

**BUSINESS MINUTES
SEMINOLE CITY COUNCIL
October 8, 2019**

The Business Meeting of the Seminole City Council was held on Tuesday, October 8, 2019, at 6:00 p.m., in City Hall, City Council Chambers, 9199 - 113th Street North, Seminole, Florida.

Mayor Waters called the meeting to order at 6:00 p.m.

Councilor Jim Quinn provided the invocation and led the Pledge of Allegiance.

PRESENT:

Mayor Leslie Waters, Vice Mayor Trish Springer, Councilor Thom Barnhorn, Councilor Chris Burke, Councilor Roger Edelman, Councilor Bob Matthews, Councilor Jim Quinn. City Manager Ann Toney-Deal, City Attorney Jay Daigneault, and City Clerk Ann Marie Mancuso

PRESENTATIONS:

- **REPRESENTATIVE NICK DICEGLIE**
Representative DiCeglie introduced his Legislative Aide, Brenden Burke and identified the committees that he currently serves on. He stated that his focus for the next Legislative Sessions will be on education and the environment.
- **BARRY BURTON, PINELLAS COUNTY ADMINISTRATOR**
Mr. Burton introduced himself to the Council and Staff and spoke of the importance of partnerships with the different cities and agencies, as they are all intertwined. He recently appointed an Assistant to the County Administrator, Brian Lowack, to be a liaison for the unincorporated areas of Seminole and to improve communication and partnerships. Mr. Burton stated that he looks forward to working with the City of Seminole.
- **FLORIDA CITY GOVERNMENT WEEK PROCLAMATION**
Councilor Roger Edelman read a proclamation for Florida City Government Week.
- **FIRE PREVENTION WEEK PROCLAMATION**
Councilor Bob Matthews read and presented the Fire Prevention Week proclamation to Fire Chief Heather Burford and Acting City Fire Marshall Sanja Mugenski.
- **SWEARING IN OF LIEUTENANT EMT JUSTIN CLYNES**
Fire Chief Heather Burford introduced and gave a brief biography of Justin Clynes and City Clerk Ann Marie Mancuso swore him in as a Lieutenant EMT.

1. PUBLIC COMMENTS:

Dennis Wheeler – 12757 Poinsettia Avenue, Seminole. Mr. Wheeler addressed the Council in reference to the City's 50th Anniversary Celebration. He stated that he has the original letter signage from the Seminole Mall. He thought it would be a good idea to incorporate it into a float for the 50th Anniversary Celebration next year and then donate the letters to the City afterwards. However, there is a cost associated to update and repair the lettering of approximately \$4000 and he asking the City for suggestions on how to pay for those costs. Mayor Waters referred him to the 50th Anniversary Committee to make a presentation at its next meeting.

2. CONSENT AGENDA

- A. BUSINESS MEETING MINUTES: SEPTEMBER 25, 2019.
- B. SPECIAL MEETING MINUTES: SEPTEMBER 30, 2019.
- C. CO-SPONSORSHIP OF LIFT ACADEMY AND UNIVERSITY – PARK TO PARK 5K RUN.

Motion made by Councilor Burke, seconded by Councilor Matthews to have item 2.C. moved from the Consent Agenda to Action Items.

Mayor Waters called for approval of the Consent Agenda and to have item 2.C. moved to Action Items.

ALL IN FAVOR. MOTION PASSED UNANIMOUSLY.

3. ACTION ITEMS

CO-SPONSORSHIP OF LIFT ACADEMY AND UNIVERSITY – PARK TO PARK 5K RUN.

Councilor Burke inquired as to the liability of the City and the projected cost and association to the Pow Wow. Recreation Director Becky Gunter stated that the City/Recreation Center partners with non-profits throughout the City to have fundraising events in conjunction with Pow Wow. Lift Academy approached the Recreation Staff to see if there was any interest in a 5K Run. Lift Academy would be responsible for all expenses and all prizes related to the 5K, and it is a sanctioned 5K Run. It was also clarified that the proceeds sharing would be in keeping with those of other non-profits at Pow Wow.

Motion made by Councilor Matthews, seconded by Vice Mayor Springer to approve the co-sponsorship with Lift Academy and University for a Park to Park 5K Run and by

authorizing the use of facilities, personnel and services of the City as approved by the Recreation Director.

ALL IN FAVOR. MOTION PASSED UNANIMOUSLY.

A. CONSIDER MOTION TO ADOPT ORDINANCE NO. 13-2019: AMENDING THE CITY OF SEMINOLE MUNICIPAL FIREFIGHTERS' PENSION TRUST FUND ON FIRST READING.

