

**BUSINESS MINUTES**  
**SEMINOLE CITY COUNCIL**  
**April 24, 2018**

The Business Meeting of the Seminole City Council was held on Tuesday, April 24, 2018, at 6:00 p.m., in City Hall, City Council Chambers, 9199 - 113th Street North, Seminole, Florida.

Mayor Waters called the meeting to order at 6:00 p.m.

Councilor Burke provided the invocation and the Pledge of Allegiance.

**ROLL CALL:**

Present were: Mayor Leslie Waters, Vice Mayor Roger Edelman, Councilor Thomas Barnhorn, Councilor Chris Burke, Councilor Bob Matthews, Councilor James Quinn, Councilor Trish Springer, City Manager Ann Toney-Deal, City Attorney Erica Augello, and City Clerk Patty Beliveau.

**INTRODUCTIONS AND PRESENTATIONS:**

**\* LIFT ACADEMY GRANT PRESENTATION**

Councilor Thom Barnhorn presented LiFT Academy Development Director Jodie Miller with a grant check.

**\* PINELLAS SAFE HARBOR GRANT PRESENTATION**

Councilor Jim Quinn presented Pinellas Sheriff's Office, Captain Sean McGillen, Lieutenant Zachary Haisch, and Sergeant Debra Knighton with a grant check for Pinellas Safe Harbor.

**\* ARBOR DAY PROCLAMATION**

Councilor Trish Springer presented Public Works Director, Jeremy Hockenbury with the Arbor Day Proclamation.

**\* 2017 CITY AUDIT PRESENTATION**

Peter Schatzel of Wells, Houser & Schatzel, P.A., presented the 2017 Comprehensive Annual Financial Report and distributed the Audited Financial Statement highlight sheet. He stated that the City has maintained its sound financial condition and that in FY 2017 the City had 5.1 months of fund reserves for general fund expenditures; the Firefighters' pension fund increased \$1,924,662 in 2017 and the net pension liability is \$5,020,840; The City's Net Capital Asset totaled \$3.242 million for fiscal year 2017; it includes Fire Station 32 construction, Waterfront Park development and City Park playground improvements. The City's long-term bond indebtedness decreased by \$926,000 in 2017, resulting in the outstanding indebtedness being reduced to \$1,872 million as of September 30, 2017. Mr. Schatzel stated the City has remained in compliance with the laws and regulations of the bond indebtedness terms.

**1. PUBLIC COMMENTS:**

Dan Hester – address 10050 Bayou Grande, Seminole, FL 33772, thanked Council and Staff for addressing the 70<sup>th</sup> Avenue traffic issues. Mr. Hester also inquired if Council could direct staff to create a noise ordinance for the city and its residents as it relates to construction sites.

**2. CONSENT AGENDA**

Mayor Waters stated the Consent Agenda contains normal, routine business items that are very likely to be approved by the City Council. The items are not discussed, and may all be approved in a single motion. A Council Member may ask that an item be removed from the Consent Agenda for discussion. Items removed will be discussed and action taken following the adoption of the Consent Agenda.

A. BUSINESS MEETING MINUTES; APRIL 10, 2018.

B. WORKSHOP MEETING MINUTES; APRIL 10, 2018.

C. CONSIDER AUTHORIZING THE EXPENDITURE OF CAPITAL IMPROVEMENT PROJECT (CIP) FUNDS IN THE AMOUNT NOT TO EXCEED \$18,062 FOR THE PURCHASE OF A REPLACEMENT CODE ENFORCEMENT VEHICLE.

D. CONSIDER AUTHORIZING THE CITY MANAGER TO EXPEND RECREATION DIVISION CAPITAL IMPROVEMENT FUNDS IN THE AMOUNT OF \$93,277 FOR THE DEMOLITION AND REMOVAL OF THE CURRENT RECREATION CENTER PLAYGROUND SHADE STRUCTURE AND PURCHASE OF A REPLACEMENT SHADE CANOPY AND SHADE STRUCTURE.

Councilor Burke requested that Agenda Item C and D be pulled for discussion.

It was Council consensus to approve items A and B from the Consent Agenda.

