

**BUSINESS MINUTES  
SEMINOLE CITY COUNCIL  
August 28, 2018**

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The Business Meeting of the Seminole City Council was held on Tuesday, August 28, 2018, at 6:00 p.m., in City Hall, City Council Chambers, 9199 - 113th Street North, Seminole, Florida.

Mayor Waters called the meeting to order at 6:00 p.m.

Councilor Quinn provided the invocation and the Pledge of Allegiance.

**PRESENT:**

Mayor Leslie Waters, Vice Mayor Roger Edelman, Councilor Thom Barnhorn, Councilor Chris Burke, Councilor Bob Matthews, Councilor Jim Quinn, Councilor Trish Springer, City Manager Ann Toney-Deal, City Attorney Jay Daigneault, and City Clerk Patty Beliveau.

**INTRODUCTIONS AND PRESENTATIONS:**

\* INTRODUCTION OF NEW PRINCIPALS OF SEMINOLE MIDDLE SCHOOL AND SEMINOLE HIGH SCHOOL

Pinellas County Superintendent Poth introduced and welcomed Seminole Middle Principal Michael Moss and Seminole High School Principal Jane Lucas.

\* TAMPA BAY REGIONAL RESILIENCY COALITION PRESENTATION, SEAN SULLIVAN, EXECUTIVE DIRECTOR

Executive Director Sullivan explained and provided a presentation on the Resiliency Coalition.

**1. PUBLIC COMMENTS:**

Mayor Waters explained that those wishing to be speak on ACTION ITEMS B and C will have the opportunity to speak at that time.

**2. CONSENT AGENDA**

Mayor Waters stated that the Consent Agenda contains normal, routine business items that are very likely to be approved by the City Council. The items are not discussed, and may all be approved in a single motion. A Council Member may ask that an item be removed from the Consent Agenda for discussion. Items removed will be discussed and action taken following the adoption of the Consent Agenda.

A. WORKSHOP MEETING MINUTES; AUGUST 14, 2018

B. BUSINESS MEETING MINUTES; AUGUST 14, 2018

Motion made by Councilor Matthews, seconded by Councilor Burke to approve the Consent Agenda.

**ALL IN FAVOR. MOTION PASSED UNANIMOUSLY**

**3 ACTION ITEMS**

**A. CONDUCT A PUBLIC HEARING. CONSIDER FINAL APPROVAL OF THE PROPOSED DEVELOPMENT AGREEMENT REGARDING PROPERTY LOCATED AT 9180 – 82ND AVENUE ON SECOND AND FINAL READING.**

City Manager Toney-Deal explained that Council approved the proposed Development Agreement on August 14, 2018, on first reading.

Mayor Waters opened the Public Hearing.

Attorney Brian Aungst - address 625 Court Street, Clearwater, Florida 33756, explained that significant improvements to the development plans have been made since the last meeting and asked that the August 14, 2018, testimony be entered into the record of the August 28<sup>th</sup> 2018 Public Hearing

David Schaeffer – address 9180 82<sup>nd</sup> Avenue, Seminole, Florida 33777, thanked Council for its consideration and fairness on the project.

Mayor Waters closed the Public Hearing.

Motion made by Councilor Barnhorn, seconded by Councilor Quinn to approve the proposed Development Agreement with David Schaeffer, Kathi Turner-Schaeffer, Tracy Hatfield-Schmorr, Clifton Turner and Dale Turner.

Community Development Director Ely addressed concerns from the August 14, 2018, Council Meeting. Director Ely stated the following: 1) the City consulted with the Fire Marshal regarding the turning radius for large vehicle such as fire trucks and the number and locations of fire hydrants in the development; 2) Pinellas County Utilities has been notified of the resident's concerns regarding the sewer lines that run along the adjacent property line; 3) the ditch is the responsibility of the Lake Pearl Estates and Lake Diamond Estates homeowners that are adjacent to the noted ditch. The developer has agreed to a one-time cleaning of the ditch, 4) the surrounding property owner mailing list was obtained from the Property Appraisers office. Certain residents such as Code Enforcement Officers, Law Enforcement Officers, Judges, and Firefighters may choose to protect their addresses and therefore, the database will not divulge those addresses and prevents, those choosing to "protect" their address from receiving any mailings, and 5) the proposed development is consistent with the character of the nearby new development projects in the City that were previously approved by the City Council.

