

**WORKSHOP MINUTES
SEMINOLE CITY COUNCIL
CITY HALL
9199 – 113TH STREET N
SEMINOLE, FL 33772
JULY 27, 2010**

Mayor Johnson called the meeting to order at 7:50 p.m.

Present were: Councilor Matthews, Vice Mayor Waters, Councilor Barnhorn, Councilor Plantamura, Mayor Johnson, Attorney Elias, City Manager Edmunds, City Clerk Benoit. Councilor Quinn and Councilor Counts were excused.

Mayor Johnson opened the workshop by asking Councilor Matthews to lead by stating his reasons for requesting this workshop.

1. Council Discussion on an extension of City Manager's Employment Agreement.

Councilor Matthews recommends that the City Manager's employment contract be extended to 2016 or to retirement age of 65.

Vice Mayor Waters recommends extending the City Manager's employment contract to 2016. She also recommended modification to salary terms to include a salary percentage reduction in the event the City's condition and budget drastically change and change to employment agreement in regards to advance notice of termination from 3 months to 6 months.

Councilor Barnhorn is in agreement of extension to 2016 with City Manager's amicable agreement to Council's request of a reduction in salary in the event there is a specific drop in size of duties and budget.

Councilor Plantamura is not in agreement of extension to 2016 due to present uncertain economy. She is in agreement with the opinion of a number of residents that believe that extending the contract should be dealt with next year since three years still remain until the contract expires in 2013. She expressed her concerns which are, the potential loss of two thirds of employees due to possible firefighters consolidating county wide. This is more than one half of the City's \$18 million budget and the possible constraints this may cause on future council members. Councilor Plantamura stated a resident's suggestion of adding a clause in any future City Manager's contract to request a 6 months advance termination notice.

Mayor Johnson expressed that he would like to keep City Manager Edmunds for as long as possible. He said that it is difficult to find a person of City Manager Edmund's caliber. He went on to say that the City is in excellent shape and that the millage rate has not increased in nine years. He strongly recommends extension to 2016.

City Manager Edmunds said that he appreciates the offer for extension from some members of Council. He made it clear that he did not ask for the contract to be extended. His comments on the two suggested conditions for the contract are as follows:

- It is only responsible for the City Manager and Council to renegotiate contract terms in the event of

a drastic elimination of employees or budget reduction.

- He is not in agreement with a 6 months advance termination notice since this would eliminate his consideration for any other job. It is not practical for an employer to hold a position for a candidate for that length of time. He stated the term of 90 days is sufficient.

Final consensus is four to one in agreement of City Manager's employment agreement extension. Councilor Plantamura's additional request was to change or eliminate verbiage in the Charter which presently states that the City Manager's salary will not be decrease during the term of contract.

2. Adjournment Time: 8:10pm

Date Approved: August 10, 2010

Rose Benoit
Minutes prepared by Rose Benoit

James Johnson
James Johnson, Mayor

Councilor Plantamura attended the retirement party for Chief Graves. Councilor Plantamura thanked Chief Graves on behalf of the taxpayers of Seminole; not only for his work, but for the positive effect he has on firefighters still working at the City of Seminole Fire Departments.

Mayor Johnson attended the Mayor's Council Meeting, PTEC Summer Graduation, a library function and several other events.

17. CITY MANAGER REPORTS

- August Community Meeting Schedule – City Manager Edmunds called attention to the August 2nd Recreation Advisory Board Meeting and the August 9th EOC/Public Works Ribbon Cutting & Open House. It is anticipated that a higher level of certification from the Green Building Council for both the EOC and Public Works facilities.
- City Manager Edmunds reminded Council that he will be away attending the Senior Executive Institute Program at the University of Virginia on Wednesday, July 28 through Friday, July 29.
- City Manager Edmunds provided to Council the response requested by Councilor Plantamura regarding the 2008-2009 and 2009-2010 Performance Evaluations.

18. OLD BUSINESS

None.

19. NEW BUSINESS

- Vice Mayor Waters spoke of receiving from County Commissioner Karen Seel, an invitation to work on a Transportation Task Force Subcommittee in September. This task force is form to analyze transportation priorities of Pinellas County.
- Vice Mayor brought to Council's attention her observation when she viewed a City council workshop and was unable to hear discussion clearly. She asked Council to be careful with the shuffling of papers on the microphones during Council discussions.

