

**CITY OF SEMINOLE MUNICIPAL FIREFIGHTERS' PENSION TRUST FUND  
PENSION BOARD OF TRUSTEES QUARTERLY MEETING**

**AGENDA**

**Wednesday, September 2, 2020 – 5:30PM**

*Pursuant to Chapter 286, F.S., if an individual decides to appeal any decision made with respect to any matter considered at a meeting or hearing, that individual will need a record of the proceedings and will need to ensure that a verbatim record of the proceedings is made. In accordance with the Americans with Disabilities Act, persons needing assistance to participate in any of these proceedings should contact the administrator at (239) 333-4872 at least 48 hours prior to the meeting. For assistance, if hearing impaired, telephone the Florida Relay Service Numbers: (800)955-8771 (TDD), or (800) 955-8770 (Voice).*

*Governor Ron DeSantis signed Executive Order 20-69 which suspends all statutes that require a quorum to be present in person or require a local government body to meet at a specific public place. It also provides that local government bodies may utilize communications media technology, such as telephonic and video conferencing, as provided in section 120.54(5)(b)2, Florida Statutes. Under Executive Order 20-69, the board will be meeting via video conference using Zoom. **The call-in number is (929) 205-6099 and the meeting ID number is 913 5605 1983. The public may utilize the phone number to participate by phone. The internet is not required to participate by phone.***

*Persons with questions or comments can submit them to [ferrell.jenne@foster-foster.com](mailto:ferrell.jenne@foster-foster.com) at least one (1) day prior to the meeting. To request an electronic copy of the agenda, you may email [ferrell.jenne@foster-foster.com](mailto:ferrell.jenne@foster-foster.com) or call (239)333-4872.*

- I. CALL TO ORDER/ROLL CALL/DETERMINATION OF A QUORUM**
- II. PUBLIC COMMENTS**
- III. APPROVAL OF MINUTES**
  - 1. June 3, 2020, quarterly meeting
- IV. NEW BUSINESS**
  - 1. Proposed 2020-2021 budget
  - 2. Proposed 2021 meeting dates
  - 3. Upcoming Trustee term expirations
- V. OLD BUSINESS**
- VI. REPORTS (ATTORNEY/CONSULTANTS)**
  - 1. Brynjulfson CPA, P.A., Mike Brynjulfson, Board Auditor
    - a. September 30, 2019 audit
  - 2. Foster & Foster, Doug Lozen, Board Actuary
    - a. Experience study
  - 3. Graystone Consulting, Scott Owens/Andy McIlvaine, Investment Consultant
    - a. Quarterly report as of June 30, 2020
    - b. Further discussion of UBS
  - 4. Christiansen & Dehner, Scott Christiansen, Board Attorney
    - a. Financial disclosure forms
    - b. Updated Summary Plan Description
    - c. Discussion of member getting refund for buyback
- VII. CONSENT AGENDA**
  - 1. Payment ratification (*see spreadsheet*)

- a. Warrant #24, #25
2. New invoices for payment approval *(see spreadsheet)*
  - a. None
3. Fund activity report for May 28, 2020-August 26, 2020 *(see spreadsheet)*

**VIII. STAFF REPORTS, DISCUSSION, AND ACTION**

1. Ferrell Jenne, Plan Administrator
  - a. Update on portal
  - b. Update on State Monies
  - c. Educational opportunities
    - i. FPPTA Virtual Summit, October 5-7, 2020

**IX. TRUSTEES' REPORTS, DISCUSSION, AND ACTION**

**X. ADJOURNMENT**

**NEXT MEETING DATE:** December 2, 2020, Quarterly Meeting, 5:30PM

***PARTICIPATION INFORMATION:***

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