

**BUSINESS MINUTES
SEMINOLE CITY COUNCIL
April 28, 2020**

The Business Meeting of the Seminole City Council was held on Tuesday, April 28, 2020, at 6:00 p.m., in City Hall, City Council Chambers, 9199 - 113th Street North, Seminole, Florida.

Mayor Waters called the meeting to order at 6:00 p.m.

Mayor Waters provided the invocation and the Pledge of Allegiance.

PRESENT: (Virtual Council Meeting Via Zoom)

Mayor Leslie Waters, Vice Mayor Chris Burke, Councilor Thom Barnhorn, Councilor Roger Edelman, Councilor Jim Olliver, Councilor Jim Quinn, Councilor Trish Springer, City Manager Ann Toney-Deal, City Attorney Jay Daigneault, and City Clerk Ann Marie Mancuso.

PRESENTATIONS

City Manager Toney-Deal read and presented the Municipal Clerks Week proclamation to City Clerk Ann Marie Mancuso.

1. PUBLIC COMMENTS

NONE

2. CONSENT AGENDA

A. BUSINESS MEETING MINUTES: APRIL 14, 2020.

Motion made by Councilor Olliver, seconded by Councilor Edelman to approve the item on the Consent Agenda.

ALL IN FAVOR. MOTION PASSED UNANIMOUSLY.

3. ACTION ITEMS

A. CONDUCT A PUBLIC HEARING. CONSIDER A SECOND AND FINAL READING OF ORDINANCE NO. 03-2020 REGARDING A VOLUNTARY ANNEXATION OF PROPERTY LOCATED AT 11301 - 88TH TERRACE NORTH.

City Manager Toney-Deal stated that this is a voluntary annexation which meets all of the requirements of the *Florida Statutes*, and staff is recommending its approval.

Mayor Waters opened the Public Hearing. Receiving no comments either by telephone, email or in Council Chambers, Mayor Waters closed the Public Hearing.

Motion made by Councilor Springer, seconded by Councilor Quinn to approve Ordinance No. 03-2020 on second and final reading.

Roll Call

Mayor Waters	AYE
Vice Mayor Burke	AYE
Councilor Barnhorn	AYE
Councilor Edelman	AYE
Councilor Olliver	AYE
Councilor Quinn	AYE
Councilor Springer	AYE

ALL IN FAVOR. MOTION PASSED UNANIMOUSLY.

B. EXTEND THE TERM OF THE 50TH ANNIVERSARY COMMITTEE.

City Manager Toney-Deal stated that at the last scheduled 50th Anniversary Committee meeting, due to the Coronavirus (COVID-19) pandemic, it was a unanimous vote to ask the City Council to approve canceling all remaining events planned for the 2020 calendar year and reschedule them for the 2021 calendar year. However, the 50th Anniversary Birthday Bash will stay as scheduled in November, and the December events will also be as scheduled. All other remaining events will be rescheduled during the intended month from January 2021 through October 2021. The Committee is also asking that any funds that were set aside for these events be encumbered for next year.

Motion made by Vice Mayor Burke, seconded by Councilor Barnhorn to extend the appointment of the 50th Anniversary Committee through October of 2021 to fulfill all scheduled obligations and encumber all funds as well.

ALL IN FAVOR. MOTION PASSED UNANIMOUSLY.

C. EDWARD BYRNE MEMORIAL JUSTICE ASSISTANCE GRANT (JAG)

City Manager Toney-Deal stated that this grant is issued from the Federal Government through Pinellas County. Each county must document the consensus of the allocation of funds by submitting letters from at least fifty-one percent (51%) of the cities in the county,

representing at least fifty-one percent (51%) of the respective county's population.

Motion made by Vice Mayor Burke, seconded by Councilor Quinn to authorize the Mayor, on behalf of the City Council, to sign a letter indicating the City of Seminole's approval of the Edward Byrne Memorial Justice Grant Distribution as outlined as the attachment in the agenda packet.

ALL IN FAVOR. MOTION PASSED UNANIMOUSLY.

D. AUTHORIZE THE CITY MANAGER TO ENGAGE GABRIEL, ROEDER, SMITH & COMPANY TO EVALUATE THE ACTUARIAL ASSUMPTION OF THE FIREFIGHTERS' PENSION TRUST FUND.

City Manager Toney-Deal stated that during the annual audit, the Auditor spoke of the percentage amount that the Firefighters' Pension Trust Fund was funded and the amount of the actuarial assumption for the coming year. Staff is recommending an independent evaluation to identify if any adjustment(s) to the actuarial rate of return should be made. Mr. James Rizzo, Senior Consultant of Gabriel, Roeder, Smith & Company stated that he will waive the \$1,000 virtual meeting fee to present his findings to City Council and answer questions from the Council. The total cost will be \$6,000.

Motion made by Councilor Barnhorn, seconded by Vice Mayor Burke to authorize the City Manager to engage Gabriel, Roeder, Smith & Company to evaluate the actuarial assumption of the Firefighters' Pension Trust Fund.