**Roll Call**

Councilor Springer

AYE

Vice Mayor Edelman	AYE
Councilor Burke	AYE
Councilor Quinn	AYE
Councilor Barnhorn	AYE
Councilor Matthews	AYE
Mayor Waters	AYE

**ALL IN FAVOR. MOTION PASSED UNANIMOUSLY**

**B. CONDUCT A QUASI-JUDICIAL PUBLIC HEARING. CONSIDER ON SECOND AND FINAL READING, ORDINANCE NO. 15-2018, Z 2018-3, REGARDING PROPERTY LOCATED AT 9180 – 82ND AVENUE, SUBJECT TO A DEVELOPMENT AGREEMENT.**

City Clerk Beliveau read Ordinance No. 15-2018 by title only. Attorney Daigneault inquired if any Council members had ex-parte communication with the applicant. Council members responded that they did not. City Attorney Daigneault swore-in individuals that would be testifying during the Public Hearing.

Community Development Director Ely stated that no changes have occurred since the first reading and asked that the City's testimony from the August 14, 2018, Council Meeting be entered into the record.

Attorney Brian Aungst – asked that the comments and evidence presented at the August 14, 2018, be incorporated into the record

Attorney Daigneault opened the Public Hearing, Receiving no Public Comments, he closed the Public Hearing.

Motion made by Councilor Quinn, seconded by Councilor Barnhorn to approve Ordinance No. 15-2018 on second and final reading.

**Roll Call**

Councilor Springer	AYE
Vice Mayor Edelman	AYE
Councilor Burke	AYE
Councilor Quinn	AYE
Councilor Barnhorn	AYE
Councilor Matthews	AYE
Mayor Waters	AYE

**ALL IN FAVOR. MOTION PASSED UNANIMOUSLY**

**C. CONSIDER APPROVAL OF THE PINELLAS PUBLIC LIBRARY COOPERATIVE INTERLOCAL AGREEMENT; TO BE EFFECTIVE OCTOBER 1, 2018.**

City Manager Toney-Deal explained that Pinellas County Government, the City of Seminole, and various municipalities and taxing districts, entered into an Interlocal Agreement to provide library services to the unincorporated areas of the County and municipalities that do not have such services. Some of The Pinellas Public Library Cooperative's functions are to maintain a shared library automation system serving Member Libraries, maintain shared library system and assist in the collective purchase of library resources and services.

Motion made by Councilor Burke, seconded by Councilor Springer to approve the Pinellas Library Cooperative Interlocal Agreement to be effective October 1, 2018.

**ALL IN FAVOR. MOTION PASSED UNANIMOUSLY**

**D. CONSIDER AUTHORIZING THE CITY MANAGER TO EXPEND FUNDS IN THE AMOUNT OF \$78,144.10, FOR THE PURCHASE OF A PAVILION FOR THE WATERFRONT PARK.**

City Manager Toney-Deal explained the City was awarded a \$100,000 Grant by the State under the Florida Recreation Development Assistance Program (FRDAP) to aid in development of the Waterfront Park site. Part of the Grant requires the City to install a pavilion to be used for picnics and other recreational related activities. These funds need to be spent before the end of 2019. Clay County has agreed to allow the City of Seminole to "piggyback" on contract #13/14-8 with Rep Services Inc.

Motion made by Councilor Springer, seconded by Councilor Burke to authorize the City Manager to expend grant funds in the amount of \$78,144.10 for the purchase of a pavilion from Rep Services by piggy backing off Clay county bid #13/14-8.

City Manager Toney-Deal stated that the City is awaiting the release of the \$200,000 grant from the National Park Services. It was determined that an environmental assessment of the property needed to be conducted and evaluated before the release of those funds.

Vice Mayor Edelman had asked that the City Manager provide Council with a summary of all expenditures and Grants for Waterfront Park. An email with said information was sent via email to Council on August 28, 2018.

Council discussed the shape, color, electrical and location of the pavilion. City Manager Toney-Deal explained that the grant will cover the pavilion, hiking path (sidewalk) and some shell-rock parking spaces.

