

**BUDGET WORKSHOP MINUTES
SEMINOLE CITY COUNCIL
June 20, 2017**

The Workshop of the Seminole City Council was held on Tuesday, June 20, 2017, in City Hall, City Council Chambers, 9199 - 113th Street North, Seminole, Florida.

Mayor Waters called the meeting to order at 6:00 p.m.

Present were: Mayor Leslie Waters, Vice-Mayor Chris Burke, Councilor Thom Barnhorn, Councilor Roger Edelman, Councilor Bob Matthews, Councilor Jim Quinn, Councilor Trish Springer, City Manager Ann Toney-Deal, and City Clerk Patty Beliveau. Also present were Director of Finance Harry Kyne, Fire Chief Heather Burford, Public Works Director Jeremy Hockenbury, Community Development Director Mark Ely, Recreation Director Becky Gunter, and Human Resources Director Erica Ottmann.

Mayor Waters stated she will excuse herself to attend the CERT meeting presentation.

City Manager Toney-Deal and Director Kyne reviewed the proposed FY18 Operating Budget. The budget was discussed section by section.

❖ **FISCAL YEAR 2018 PROPOSED CIP BUDGET**

BUDGET

- General Budget reflects a 3.0% merit for all eligible employees
- Health Insurance increase by 7%
- Workers Compensation increase by 7.83%
- The Executive Assistant position in the City Manager's office will be changed to "Secretary to the City Manager"
- A part-time position in the Recreation Division
- A new position in the Public Works Department - Administrative Clerk
- \$185,000 for a new air conditioning system at City Hall
- Additional hours to the Public Works budget for the maintenance of the Waterfront restrooms
- A 9.9% increase in the Public Works budget for the treatment of Lake Seminole

REVENUE

- Pre-Property Values from the Property Appraisal – it's a 10.47% increase for the City which includes 49 million dollars in new construction
- Communication tax is declining
- Building Permits have decreased due to construction completion
- Fire Protection Service - \$4,383,979 for delivering fire service to unincorporated Pinellas County
- Misc. Income includes \$15,500 Grant from the Friends of the Library for library items

Mayor Waters excused herself at 6:44 p.m.

CIP

Finance Director Kyne explained the Capital Improvement Fund Budget.

City Manager Toney-Deal explained funds have not been designated for Johnson Boulevard. Over the past several years, there have been renditions of the plan however; the first expenditure would have to be for engineering services. If the Penny IV for Pinellas is approved, some funds can be utilized for the project. Street rehabilitation funds have been allocated for Liberty Lane (\$175,000) and Johnson Boulevard (\$50,000).

Waterfront Park – FY18 – Funds can be designated from the Penny for Pinellas.

❖ FISCAL YEAR 2018 PROPOSED OPERATING

Mayor Waters rejoined the workshop meeting at 7:18 p.m.

Legislative –

Aid to Organizations – was modified as follows:

- Seminole Youth Athletic Association (SYAA) change from \$5,000 to \$2,500
- Increase the Seminole Community Schools (Seminole Elementary, Orange Grove Elementary, Starkey Elementary, Oakhurst Elementary) from \$250 each to \$500 each
- Remove Cross Bayou Little League
- Add Aldersgate Interfaith Food Pantry - \$500
- Add LIFT (Learning Independence For Tomorrow) - \$500
- Delete the wording “The Chamber will be directly invoiced for all traffic related Expenses for Holiday Night Parade”

City Manager –

- Position reclassified from Administrative Assistant II to City Manager Secretary
- Contingency fund amount \$79,356
- Public Policy Mgt. Associate position salary is split between the City Manager’s budget and the Fire Department budget

Law Enforcement Administration

- An increase due to adding an extra 40 hours a week patrol services

Administration

- Contract Services – Seminole App – Council agreed to discontinue the use of the app

Finance

- Contract Services – Computer – new payroll software system
- New Finance Director position has been added to cross train with Director of Administration

Library

- Friends of the Library will assist funding of Professional Services – Other, R & M Copiers and Subscriptions accounts

Recreation

- Added a new part-time Recreation Leader I position

Public Works

- Added a new Administrative Clerk position

Facilities

- Utilities/Elec PWA/EOC account has increased due to new staffing
- Rental/Lease Equipment increase for a Lift
- \$185,000 to replace the air conditioning at City Hall

Facilities – Parks & Grounds

- New part-time position to maintain the restrooms facilities at Waterfront Park

Infrastructure

- Road Material & Supplies – increases by \$10,000

Fire Department/Life Safety Services

- Telephone account increase for the use of ipads by Building Inspectors

Special Events Fund

- Special Events generate slightly under \$100,000 in revenue

Councilor Edelman excused himself at 8:39 p.m.

Action:

Mayor Waters proposed that a 2020 Celebration account be created for the City's 50th Anniversary celebration. Council agreed to set aside \$5,000 for the celebration.

CONSIDER A MOTION FOR ADJOURNMENT:

Mayor Waters adjourned the meeting at 8:54 p.m.

Date Approved: July 25, 2017

Patricia Beliveau
Minutes prepared by City Clerk
Patricia Beliveau

Leslie Waters
Leslie Waters, Mayor