Councilor Olliver stated that it is his belief that the results of the actuarial evaluation will show that the actual rate of return will come in lower than the 7.75%, and he suggested that we would project the rate of return ourselves and save the \$6,000.

Councilor Barnhorn stated that given his financial background, he believes it is very prudent on the City's part to have this evaluation completed by Gabriel, Roeder, Smith & Company.

6 AYES, 1 NAY (Councilor Olliver) motion passes.

4. CITY MANAGER REPORT

A. COVID-19 UPDATE

City Manager Toney-Deal gave the following COVID-19 updates:

1. Seminole Fire Rescue responded to fewer possible COVID-19 calls from the week prior.
2. The Pinellas County EMS & Fire Administration, along with Emergency Management Department are partnering with the Pinellas County Department of Health, to help

support the 235 adult living communities and nursing facilities throughout the County. There are nineteen (19) such facilities in the Seminole Fire District and five (5) within the Seminole City limits.

3. Fire Station #29 continues to accept donations for Personal Protective Equipment (PPE)
4. Construction and permitting in the City of Seminole is currently active. The City currently offers online permitting, and while City Hall is closed to the public, the contractors/community has the option of either permitting online or dropping off their plans at a drop box in the vestibule of City Hall.
5. The Recreation Department is currently offering a wide selection of online classes with a great number of followers.
6. The Library is currently promoting e-resources. There is staff taking telephone calls, and the Library is still offering WIFI services, patrons can park outside and sit in their cars to access the WIFI services.
7. City Manager Toney-Deal gave an update on the City's finances as it relates to COVID-19, at this time, it is estimated that the City will have a projected shortfall of \$275,000.

B. Fiscal Year 2020-21 Fire Rescue and EMS Budgets submitted to Pinellas County.

The budgets have been submitted to Pinellas County.

C. Update on Pinellas County BOCC Small Business Assistance Program: Cares Act.

The Pinellas County Commission passed the Pinellas CARES for small business. Five thousand dollars (\$5,000) has been set aside for each eligible business that applies.

D. Council Chamber Audio System Update.

Information Technology/Information Systems Manager Matt Sabella gave a brief update of the Council Chambers Audio System upgrades. He stated that we are currently at ninety-five percent (95%) completion.

E. Discuss Future Workshops.

City Manager Toney-Deal stated that due to COVID-19 and the switch to virtual meetings via Zoom, the workshop schedule was temporarily on hold. Now that everyone is comfortable with the Zoom meetings, scheduling of workshops could resume.

Councilor Barnhorn suggested having a workshop on an Ordinance to establish hours of operation for noise control on construction projects.

Councilor Olliver suggested that we make a workshop on the Penny for Pinellas a priority, along with a workshop on the Legislative Action updates.

Vice Mayor Burke suggested having a workshop on the status of the plan for the Repetto property.

City Manager Toney-Deal suggested that the workshop on the noise Ordinance take place after the next scheduled business meeting because it would lend itself well for a virtual meeting.

Mayor Waters suggested that Council submit a list of workshops in order of importance to the City Manager by the end of the week.

Mayor Waters stated that State Representative Ben Diamond reached out to her to inquire if the City of Seminole needed any Personal Protective Equipment (PPE). She also stated that through emails she has heard from State Representative Wengay Newton and through a telephone conference, Senator Brandes and State Representative Nick DiCeglie.

Mayor Waters also announced that she, along with Councilor Barnhorn, and Councilor Olliver were announced as 2020 "Home Rule Hero" by the Florida League of Cities.

Mayor Waters also announced that she made a recorded message to the Seminole citizens in reference to the Coronavirus. City Manager Toney-Deal stated the City has a link to a dedicated City website with information in reference to the Coronavirus.

Councilor Barnhorn stated that the emergency newsletter the City sent out in reference to the Coronavirus was very well done.

Councilor Olliver inquired as to whether the City should be freezing positions instead of using the reserve money, in the case of a shortfall. City Manager Toney-Deal stated that she would not recommend freezing positions or layoffs because the City already operates with a minimum amount of personnel as opposed to other cities, and if we begin to freeze positions, we would also have to then reduce City services as a result.

Councilor Olliver stated that the Seminole Chamber of Commerce, along with St. Petersburg College, Seminole Campus and Pinellas County are forming a "Seminole Recovery Working Group." The purpose of this group is to distribute and communicate information to the businesses and residents of the Seminole Community in reference to the current COVID-19 situation. Councilor Olliver is suggesting that the City of Seminole join this committee as well. It was the consensus of the Council that City Manager Toney-Deal serves on this committee to represent the City of Seminole.

5. Old Business

Councilor Burke suggested that the i-pads that were assigned to Council be converted to

Cellular, especially if the virtual meetings are going to be continued.

6. New Business

NONE

7. ADJOURNMENT

Mayor Waters adjourned the meeting at 7:35 p.m.

Date Approved: May 12, 2020

Ann Marie Mancuso

Minutes prepared by City Clerk
Ann Marie Mancuso

Leslie Waters
Leslie Waters, Mayor