**ALL IN FAVOR. MOTION PASSED UNANIMOUSLY**

**E. AUTHORIZE THE CITY MANAGER TO EXECUTE AN APPLICATION WITH THE FLORIDA DIVISION OF EMERGENCY MANAGEMENT FOR PUBLIC ASSISTANCE RELATED TO HURRICANE IRMA.**

City Manager Toney-Deal explained that the City applied for federal public assistance from the Florida Division of Emergency (FEMA) for costs incurred during Hurricane Irma. FEMA

is processing sub-awards section by section. The program is a pass-through from FEMA to the Florida Division of Emergency Management and requires the execution of an additional sub-grant agreement in order for the City to receive funds. Staff is requesting Council's approval for the City Manager to sign the agreement with FEMA to recover public assistance related to Hurricane Irma.

Motion made by Vice Mayor Edelman, seconded by Councilor Burke to authorize the City Manager to execute an agreement with the Florida Division of Emergency Management for public assistance related to Hurricane Irma.

Finance Director Broihier explained the sub-agreement process. Finance Director Broihier stated that there are fourteen distinct projects which are reviewed individually by FEMA. Under normal circumstances, FEMA would reimburse seventy-five (75%) percent of the cost which would include administrative expenses. The State would reimburse the City half (12.5%) the remaining twenty-five (25%) percent, and the City would absorb the remaining twelve and half percent (12.5%) of the cost. The exception to this reimbursement ratio is under FEMA's Accelerated Debris Removal Program, which provides federal reimbursement on a sliding scale up to 90% based on the time debris is removed in proximity to the storm event.

Councilor Burke asked that an overview of the remaining thirteen (13) projects be provided to Council.

**ALL IN FAVOR. MOTION PASSED UNANIMOUSLY**

**F. CONSIDER APPROVAL OF THE SEMINOLE WARHAWK BAND BOOSTER'S REQUEST FOR THE USE OF A PUBLIC WORKS TRAILER FOR THE SEMINOLE SOUND SPECTACULAR.**

City Manager Toney-Deal explained that the City received a request from the Seminole Warhawks Band Boosters to utilize a Public Works trailer for the Seminole Spectacular event scheduled for Saturday, October 6, 2018. The Seminole Warhawk Band Boosters will provide a Certificate of Liability Insurance naming the City of Seminole as an additional insured during the time of the use of the trailer. Staff is recommending that Council approve of the usage of the Public Works trailer.

Motion made by Councilor Burke, seconded by Councilor Barnhorn to authorize the City Manager to allow the Seminole Warhawk Band Boosters to utilize a Public Works trailer for the Seminole Sound Spectacular.

**ALL IN FAVOR. MOTION PASSED UNANIMOUSLY**

**4 CITY COUNCIL REPORTS**

Councilor Matthews inquired if Council would consider a future workshop to discuss the Memo of Understanding from the Tampa Bay Regional Planning Council.

Councilor Barnhorn stated that the City of Seminole will be hosting the Suncoast League of Cities Luncheon on Friday, April 26, 2019. Councilor Barnhorn attended the Healthy Wealthy and Wise event, the memorial service for former Councilor Pat Hartstein and the 92<sup>nd</sup> Annual Florida League of Cities Conference and provided his report.

Mayor Waters suggested that the Seminole Technical School principal be invited as a guest speaker to the Suncoast League of Cities Luncheon on April 26, 2019.

Councilor Quinn attended the 92<sup>nd</sup> Annual Florida League of Cities Conference and provided his report.

Councilor Burke attended the 92<sup>nd</sup> Annual Florida League of Cities Conference and attended the Green Energy presentation.

Vice Mayor Edelman attended the Legacy Donor Party.

Councilor Springer attended the 92<sup>nd</sup> Annual Florida League of Cities Conference and provided her report.

Mayor Waters submitted her report to the City Clerk.

## **5 CITY MANAGER REPORT**

### **A. SEPTEMBER CALENDAR**

The September calendar was included in Council packet. The City Manager noted that the September Council Meeting dates have changed to September 4, 2018, and September 18, 2018. By law, the City cannot hold its budget meeting on the same day as the County or the School Board.

### **B. SEMINOLE CITY CENTER UPDATE**

The building permit for The Outback Steakhouse is ready for issuance.

