

**BUSINESS MINUTES
SEMINOLE CITY COUNCIL
April 23, 2019**

The Business Meeting of the Seminole City Council was held on Tuesday, April 23, 2019, at 6:00 p.m., in City Hall, City Council Chambers, 9199 - 113th Street North, Seminole, Florida.

Mayor Waters called the meeting to order at 6:00 p.m.

Councilor Roger Edelman provided the invocation and the Pledge of Allegiance.

PRESENT:

Mayor Leslie Waters, Vice Mayor Trish Springer, Councilor Thom Barnhorn, Councilor Chris Burke, Councilor Roger Edelman, Councilor Bob Matthews, Councilor Jim Quinn, City Manager Ann Toney-Deal, Assistant City Attorney Rob Eschenfelder, and Interim City Clerk Ann Marie Mancuso.

INTRODUCTIONS AND PRESENTATIONS:

- ARBOR DAY PROCLAMATION
Councilor Bob Matthews read and presented an Arbor Day Proclamation to Rodney Due, Public Works Director.
- SWEARING IN GREG HOTT AS FIRE LIEUTENANT
Fire Chief Heather Burford introduced and gave a brief biography of Greg Hott and Interim City Clerk Ann Marie Mancuso swore him in as Fire Lieutenant.
- TEEN BOARD RECOGNITION PROCLAMATION
City Manager Ann Toney-Deal read and presented a proclamation to Library Director Michael Bryan and the Library Teen Board and Recreation Director Becky Gunter and the Recreation Teen Board.

1. PUBLIC COMMENTS:

Ashleigh VanLeeliwen – 11456 63rd Avenue, Seminole

Andrew J. Davis – 11093 86th Avenue North, Seminole

Ashleigh and Andrew are both students of the Public Policy and Administration Program at St. Petersburg College. One of the requirements of their class is to discuss current events in their local community. In the March 20, 2019, Seminole Beacon, Ashleigh came across an article about the absence of an American flag at the Seminole City Center. She chose this topic as her discussion in class along with Andrew. Andrew stated that during discussion with their classmates, the classmates expressed shock and also wondered why the American Flag was not flying at the Seminole City Center. Andrew and Ashleigh decided to take action on this

and show the citizens of Seminole their American pride. They contacted Linda Ritter, the property management representative of the Seminole City Center and stated that Ms. Ritter seemed to have no sense of urgency to have the Flag established and told Ashleigh that she could let the Council know that they are working on it. Mayor Waters thanked the students and asked them to come back to a Council if there are additional updates. She commended the students on their efforts.

2. CONSENT AGENDA

Mayor Waters stated that the Consent Agenda contains normal, routine business items that are very likely to be approved by the City Council. The items are not discussed, and may all be approved in a single motion. A Council Member may ask that an item be removed from the Consent Agenda for discussion. Items removed will be discussed and action taken following the adoption of the Consent Agenda.

- A. BUSINESS MEETING MINUTES: APRIL 9, 2019.
- B. EXPEND \$2,000 IN CIP FUND FOR TWO REPLACEMENT COMPUTERS AND MICROSOFT OFFICE LICENSES.
- C. AUTHORIZE THE EXPENDITURE OF CAPITAL IMPROVEMENT PROJECT (CIP) FUNDS FOR THE TRUCKING AND SPREADING OF FILL MATERIAL AT WATERFRONT PARK AS PART OF THE PARK DEVELOPMENT.

Motion made by Councilor Burke, seconded by Vice Mayor Springer to approve the Consent Agenda.

ALL IN FAVOR. MOTION PASSED UNANIMOUSLY

3. ACTION ITEMS

A. CONDUCT A PUBLIC HEARING. CONSIDER A SECOND AND FINAL READING OF ORDINANCE NO. 03-2019 REGARDING A VOLUNTARY ANNEXATION OF PROPERTY LOCATED AT 10401 113TH STREET NORTH.

Interim City Clerk Mancuso read Ordinance No. 03-2019 by title only. City Manager Toney-Deal stated that this is a second and final reading for the annexation on a single-family home. The petitioners and the City have complied with *State Statutes* and there are no changes since the first reading. Staff is recommending adoption on second reading.

Mayor Waters opened the Public Hearing. Receiving no public comments, Mayor Waters closed the Public Hearing.

Motion made by Vice Mayor Springer, seconded by Councilor Burke to approve Ordinance No. 03-2019 on second and final reading.