20. CONSIDER A MOTION FOR ADJOURNMENT

Motion made by Councilor Barnhorn, seconded by Vice Mayor Waters to adjourn the meeting.

Date Approved: August 10, 2010

Rose Benoit
Minutes prepared by Rose Benoit

James Johnson
James Johnson, Mayor



CITY OF SEMINOLE

Achieving Service Through Dedication

August 12, 2010

To All Participants of the Seminole Sound Spectacular:

Welcome to the 34rd Annual Seminole Sound Spectacular! We hope you will enjoy this festival at the Seminole High Warhawk Stadium. It is one of the longest running festivals in the entire Southeastern United States!

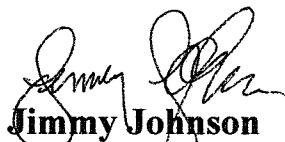
We are so very proud of the Seminole High School Warhawk Band under the fine leadership of SHS Principal Walter Weller, Band Director Dan "Chip" Wood, and the SHS Band Boosters.

As you probably know, the Warhawk Band is recognized throughout the country, with many achievements to its credit. This is a result of long hours of practice, dedication and sheer determination. We hope for the participants, the Seminole Sound Spectacular is a labor of love, since they have worked hard in preparation for this festival. The competition will be a test of character. The participants will have an opportunity to demonstrate their talent, time and commitment.

We consider each participant a winner, and the Seminole Sound Spectacular experience will make wonderful memories.

Good luck to all. You have our best wishes and heart-felt applause!

Sincerely,



**Jimmy Johnson
Mayor of Seminole**

**WORKSHOP MINUTES
SEMINOLE CITY COUNCIL
CITY HALL
9199 – 113TH STREET NORTH
SEMINOLE, FLORIDA 33772
JANUARY 13, 2009**

Mayor Johnson called the meeting to order.

Present were: Councilors John Counts, Peter Hofstra, Dan Hester, Patricia Hartstein and Bob Matthews; Vice Mayor Thomas Barnhorn, Mayor James Johnson, City Attorney John Elias, City Manager Frank Edmunds and City Clerk Lesley DeMuth.

1. Status Of Public Works/EOC Project:

Mason Construction representatives provided a brief status report of the EOC/Public works construction design. The representative spoke about the EOC/Public Works building design which will be LEED Certified. LEED certification is a green building certification system that provides verification that a building is designed and built using strategies aimed at improving performance in energy savings, water efficiency, Co2 emissions reduction, improved indoor environment quality

• **Review And Discussion Of Community Survey Related To Residential Property Maintenance:**

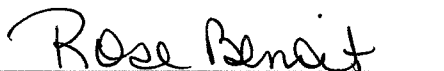
Survey was mailed out to approximately 4,005 single family homes. Rate of return of surveys was 55%. Below is a breakdown of the Community Survey.

Area Response		Question #1	Question #2	Question #3
A	Yes	71%	66%	49%
	No	29%	34%	51%
B	Yes	65%	53%	51%
	No	35%	47%	49%
C	Yes	67%	65%	48%
	No	33%	35%	52%
D	Yes	58%	51%	44%
	No	42%	49%	56%

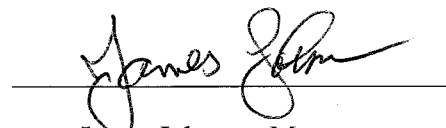
Direction from Council is to move forward with proposed Ordinances to be reviewed by Council at a future City Council Business Meeting.

2. Adjournment:

There being no further business the meeting was adjourned.



Minutes prepared by Rose Benoit



James Johnson, Mayor

**WORKSHOP AGENDA
SEMINOLE CITY COUNCIL
CITY HALL
9199 – 113th Street North
SEMINOLE, FLORIDA 33772
JANUARY 27, 2009**

Mayor Johnson called the meeting to order.

Present were: Councilors John Counts, Peter Hofstra, Dan Hester, Patricia Hartstein and Bob Matthews; Vice Mayor Thomas Barnhorn, Mayor James Johnson, City Attorney John Elias, City Manager Frank Edmunds and City Clerk Lesley DeMuth.

