖 Sub-Cont.Detailed Bio	l □ Sq. Ft. I	Method 🗆 🗅		and Mate	rial Take-Off
Insulation							Labor
Туре				Quantity	SF	\$	Mat.
·				Labor and Ma	terial Total	\$	
		Estimate 🗖 Sub-Cont.Detailed Bio					
Dry Wali						\$	
# of Boards		Plaster		Quantity	LS	\$	Mat.
Description							
·				Labor and Ma	terial Total	\$	
		Estimate 🗖 Sub-Cont.Detailed Bio					
Fireplace							
Manufacturer		Site				\$	Labor
□Gas □Wood	d Burning			Quantity	LS	\$	Mat.
Description				Labor and Ma	terial Total	\$	<u>.</u>
Source of value:	☐ Sub-Cont	.Estimate 🗖 Sub-Cont.Detailed Bio					
Interior Painting Wood Paneli Wall Paper	ing					.	
☐ Tile						\$	
Description				Quantity	LS	\$	Mat.
(uesc. com.)				Labor and Ma	terial Total	\$	
Sauras of unliver	Cont	Estimate O Sub-Cont Detailed Bio	l Disa Ft /	Method FILE	Detailed Labor	and Mate	rial Take-Off

Exterior Painting Description of work _____Quantity ___ (desc. cont.) Labor and Material Total Source of value: Sub-Cont. Estimate Sub-Cont. Detailed Bid Sq. Ft. Method Detailed Labor and Material Take-Off Floor Covering Tile _____ SF \$____ Cost Subtotal Wood _____ SF \$___ Cost Subtotal Carpet _____ SF \$___ Cost Subtotal Marble _____ SF \$____ Cost Subtotal Stone _____ SF \$___ Cost Subtotal Other _____ SF \$____ Cost Subtotal \$ ______abor ______ SF \$_____ Cost Total \$ _____ Mat. Description _____ Labor and Material Total Source of value: Sub-Cont.Estimate Sub-Cont.Detailed Bid Sq. Ft. Method Detailed Labor and Material Take-Off Stair Case □ Marble □ Concrete ☐ Wood □ Carpet ☐ Custom Pre-Manufactured Kit Description (handrail, treads, risers, newel posts) Quantity Labor Labor and Material Total Source of value: 🗆 Sub-Cont.Estimate 🗅 Sub-Cont.Detailed Bid 💢 Sq. Ft. Method 💢 Detailed Labor and Material Take-Off **Overhead & Profit** Description _____Quantity ____LS \$ _____ Contingency per contract Contingency of approx. 5% to allow for change orders and unforseen field conditions Quantity _____L\$ \$ _____ Description_____

RECONSTRUCTION / IMPROVEMENT

Designer or Architect/Engineer Affidavit

Parcel ID Number:				
Name & Address of Desig	ner or Architect/l	Engineer:		
Phone Number:				
License Number:				
Property Address:				
property. The cost estima me. The materials listed the construction plans pre contractor, or the homeov	te attached heret as such in the es pared under my : vner without my k if these construct	to and signed by the stimate constitutes the supervision. I will no knowledge or approv	ans and Specifications for the Contractor and Owner has e entire amount of work to to be held responsible for actual. I understand that I am sed to increase the scope of wards.	been reviewed by be constructed by tions taken by the ubject to enforce-
The grade of materials mo	ay vary as to the i	Manufacturer but no	of to exceed the cost stated h	erein.
I understand that any per the reconstruction, repair structures on the subject p	or maintenance	City of Seminole of any illegal addition	pursuant to this affidavit dons, fences, sheds or non-co	loes not authorize onforming uses or
Total Labor & Materials	\$			
Overhead & Profit \$			<u> </u>	
Contingency \$				
Total Cost \$			<u> </u>	
Architect's Signature:			Million.	
State:				
County:				
Sworn and subscribed befor	e me this	day of personally known	, 20 by to me or has produced	as
identification.	11100 10	poraoridary known		
Notary Signature Commission expires:		(seal)		

RECONSTRUCTION / IMPROVEMENT

Owner Affidavit

Parcel ID Number:		
Name of Contractor:		
Contractor's License Numl	ber:	
Name of Owner:		
Owner's Address:		
Owner's Phone Number:	,	
the Substantial Damage/In that will be done to the exist	nprovement Revie ting building; and ruction estimate.	construction and/or remodeling list submitted by my contractor for ew are all of the damages/improvements sustained by this structure d that all additions, improvements, or repairs on the subject building No other contractor has made any repairs or reconstruction or a attached list.
Total Labor & Materials	\$	
Overhead & Profit	\$	
Contingency	\$	
Total Cost	\$	
I have made repairs or im included non-conforming of for such additions. I unde	provements not i or illegal structure erstand that any p construction, repo	cement action and/or fines if inspection of the property reveals that included on the attached list of repairs to my home, or that I have es/additions to the existing structure, without having presented plans permit issued by the City of Seminole pursuant to this affidavitair or maintenance of any illegal additions, fences, sheds, or non-ct property.
Owner's Signature:		·
State:		
County		
Sworn and subscribed before	me this	day of, 20by personally known to me or has produced as
identification.	₩110 13	personally known to the of has proceeds
Notary Signature Commission expires:		(seai)

RECONSTRUCTION / IMPROVEMENT

Contractor Affidavit

Parcel ID Number:				
Name & Address of Contr	actor:			
Phone Number:				
License Number:				
Property Address:				
itemized list of repairs, re Damage/Improvement Rev	econstruction ar view. <u>These dan</u>	nd/or remodeling nages/improveme	list, which is hereby a nts are all of the damag	and produced the attached submitted for a Substantial ges/improvements sustained bject building are included
I have made repairs or imp included non-conforming for such addition. I unde	provements not or illegal structu rstand that any construction, re	included on the at res/additions to th permit issued by pair or maintenar	tached list of repairs to e existing structure, wit the City of Seminole	n of the property reveals that this structure, or that I have hout having presented plans pursuant to this affidavit tions, fences, sheds, or non
		(See attached i	emized list)	
Total Labor & Materials	\$			
Overhead & Profit	\$			
Contingency	\$			`
Total Cost	\$			
Contractor's Signature: _				
State:				
County:				
Sworn and subscribed before identification.	e me this who is _	day of personally kn	, 20 own to me or has prod	by ucedas
identification.				
Notary Signature Commission expires:		(seal)		