**ALL IN FAVOR. MOTION PASSED UNANIMOUSLY**

C. CONSIDER AUTHORIZING THE EXPENDITURE OF CAPITAL IMPROVEMENT PROJECT (CIP) FUNDS IN THE AMOUNT NOT TO EXCEED \$18,062 FOR THE PURCHASE OF A REPLACEMENT CODE ENFORCEMENT VEHICLE.

City Manager Toney-Deal explained that the funds will be utilized from the Capital Improvement Project fund to replace a 2005 GMC Canyon pickup truck that is currently being used by the Code Enforcement section. The vehicle has 60,195 miles and the continual stop and go, driving and slow operating speeds of Code Enforcement staff has extensive caused wear and tear. Due to the age and usage of the vehicle, the vehicle is increasingly subject to more maintenance cost. Staff recommended utilizing the Florida Sheriffs Association competitive bid awards to purchase a replacement vehicle.



Motion made by Councilor Barnhorn, seconded by Councilor Quinn to authorize the expenditure of Capital Improvement Project (CIP) funds in an amount not to exceed \$18,062 for the purchase of a replacement vehicle for the Community Development Department Code Enforcement section.

Community Development Director Ely explained that a committee reviewed the specifications of various vehicles and unanimously agreed that a 2018 Dodge Journey would be the practical vehicle that meets the needs of the Code Enforcement staff.

**ALL IN FAVOR. MOTION PASSED UNANIMOUSLY**

**D. CONSIDER AUTHORIZING THE CITY MANAGER TO EXPEND RECREATION DIVISION CAPITAL IMPROVEMENT FUNDS IN THE AMOUNT OF \$93,277 FOR THE DEMOLITION AND REMOVAL OF THE CURRENT RECREATION CENTER PLAYGROUND SHADE STRUCTURE AND PURCHASE OF A REPLACEMENT SHADE CANOPY AND SHADE STRUCTURE.**

Motion made by Councilor Quinn, seconded by Vice Mayor Edelman to authorize the city manager to expend Recreation Division capital improvement funds in the amount of \$93,277 for the demolition and removal of the current recreation center playground shade structure and purchase of a replacement shade canopy and shade structure.

Councilor Burke inquired if the damaged to the structure was caused by Hurricane Irma and if so, would the replacement be covered by FEMA or the city's insurance.

City Manager Toney-Deal explained some of the damage was caused by Hurricane Irma and some is an accumulation of rust over the years. To ensure the structure's integrity, the replacement of the complete structure along with the canopy is recommended.

There was discussion on the timing of replacing of the canopy due to upcoming hurricane season, the possibility of removing the canopy during a severe storm, the structure material and the total cost of the structure.

Motion made by Councilor Burke, seconded by Councilor Matthews to table Consent Item D for further research and that Council consider action at a later date.

**ALL IN FAVOR. MOTION PASSED UNANIMOUSLY**

**3. ACTION ITEMS**

**A. CONSIDER A FIRST READING OF ORDINANCE NO. 10-2018 REGARDING A VOLUNTARY ANNEXATION OF PROPERTY LOCATED AT 8701 SEMINOLE BOULEVARD.**

City Clerk Beliveau read Ordinance No. 10-2018 by title only. Mayor Waters recognized City Manager Toney-Deal to explain. City Manager Toney-Deal explained agenda action items A, B, and C are all volunteer annexations. The petitioners and the City have complied with the requirements for voluntary annexation as outlined in Chapter 171.044, Florida

Statute. Staff is recommending Council approval for Agenda Item 3.A, 3.B, and 3.C.

Motion made by Councilor Burke, seconded by Councilor Barnhorn to approve Ordinance No. 10-2018 on first reading.

**Roll Call**

Councilor Springer	AYE
Vice Mayor Edelman	AYE
Councilor Burke	AYE
Councilor Quinn	AYE
Councilor Barnhorn	AYE
Councilor Matthews	AYE
Mayor Waters	AYE

**ALL IN FAVOR. MOTION PASSED UNANIMOUSLY**

B. CONSIDER A FIRST READING OF ORDINANCE NO. 11-2018 REGARDING A VOLUNTARY ANNEXATION OF PROPERTY LOCATED AT 11223 69TH AVENUE.