1. Discussion Regarding Adoption Of Regulations Modifying The City Code Based On The Architectural Standards Design Study By The Florida Institute Of Government At USF:

Council agreed to move towards two public hearings on proposed Ordinance providing documentation/language for standard guidelines for major construction developments within the City limits. The first public hearing will be held on Tuesday, February 10 during the regular council meeting.

2. Discussion Regarding Revisions To The Recreation Center Fees Policy, As Provided For In Proposed Resolution No. 02-2009:

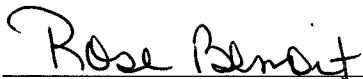
Council agreed on modifying the Recreation Center Fee's Policy in order to keep it current and competitive with other communities. The increase in fee will affect the Recreation Center's rental space and summer camps. All others fees will remain the same and comparable to the rates charged in the City of Largo.

3. Discussion Regarding The City Clerk Position:

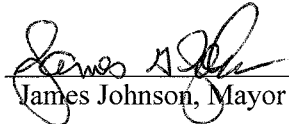
City Manager Edmunds provided a brief listing of the present workload of the City Clerk's position, certification and education requirements. He also reminded Council that the City's charter clearly states that the City requires a City Clerk. Council asked for a future workshop to review City Clerk's description and pay plan schedule and a change in to the city charter.

4. Adjournment:

There being no further business the meeting was adjourned.



Minutes prepared by Rose Benoit


James Johnson, Mayor

**WORKSHOP MINUTES
SEMINOLE CITY COUNCIL
CITY HALL
9199 – 113TH STREET N
SEMINOLE, FL 33772
FEBRUARY 10, 2009**

Present were: Councilors Peter Hofstra, Dan Hester, Patricia Hartstein and Bob Matthews; Mayor James Johnson, City Attorney John Elias, City Manager Frank Edmunds and Deputy City Clerk Ginger Stilton. Vice Mayor Thomas Barnhorn, Councilor Counts were excused.

Mayor Johnson called the meeting to order. City Manager Edmunds lead the meeting by stating that Council has the opportunity to review the City Clerk's position description and qualifications and restructure it before the City proceeds in filling the position. Mr. Robert Chambers of Management Consulting Services was also present.

1. Review And Discuss The City Clerk's Position Description

Councilors Hofstra stated that the City Clerk's position to him is no more than a glorified secretary. He would like to see the Charter do away with the position. Councilors Hofstra, Hester and Hartstein expressed that the City Clerk's position is an overly compensated and out of line with responsibilities. Councilor Hofstra's suggestion was to shift all the functions of the City Clerk to the City Manager thus eliminating the City Clerk's position. Councilor Matthews would like change of the city clerk's position to an unchartered position. City Manager Edmunds expressed to Council that the position would serve more efficiently if it was an uncharted position.

2. Review And Discuss The Pay Range For The City Clerk's Position

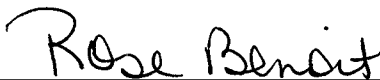
Council's consensus is to modify the pay range to coincide with the modify qualifications and workload of the City Clerk's position.

3. Discuss Possible Amendments To The City Charter

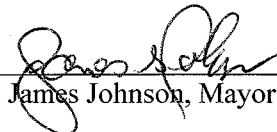
- Consensus of Council is to recommend to the Charter Review Board making the City Clerk's position an unchartered position.
- Modification of the city's annual election. A change from March to coincide with the county primary election.
- Council asked for a further concise definition on filling a vacancy on Council.
- Council asked for a further concise definition on filling the position of Vice Mayor.

4. Adjournment

There being no further business the meeting was adjourned.



Minutes prepared by Rose Benoit


James Johnson, Mayor

**SEMINOLE CITY COUNCIL
WORKSHOP
CITY HALL
9199 – 113TH STREET NORTH
SEMINOLE, FLORIDA 33772
FEBRUARY 24, 2009**

Present were: Councilors Peter Hofstra, Dan Hester, Patricia Hartstein, Bob Matthews; Mayor James Johnson, City Attorney John Elias, City Manager Frank Edmunds, and Deputy City Clerk Ginger Stilton. Vice Mayor Thomas Barnhorn and Councilor John Counts were excused.

Mayor Johnson called the meeting to order. Mr. Robert Chambers of Management Consulting Services was also present.