### **C. SET DATE FOR BLOSSOM LAKE PARK CHARETTE (SEPTEMBER 25, 2018 @ 6:00 P.M.)**

It was Council consensus to schedule a neighborhood meeting at Blossom Lake Park on September 25, 2018, to discuss the restructuring of Blossom Lake Park.

The City Manager stated that the Department of Transportation (DOT) will be making improvements to Seminole Boulevard. She will inquire if the DOT would consider upgrading the landscaping and if there are any plans of installing pole lights along the Boulevard. If the DOT decides to place pole lights on Seminole Boulevard, the City will inquire if decorative lights can be installed and the City could pay for the cost difference for the upgrade portion.

## **6 OLD BUSINESS**

Councilor Matthews expressed his concern regarding the City's workforce and the resignation of Public Works employees. City Manager Toney-Deal explained those employees that have accepted positions in other municipalities and in the private sector.

Vice Mayor Edelman stated that he is also concerned with the lack of staff in the Public Works Department. He also noted concerns about the Emergency Operation Center (EOC) office being closed for an entire week. City Manager Toney-Deal explained that the EOC is not an operational office and the EOC is activated at times of emergencies and that the administrative office was closed to due to an employee being on vacation. All telephone calls were redirected to City Hall.

Community Development Director Ely will follow up with Pinellas County regarding the sewer line that is planned to be placed underground on Park Boulevard from the Pinellas County Utilities station on Park Boulevard to Starkey Road.

Vice Mayor Edelman stated that he will provide Council with the elevation documentation of the Civic Building which will be located at the Seminole-St. Petersburg College Campus.

Councilor Matthews inquired the status of the possibility of using reclaimed water for irrigation at Waterfront Park; the expansion of 70<sup>th</sup> Avenue; the traffic lights on Seminole Boulevard, and the traffic light on Johnson Boulevard and Park Boulevard which needs to be reviewed.

Community Development Director Ely stated that the City does not have access to reclaimed water for Waterfront Park, however, Staff has instructed the project engineer to contact Southwest Florida Water Management regarding installing a well for irrigation.

Director Ely explained that Council authorized \$85,000 for the engineering/design of the 70<sup>th</sup> Avenue left turn lane project. The City has a contract with Cardno Inc. to design plans for a left turn southbound lane. Cardno Inc. should have preliminary plans by the end of September or early October.

Director Ely will alert Tom Washburn (Pinellas County Traffic Division) of the traffic light on Seminole Boulevard, the traffic light on Johnson Boulevard and Park Boulevard, and the turning lane on 84th Lane and Park Street.

Councilor Matthews inquired if a workshop has been scheduled to discuss the Tree ordinance. Mayor Waters suggested a meeting be scheduled for October 2018.

## **7 NEW BUSINESS**

Councilor Burke suggested an invite be extended to the School Safety Officers from Seminole Elementary, Starkey Elementary or Orange Grove Elementary to update Council on their respective roles.

Councilor Burke stated that he will forward the names of the School Safety Officers of the surrounding schools to the City Manager.

Mayor Waters asked the City Manager to contact Duke Energy and inquired the types of modifications they have made since Hurricane Irma, such as, the power grid situation at Seminole Gardens, power lines, tree trimming, etc. Finance Director Broihier stated that

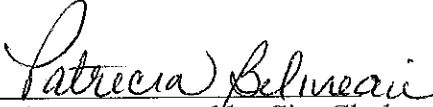
Duke Energy will be presenting program on lessons learned from Hurricane Irma at the Tampa Bay Regional Public Information Officer meeting on September 6<sup>th</sup>.

Councilor Matthews inquired if the City has a "thank you for your service" policy for employees that depart from the City's employment, such as providing a cake, flowers, etc. City Manager explained the City does not have a written policy and typically each department spearheads the farewell event. Councilor Matthews asked Council to consider providing a cake, etc. for those employees that depart from the City employment.

**8 CONSIDER A MOTION FOR ADJOURNMENT**

Motion made by Councilor Barnhorn seconded by Councilor Burke to adjourn the meeting at 8:30 p.m.

Date Approved: Sept. 18, 2018

  
Minutes prepared by City Clerk  
Patricia Beliveau

  
Leslie Waters, Mayor