City Clerk Beliveau read Ordinance No. 11-2018 by title only.

Motion made by Councilor Quinn, seconded by Councilor Burke to approve Ordinance No. 11-2018 on first reading.

**Roll Call**

Councilor Springer	AYE
Vice Mayor Edelman	AYE
Councilor Burke	AYE
Councilor Quinn	AYE
Councilor Barnhorn	AYE
Councilor Matthews	AYE
Mayor Waters	AYE

**ALL IN FAVOR. MOTION PASSED UNANIMOUSLY**

C. CONSIDER A FIRST READING OF ORDINANCE NO. 12-2018 REGARDING A VOLUNTARY ANNEXATION OF PROPERTY LOCATED AT 11130 69TH AVENUE.

City Clerk Beliveau read Ordinance No. 12-2018 by title only.

Motion made by Vice Mayor Edelman, seconded by Councilor Burke to approve Ordinance No. 12-2018 on first reading.



**Roll Call**

Councilor Springer	AYE
Vice Mayor Edelman	AYE
Councilor Burke	AYE
Councilor Quinn	AYE
Councilor Barnhorn	AYE
Councilor Matthews	AYE
Mayor Waters	AYE

**ALL IN FAVOR. MOTION PASSED UNANIMOUSLY****D. CONDUCT A PUBLIC HEARING. CONSIDER APPROVAL OF RESOLUTION NO. 03-2018 VACATION OF A PORTION OF A DRAINAGE AND UTILITY EASEMENT AT 9754 RIDGE ROAD.**

City Clerk Beliveau read Resolution No. 03-2018 by title only. City Manager Toney-Deal explained the property owners have petitioned the City to vacate twenty-one (21) feet of a platted forty-six (46) foot drainage and utility easement that runs along the south side of the property.

Mayor Waters opened the Public Hearing. Receiving no Public Comments, Mayor Waters closed the Public Hearing.

Motion made by Councilor Quinn, seconded by Councilor Springer to adopt Resolution No. 03-2018 vacating twenty-one (21) feet of a platted forty-six (46) foot drainage and utility easement.

**Roll Call**

Councilor Springer	AYE
Vice Mayor Edelman	AYE
Councilor Burke	AYE
Councilor Quinn	AYE
Councilor Barnhorn	AYE
Councilor Matthews	AYE
Mayor Waters	AYE

**ALL IN FAVOR. MOTION PASSED UNANIMOUSLY****E. REQUEST TO EXPEND MULTIMODAL IMPACT FEES (FORMERLY KNOWN AS TRANSPORTATION IMPACT FEES) FOR PROJECT DESIGN AND ENGINEERING SERVICES FOR THE 70TH AVENUE TURN LANE IMPROVEMENT PROJECT.**

Mayor Waters recognized City Manager Toney-Deal to explain. City Manager Toney-Deal explained the request is to expend Multimodal Impact Fees (formerly known as Transportation Impact Fees) for the project design and engineering services by Cardno Inc. for the 70<sup>th</sup> Avenue turn lane improvement project. Cardno Inc. has previously conducted a

feasibility study of said intersection to determine if a dedicated south bound left turn lane could be accommodated.

Motion made by Councilor Matthews, seconded by Councilor Quinn to authorize the City Manager to expend Multimodal Impact Fees not to exceed \$84,756 for Cardno Inc. to provide Project Design and Engineering services for the 70<sup>th</sup> Avenue turn lane improvement project.

Council discussed project funding, sidewalks, left turn signal and the overall concept of the project.

**ALL IN FAVOR. MOTION PASSED UNANIMOUSLY**

#### **4. CITY COUNCIL REPORTS**

Councilor Springer – attended the Suncoast League of Cities Meeting/Luncheon, Seminole Historical Society Ribbon Cutting of the Founding Pioneers of Seminole, and Art in the Park.

Vice Mayor Edelman – no report.

Councilor Burke – no report.