Roll Call

Mayor Waters	AYE
Vice Mayor Springer	AYE
Councilor Barnhorn	AYE
Councilor Burke	AYE
Councilor Edelman	AYE
Councilor Matthews	AYE
Councilor Quinn	AYE

ALL IN FAVOR. MOTION PASSED UNANIMOUSLY

B. CONSIDER ACCEPTANCE OF THE ANNUAL FINANCIAL AUDIT AND COMPREHENSIVE FINANCIAL REPORT (CAFR) FOR THE FISCAL YEAR ENDED SEPTEMBER 30, 2018. (PETER SCHATZEL; WELLS, HOUSER, & SCHATZEL)

City Manager Toney-Deal stated that Peter Schatzel was the Senior Auditor for our audit, and introduced him to present his report to the Council.

Mr. Schatzel thanked the Council and City Manager for giving his firm the opportunity to serve as the City's auditors. He stated that the City of Seminole has been and continues to be a very well administered City. He went on to say that his firm's auditors always receive the full support and cooperation of the City staff during their audits. He stated that the City continues to be in a very stable financial condition, there is currently a 4.6-month reserve in the operating budget, in the amount of \$6,377,000. He also noted that there was an increase in the overall value of the Firefighters' Pension Fund of 1.25 million dollars. He also stated that the City reduced its long-term debt by \$938,000 and in September of 2019, a final payment on the bonded debt of \$933,000 will be made, at which time the City will be **debt free!**

Motion made by Councilor Barnhorn to approve the City of Seminole's fiscal year 2017-2018 Annual Financial Audit and Comprehensive Financial Report (CAFR), seconded by Councilor Burke.

ALL IN FAVOR. MOTION PASSED UNANIMOUSLY.

4. CITY COUNCIL REPORTS

Mayor Waters – Attended the Christ the King Lutheran Church for groundbreaking of a new building for a special sensory program.

Vice Mayor Springer – Announced that she made her weekly Suncoast League of Cities trip to Tallahassee and observed the committee hearings for the current issues of e-scooters, short term rentals, private property rights, attorney fees and costs, and affordable housing.

Councilor Barnhorn – Attended and participated in the Seminole Chamber of Commerce’s Health and Wellness Expo, gave recognition to the Pinellas Education Foundation’s Next Generation Tech Awards; the winning team will have the opportunity to go to “Shark Tank”, and lastly he announced that Berny Jacques will be hosting the second annual “Bigs in Blue Summit”.

Councilor Burke – No report.

Councilor Edelman – No report.

Councilor Matthews – No report.

Councilor Quinn – No report.

5 CITY MANAGER REPORT

A. MAY 2019 CALENDAR

The May calendar was included in the Council packet. City Manager Toney-Deal reminded Council that City Hall will be closed on May 27, 2019, in observance of Memorial Day.

B. SEMINOLE COMMUNITY LIBRARY CLOSING MONDAY, MAY 13, 2019, FOR STAFF DEVELOPMENT.

City Manager Toney-Deal reminded Council that the Library will be closed on May 13, 2019, for its annual staff development day.

C. DISCUSS SETTING WORKSHOP(S) TO DISCUSS CITY COUNCIL “POLICIES”

City Manager Toney-Deal stated that, at the request of Council, policy issues have been submitted to her and she has compiled a list of said policies. She asked Council to look at what she has collected, which was included in the Council Packet, and to give direction on how Council would like to proceed with the process to address/develop these policies.

D. BUDGET HEARING DATE SETTING

City Manager Toney-Deal distributed dates that are available to hold the first and second reading of the Fiscal Year 2019-2020 budget. September 11, 2019, and September 25, 2019, are available and have been suggested. She asked the Council to confirm those dates at the next Council meeting.

6 OLD BUSINESS

Councilor Burke asked about the status of our FEMA reimbursement. Finance Director Allison Broihier stated that everything has cleared on the Federal level and the last two projects; the debris removal is in the process of being cleared at the state level.

7. NEW BUSINESS

Councilor Burke asked about the status of PDQ; he heard that they were going out of business. One of the public speakers, Andrew Davis stated that he read that they are doing renovations.

Councilor Quinn stated that the Postal Food Drive is coming up on May 11, 2019, and it benefits the Interfaith Food Pantry.

8 CONSIDER A MOTION FOR ADJOURNMENT

There being no further business, Mayor Waters adjourned the meeting at 7:06 p.m.

Date Approved: _____

Minutes prepared by Interim City Clerk
Ann Marie Mancuso

Leslie Waters, Mayor

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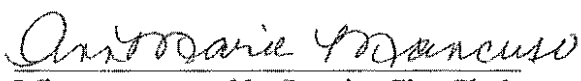
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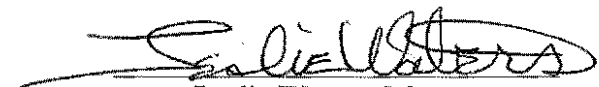
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Date Approved: 5-14-19


Minutes prepared by Interim City Clerk
Ann Marie Mancuso


Leslie Waters, Mayor