

**BUSINESS MINUTES
SEMINOLE CITY COUNCIL
July 28, 2020**

The Business Meeting of the Seminole City Council was held on Tuesday, July 28, 2020, at 6:00 p.m., in City Hall, City Council Chambers, 9199 - 113th Street North, Seminole, Florida.

Mayor Waters called the meeting to order at 6:00 p.m.

Councilor Springer provided the invocation and the Pledge of Allegiance.

PRESENT (Virtual City Council Meeting Via Zoom)

Mayor Leslie Waters, Vice Mayor Chris Burke, Councilor Thom Barnhorn, Councilor Roger Edelman, Councilor Jim Olliver, Councilor Jim Quinn, Councilor Trish Springer, City Manager Ann Toney-Deal, City Attorney Jay Daigneault and City Clerk Ann Marie Mancuso.

PRESENTATIONS

NONE

1. PUBLIC COMMENTS

NONE

2. CONSENT AGENDA

A. BUSINESS MEETING MINUTES: JULY 14, 2020.

Motion made by Councilor Olliver, seconded by Councilor Barnhorn to approve the item on the Consent Agenda.

ALL IN FAVOR. MOTION PASSED UNANIMOUSLY.

3. ACTION ITEMS

A. ESTABLISH A PROPOSED MILLAGE RATE FOR FY 2020-2021.

City Manager Toney-Deal advised Councilors that in their agenda packet was a narrative from the budget workshop concerning the proposed millage rate. City Council did not indicate a desire to decrease or increase the millage rate. The proposed millage rate can be decreased; however, it cannot be increased during public budget hearings/meetings. Staff has balanced the budget and is recommending a millage rate of 2.4793. This, if adopted, will

mark the 14th consecutive year of maintaining this millage rate.

Motion made by Councilor Edelman, seconded by Vice Mayor Burke to establish the proposed millage rate of 2.4793 for FY 2020-2021.

Roll Call

Mayor Waters	AYE
Vice Mayor Burke	AYE
Councilor Barnhorn	AYE
Councilor Edelman	AYE
Councilor Olliver	AYE
Councilor Quinn	AYE
Councilor Springer	AYE

ALL IN FAVOR. MOTION PASSED UNANIMOUSLY.

B. CONTRACT FOR FY 2021 LAW ENFORCEMENT SERVICES WITH THE PINELLAS COUNTY SHERIFF'S OFFICE.

City Manager Toney-Deal stated that a copy of the contract for FY 2021 was included in Council's agenda packet for review. The contract reflects an increase of 2.55% over the FY 2020 contract. The only other change is the removal of the following language at the end of Section 11:

Additionally, the SHERIFF shall maintain a dispatch log with respect to calls for assistance. The dispatch log shall reflect the time a call is received, the time a call is dispatched, the deputy's arrival time, the time the assignment is completed and the geographical location of the incident.

The City Attorney has reviewed the contract and has approved it as to form.

Motion made by Councilor Quinn, seconded by Councilor Springer to approve the 2021 Law Enforcement Services Contract with the Pinellas County Sheriff's Office.

Roll Call

Mayor Waters	AYE
Vice Mayor Burke	AYE
Councilor Barnhorn	AYE
Councilor Edelman	AYE
Councilor Olliver	AYE
Councilor Quinn	AYE
Councilor Springer	AYE

ALL IN FAVOR. MOTION PASSED UNANIMOUSLY.

C. AUTHORIZE THE CITY MANAGER TO EXECUTE A CONTRACT WITH E.J. WARD, INC. FOR REPLACEMENT OF FUEL MANAGEMENT SYSTEM IN THE AMOUNT OF \$123,563.88 AND EXPEND \$27,440 IN CIP FUNDS FOR THE CITY PORTION OF THE PROJECT.

City Manager Toney-Deal stated that this is a cooperative funding item where \$88,086.11 will be disbursed from Fire Rescue Budget and \$27,439.77 from CIP funds.

Motion made by Councilor Barnhorn, seconded by Councilor Springer to authorize the City Manager to execute a contract with E. J. Ward, Inc. for the replacement of the Fuel Management System, which will be disbursed from the following: \$88,086.11 from Fire Rescue operating funds and \$27,439.77 from CIP funds.

Discussion ensued.

Roll Call

Mayor Waters	AYE
Vice Mayor Burke	AYE
Councilor Barnhorn	AYE
Councilor Edelman	AYE
Councilor Olliver	AYE
Councilor Quinn	AYE
Councilor Springer	AYE

ALL IN FAVOR. MOTION PASSED UNANIMOUSLY.

D. AUTHORIZE THE CITY MANAGER TO EXECUTE AN AGREEMENT WITH THE FLORIDA DIVISION OF EMERGENCY MANAGEMENT FOR PUBLIC ASSISTANCE RELATED TO COVID-19.

City Manager Toney-Deal stated that this is an agreement with the Florida Division of Emergency Management that would allow for the City to apply for assistance to receive funds for costs incurred during the COVID-19 pandemic should such funds become available.

Motion made by Vice Mayor Burke, seconded by Councilor Springer to authorize the City Manager to execute an agreement with the Florida Division of Emergency Management for public assistance related to COVID-19.

Roll Call

Mayor Waters	AYE
Vice Mayor Burke	AYE
Councilor Barnhorn	AYE
Councilor Edelman	AYE
Councilor Olliver	AYE
Councilor Quinn	AYE
Councilor Springer	AYE

ALL IN FAVOR. MOTION PASSED UNANIMOUSLY.

E. AUTHORIZE THE CITY MANAGER TO SIGN THE AGREEMENT FOR CONDUCTING IN-CONJUNCTION MUNICIPAL ELECTION AND THE IN-CONJUNCTION ELECTION CONTRACT ADDENDUM FOR THE NOVEMBER 3, 2020, CITY OF SEMINOLE MUNICIPAL ELECTION.