Councilor Quinn – attended Tribute to Teachers Breakfast, Café Cure Ribbon Cutting, St. Petersburg College Annual Business Plan and Elevator Pitch Competition, Suncoast League of Cities Meeting/Luncheon, Art in the Park, and Seminole Historical Society Ribbon Cutting of the Founding Pioneers of Seminole.

Councilor Barnhorn – attended Seminole Historical Society Ribbon Cutting of the Founding Pioneers of Seminole, Suncoast League of Cities Meeting/Luncheon, Tribute to Teachers Breakfast, Café Cure Ribbon Cutting, St. Petersburg College Annual Business Plan and Elevator Pitch Competition, read names of victims of the Holocaust in remembrance of Yom HaShoah and was appointed to a vetting committee for the Quality Cities magazine.

Councilor Matthews – no report. Councilor Matthews stated he will have a power point presentation at a future Council meeting regarding solar panels and how the community is embracing Science, Technology, Engineering, and Math (STEM) program in the community.

Mayor Waters – attended Seminole Historical Society Ribbon Cutting of the Founding Pioneers of Seminole, participated in the Community Emergency Response Team (CERT) smoke alarm installation and education project and read names of victims of the Holocaust in remembrance of Yom HaShoah.

#### **5. CITY MANAGER REPORT**

##### **A. MAY CALENDAR**

The May calendar was included in Council packet



B. SEMINOLE CITY CENTER UPDATE

The Certificate of Occupancy for Maple Street Biscuit Company has been issued.

C. 2018-2019 CITY COUNCIL GOALS

A draft copy of the Council goals for 2018 was included in Council packet. The City Manager requested Council review and advise on any additions or deletions to the 2018-2019 Goals. City Attorney will draft a Resolution for adoption.

City Manager Toney-Deal stated that Pinellas Guardian ad Litem Program would like to place small pin-wheels for Child Abuse Prevention Month on city property. The organization will maintain the display during the month of May. The City Manager suggested a designated location at city hall or the recreation center.

City Manager Toney-Deal is requesting Council's approval of the placement of a poster size advertisement sign at the display site. She indicated that signage required Council approval, as was required for the Kiwanis banner for the "Salute to Veterans."

Motion made by Councilor Burke, seconded by Councilor Quinn to authorize the poster-size sign be stationed on city property for Pin-wheels for Child Abuse Prevention.

Councilor Matthews suggested that a policy be adopted for signage requests on city property.

**MOTION PASSED 5 – 2**

Councilor Matthews and Vice Mayor Edelman reiterated that a policy be adopted for such requests. It was consensus of the Council to have staff develop a policy for Council consideration.

6. OLD BUSINESS

Councilor Burke inquired about the status of the damage repair on the south end of the car wash on Park Boulevard. Community Development Director Ely stated he will follow-up with the Building Official and report to Council.

Mayor Waters asked for clarification of a previous discussion regarding a Tree Workshop. Councilor Matthews inquired if the city's Code of Ordinance; Section 62-35 could be re-evaluated. It was suggested that the Tree Advisory Committee review and make a recommendation concerning Section 62-35 of the Code of Ordinance.

7. NEW BUSINESS

Mayor Waters inquired if an ordinance or process could be established permitting the closure of city roads for the usage of golf carts during special events.

It was consensus of Council for staff to create a process, permitting the temporary closure of city roads for the usage of golf carts for special events.

It was Council consensus to invite Dr. Tonjau Williams, President of St. Petersburg College to attend a future council meeting for an overview of St. Petersburg College.

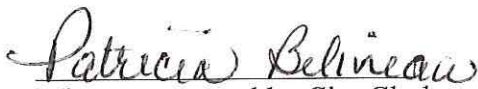
It was Council consensus to invite Provost Mark Strickland of St. Petersburg College-Seminole Campus to attend a future Council meeting and present an overview of St. Petersburg College-Seminole Campus.


It was Council consensus to invite someone from the Pinellas County School System to provide an update on school safety.

**8. CONSIDER A MOTION FOR ADJOURNMENT**

Motion made by Councilor Barnhorn seconded by Councilor Burke to adjourn the meeting at 8:06 p.m.

Date Approved: 5/8/18

  
Minutes prepared by City Clerk  
Patricia Beliveau

  
Leslie Waters, Mayor