City Manager Toney-Deal stated that at the Impasse Hearing, City Council unanimously voted to reduce the firefighter's maximum contribution to the Pension Plan from 15% to 12.5%. Accordingly, the Fire Pension Board is recommending approval of the ordinance to accomplish this change and the Pension Attorney had also recommended that wording that incorporates the new State Law that lists certain cancers under which there are Pension implications be added. The proposed ordinance has been reviewed by the City's Pension Attorney, Jim Linn, and has been approved by the Fire Pension Board Attorney.

Motion made by Councilor Chris Burke and seconded by Councilor Jim Quinn to adopt Ordinance No. 13-2019 on first reading and schedule a second reading and public hearing for the ordinance.

Roll Call

Mayor Waters	AYE
Vice Mayor Springer	AYE
Councilor Barnhorn	AYE
Councilor Burke	AYE
Councilor Edelman	AYE
Councilor Matthews	AYE
Councilor Quinn	AYE

ALL IN FAVOR. MOTION PASSED UNANIMOUSLY.

B. FY 2020-2022 COLLECTIVE BARGAINING AGREEMENT BETWEEN THE CITY OF SEMINOLE AND WITH THE INTERNATIONAL ASSOCIATION OF FIREFIGHTERS' LOCAL 2896.

City Manager Toney-Deal stated that included in Council's agenda packet was a copy of a strike and underline contract that was tentatively approved at the bargaining table between the City Representatives and the Union Representatives. Jeremy Newton, President of the IAFF Union, advised the City Manager that the Union members voted to approve the contract. The summary of the major sections of the proposed contract was detailed on the cover sheet.

Motion made by Councilor Thom Barnhorn, seconded by Council Bob Matthews to approve the three (3) year collective bargaining agreement between the City of Seminole and International Association of Firefighters' Local 2896, expiring on September 30, 2022.

Roll Call

Mayor Waters	AYE
Vice Mayor Springer	AYE
Councilor Barnhorn	AYE
Councilor Burke	AYE
Councilor Edelman	AYE
Councilor Matthews	AYE
Councilor Quinn	AYE

ALL IN FAVOR. MOTION PASSED UNANIMOUSLY.

C. AMENDMENTS TO THE CITY OF SEMINOLE COMPENSATION AND CLASSIFICATION PLAN.

City Manager Toney-Deal stated that during the budget review process that a review of the pay and compensation is done each year as deemed appropriate. During this evaluation, it was determined that there were three (3) positions that needed to be upgraded in the City's Pay and Compensation Plan.

It was recommended that:

- The existing IT Specialist II position be upgraded from a pay grade 25 to a pay grade 27, with a revised title of: Information Technology/Information Systems Manager”.
- The existing IT Specialist I position be upgraded from a pay grade 22 to a pay grade 25, with a revised title of “IT Specialist”.
- The existing Human Resources Director position be upgraded from a pay grade 23 to a pay grade 27.

The three revised positions more accurately reflect the work being performed by existing staff. These changes, upon approval, will be effective October 1, 2019.

Motion made by Councilor Chris Burke, seconded by Councilor Roger Edelman, to adopt Resolution No. 06-2019 to amend the City of Seminole Classification and Compensation Plan and the City of Seminole Exempt Non-Exempt Fiscal Year 2019-2020 Employee Pay Plan as proposed.

ALL IN FAVOR. MOTION PASSED UNANIMOUSLY.

4. CITY COUNCIL REPORTS

Councilor Barnhorn – Attended the Historical Society presentation on the Skyway Bridge, the Suncoast Center success breakfast, The Pinellas County Sheriff's Community Service Award Breakfast, Kick-off luncheon for Seminole High School's planning of potential largest class reunion to be noted in the Guinness World Record Book, Annual rib eating contest between the Pinellas County Sheriff's Office and the City of Seminole Fire Department. Also attended the City's debt free and fiscal new year celebration, Safe Harbor senior forum on financial advisement at the SPC College Digitorium, participated in the Safe Walk to school, Pinellas County School Superintendent luncheon, the Seminole Chamber of Commerce's First Thursday mixer at Barnhorn Financial, Music in the Park and the Christian Coalition monthly meeting and luncheon.

Councilor Burke – Attended the Pinellas County Sheriff's Community Service Award Breakfast.

Councilor Edelman – No report.

Councilor Matthews – Stated that he will have a report next month on the Memorandum of Understanding with the Tampa Bay Regional Planning Council.

Councilor Quinn – No report.

Vice Mayor Springer – No report.

Mayor Waters – Mayor Waters attended the Flag Pole Dedication Ceremony at the Seminole City Center.

5. CITY MANAGER REPORT

A. COMMUNITY POLICING REPORT

Deputy Tiffany Ashcom stated that the Pinellas County Sheriff's Office will be hosting another "Coffee with a Cop" on October 16, 2019, at Starbucks on Seminole and Park Boulevard from 8:00a.m.-10:00a.m., On October 26, 2019, there will be a variety of businesses around Pinellas County hosting a National Opioid Take Back Day; a day to turn in expired or unused medication. Deputy Ashcom also mentioned that a number of children have gone missing at Music in the Park; she is suggesting that parents buy GPS bracelets for their children.