City Manager Toney-Deal stated that new to the agreement this year is that the new Supervisor of Elections has added an addendum to the contract seeking City employees to work at each one of nine (9) polling locations that are within the City limits of Seminole. An email was sent to all City employees giving them the option to take a vacation day or paid time off to work the polling locations for Election day. However, if we are not able to provide an employee for each of the nine (9) polling locations, the City Manager, City Attorney, and City Clerk wanted the addendum to reflect this, therefore, the City Attorney reviewed the contract, agreed that the agreement should reflect what the Supervisor of Elections staff has verbally advised and thus the strike and underline in the attached addendum. Also, new this year, the Supervisor of Elections office will be charging each municipality for the return ballot postage charge. This was presented after City Clerks in the municipalities had already submitted their budgets. City Manager Toney-Deal also stated that if our incumbents run unopposed, this contract would not need to be executed.

Motion made by Councilor Quinn, seconded by Councilor Edelman to authorize the City Manager to sign the agreement for conducting in-conjunction Municipal Election and the in-conjunction election contract addendum for the November 3, 2020, City of Seminole Municipal Election, if the City needs to place races on the ballot.

Discussed Ensued.

City Manager Toney-Deal also advised Council that in the case of a tie, the Supervisor of Elections Office has advised that she will not conduct the required run-off election.

Roll Call

Mayor Waters	AYE
Vice Mayor Burke	AYE
Councilor Barnhorn	AYE
Councilor Edelman	AYE
Councilor Olliver	AYE
Councilor Quinn	AYE
Councilor Springer	AYE

ALL IN FAVOR. MOTION PASSED UNANIMOUSLY.

F. AUTHORIZE THE CITY MANAGER TO APPLY FOR GRANT FUNDING FROM THE CORONAVIRUS EMERGENCY SUPPLEMENTAL FUNDING PROGRAM THROUGH THE FLORIDA DEPARTMENT OF LAW ENFORCEMENT. (FDLE)

City Manager Toney-Deal stated that the City was just recently notified of available grant funding from the Coronavirus Emergency Supplemental Funding Program through the Florida Department of Law Enforcement. (FDLE) A staff committee met and recommended that the following items to be funded:

1. 3 - Electronic Message Boards.
2. 20 -- Wi-Fi Enabled Tablets. (cell service for 20 tablets, fitness equipment)
3. Virtual Learning Program (26 -- Wi-Fi Pucks and Internet Service, Clear Partition Barriers, School and Operating supplies.
4. 3- Microsoft Surface Pro with MS Office
5. Additional Community Newsletters, including postage.

Motion made by Vice Mayor Burke, seconded by Councilor Barnhorn to authorize the City Manager to apply for grant funding from the Coronavirus Emergency Supplemental Funding Program through the Florida Department of Law Enforcement.

Discussion ensued.

Roll Call

Mayor Waters	AYE
Vice Mayor Burke	AYE
Councilor Barnhorn	AYE
Councilor Edelman	AYE
Councilor Olliver	AYE
Councilor Quinn	AYE
Councilor Springer	AYE

ALL IN FAVOR. MOTION PASSED UNANIMOUSLY.

4. **CITY MANAGER REPORT**

A. DISCUSS DATE FOR MR. WHIT BLANTON WITH FORWARD PINELLAS TO PRESENT LEGISLATIVE PRIORITIES AND EARMARKS FOR THE COMING YEAR TO COUNCIL.

City Manager Toney-Deal stated that Council had requested that Whit Blanton of Forward Pinellas attend a Council meeting to give an update of priorities and earmarks for the coming year and she asked Council on which date they would like to have Mr. Blanton attend either virtual or in person.

It was the consensus of the Council to have Mr. Blanton attend on the August 11, 2020, or August 25, 2020, Council meeting if he is available on either of those two (2) dates.

B. City Manager Toney-Deal stated that since the Coronavirus Pandemic, employees have not been able to take vacation because most vacation plans have been cancelled due to the pandemic and a lot of our employees are considered essential personnel. In turn, some employees have or will exceed their vacation allotment. She has allowed employees to continue to accrue their vacation time without penalty. She is asking Council to extend that same ability to her.

Motion made by Councilor Barnhorn, seconded by Councilor Quinn to extend the same ability to accrue vacation time to the City Manager as she has extended to the City employees so she can continue to accrue vacation time without penalty.

Vice Mayor Burke asked how long this would extend to. City Manager Toney-Deal stated that it would continue at least through the Coronavirus Pandemic and that Department Directors will work with affected employees to take vacation when travel is not restricted by COVID-19.

Roll Call

Mayor Waters	AYE
Vice Mayor Burke	AYE
Councilor Barnhorn	AYE
Councilor Edelman	AYE
Councilor Olliver	AYE
Councilor Quinn	AYE
Councilor Springer	AYE

ALL IN FAVOR. MOTION PASSED UNANIMOUSLY.

C. City Manager Toney-Deal stated that the City was just notified that the final payment of

\$21,000 from FEMA for Hurricane Irma will be received sometime in August.

D. City Manager stated that her annual review is normally scheduled as the second meeting in August or a first meeting in September. The Council will set the date for the City Manager's annual review at the next scheduled Council meeting.

5. **OLD BUSINESS**

NONE

6. **NEW BUSINESS**

NONE

7. **ADJOURNMENT**

Mayor Waters adjourned the meeting at 7:00 p.m.

Date Approved: August 11, 2020

Ann Marie Mancuso

Minutes prepared by City Clerk
Ann Marie Mancuso

Leslie Waters
Leslie Waters, Mayor