B. CITY MANAGER 2019-2020 ACTION PLAN

City Manager Toney-Deal stated that included in the Agenda packet was the City Manager's proposed Action Plan for 2019-2020. She also included copies of all of the City Manager's completed evaluations. As a result of the City Councilors' evaluations and her meetings with Councilors during this process, she developed this action plan.

Motion made by Councilor Jim Quinn, seconded by Vice Mayor Springer to approve the 2019-2020 city Manager's Action Plan.

ALL IN FAVOR. MOTION PASSED UNANIMOUSLY.

C. INTRODUCE SANJA MUGENSKI

City Manager Toney-Deal introduced Interim City Fire Marshall Sanja Mugenski. Ms. Mugenski was first hired as a Seminole Fire Inspector in 2017. She is currently attending the Florida State Fire College, where she is taking the necessary courses to become a fire investigator.

OTHER CITY MANAGER BUSINESS

City Manager Toney-Deal stated that the Lien Reduction Memorandum that was sent to the Council in advance of the Council meeting was in reference to the property located at 10473 119th Street. City Staff recommended approval of an agreement to reduce a lien of \$15,850 to \$1,580 and release the lien in order for a sale of said property to move forward. Upon purchase of the property/house the new owners have committed to bring the property into compliance with City code. The recommended reduction in the existing lien would cover the City's associated costs. Councilor Burke inquired if the City releases the lien and then the sale does not go through, will the owners only be responsible for the reduced amount. Community Development Director Mark Ely stated that the lien reduction paperwork will be signed at closing, if there is no closing, then the paperwork does not get signed.

Motion made by Councilor Bob Matthews, seconded by Councilor Quinn to authorize the City Manager to reduce a Code Enforcement lien for property located at 10473 119th Street North to \$1,580 at the closing OF the sale of the property or within 45 days, whichever occurs sooner.

ALL IN FAVOR. MOTION PASSED UNANIMOUSLY.

City Manager Toney-Deal stated that there is a program in the State of Florida named the Recreation Trails Program, funded by both the Federal Highway Administration and the Florida Department of Transportation. The City applied for a grant for Blossom Lake Park to refurbish and widen the pathway around the park and to put three (3) new work-out stations in place. The City has received notification that we will receive up to \$200,000 depending upon the length of the trail, with the City responsible for a 20% dollar match.

Because of the length of the trail to be renovated, the State Contract Administrator for this grant program has subsequently advised that the City will be receiving \$162,000 for this project. This grant will include bringing the current trail up to date (refurbish and widening) and the installation of three (3) work-out stations.

City Manager Toney-Deal distributed a document listing all grants received from 2018 to current date. If all the grant funding, that we have available, is expended in this fiscal year, it will put us over the threshold of \$700,000 in grant dollars in one fiscal year, thus warranting a “Single Audit”, which will require an additional Audit cost of approximately \$1,500.

City Manager Toney-Deal announced that Community Development Director Mark Ely has donated \$5,000 toward the E-Sports program at the Seminole Recreation Center.

City Manager Toney-Deal announced that her ICMA Credentialed Manager status has been approved for another year and she will be receiving her 30-years of service to local government recognition from the ICMA at its annual conference. She further advised that she will be out of town at an ICMA conference for the next scheduled Council meeting and Community Development Director, Mark Ely will be the Director in charge while she is away.

6. OLD BUSINESS

Councilor Matthews inquired about the replacement process of our current Library Director, Michael Bryan. City Manager Toney-Deal stated that Michael Bryan and Human Resources Director Erica Ottmann are part of the team conducting the first round of interviews and that Provost, Dr. Mark Strickland and City Manager Toney-Deal will be part of the second round of interviews. City Manager Toney-Deal also announced the date of Michael’s retirement party as December 5, 2019, at the Parkview Room.

7. NEW BUSINESS

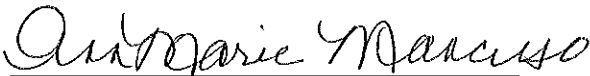
Councilor Barnhorn asked why the City Council has not been invited to two different events at the Seminole City Center. City Clerk Mancuso stated that there was no invitation extended through her.

Councilor Burke inquired about the possible ban of vaping products sold in Seminole. The Mayor suggested that the Council have a workshop on this subject. Councilor Burke suggested that we get the opinion of the City Attorney to see if we can even legislate this before we schedule a workshop. It was the consensus of the Council to get an opinion from the City Attorney regarding this matter before a workshop is scheduled.


8. CONSIDER A MOTION FOR ADJOURNMENT

Mayor Waters adjourned the meeting at 7:38 p.m.

Date Approved: 10-22-2019



Minutes prepared by City Clerk
Ann Marie Mancuso


Leslie Waters, Mayor