1. City Clerk's Position Description

City Manager Edmunds read suggested modifications for the City Clerk's position description based on how the City operates today. Removal from the description was the Administration and coordination of all City elections and responsibility of coordinating and processing request for annexation. Addition to description per Council's request is that this position will report directly to the City Manager. City Manager will also provide the performance evaluation. Council is in agreement to suggested position changes and will be considered as an agenda item at the next regular council meeting.

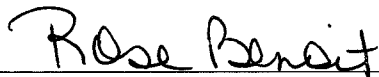
City Manager Edmunds proposed a grade 12 for the City Clerk's salary compensation based on modification of position responsibilities. Consensus was 5 to 1 in agreement to suggested pay grade. Councilor Hester stated that he would like more time to ponder on this issue.

2. Regulate and/or prohibit parking on the North side of Seminole Elementary School driveway.


Stemming from Bonnie Cangelosi, Seminole Elementary School Principal letter, consensus from Council is to prohibit parking any time of the day year round on 70th Avenue east of the school entrance. Mayor Johnson stated it was a safety issue.

3. Adjournment

There being no further business the meeting was adjourned.



Minutes prepared by Rose Benoit


James Johnson, Mayor

**WORKSHOP AGENDA
SEMINOLE CITY COUNCIL
CITY HALL
9199 – 113TH STREET NORTH
SEMINOLE, FLORIDA 33772
APRIL 28, 2009**

Present were: Councilors Patricia Plantamura, Patricia Hartstein, Dan Hester, Leslie Waters, Vice Mayor Matthews, Mayor James Johnson; City Attorney John Elias; City Manager Frank Edmunds and City Clerk Ginger Stilton. Councilor Counts is excused.

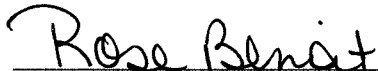
Mayor Johnson called the meeting to order.

1. Discuss Waiver Of Non-Resident Recreation Fees:

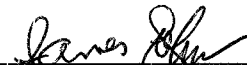
Request from resident Karly Bailey to waive recreation nonresident membership fee of \$120.00 for PARC handicapped challenged youngsters. Councilor Plantamura asked how this would affect the City. City Manager informed Council that this would affect the City considerably. Members of Council expressed that this would cause considerable operational issues and impact other programs. City Manager Edmunds informed Council that the Recreation Center will sponsor an aquatic program this summer for youngsters with special needs. It would be a contract course. Consensus of Council is not to waive the fees.

2. Adjournment:

There being no further business the meeting was adjourned.



Minutes prepared by Rose Benoit



James Johnson, Mayor

**WORKSHOP MINUTES
SEMINOLE CITY COUNCIL
CITY HALL
9199 – 113TH STREET NORTH
SEMINOLE, FLORIDA 33772
JUNE 9, 2009**

Present were: Councilors Dan Hester, Leslie Waters; John Counts; Thom Barnhorn; Vice Mayor Bob Matthews, City Attorney John Elias; City Manager Frank Edmunds; City Clerk Ginger Stilton. Mayor James Johnson and Councilor Patricia Plantamura were excused.

Mayor Johnson called the meeting to order.

1. Madeira Beach Request For Fire Protection Services:

City Manager Edmunds informed Council that the City of Seminole did not solicit providing service to Madeira Beach. Chief Dan Graves and City Manager Edmunds put together a draft proposal that if accepted by Madeira Beach would save them approximately \$227,000.00 in FY 2009-10. City Manager Edmunds provided in detail the terms of the proposal. Once request is accepted by Council members, approval by City Commissioners of Madeira Beach will be required. Council consent to continue with proposal request.

2. Water Supply Planning:

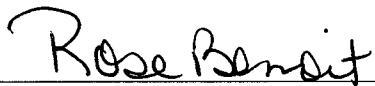
Community Development Director Mark Ely informed Council that it is a state mandate for the city to be in compliance with the state law regarding water supply planning. The city must have a comprehensive plan in place detailing goals, objectives and policies.

3. School Concurrency:

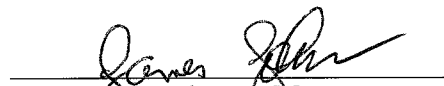
Community Development Director Mark Ely explained to Council that mandated by state the City should update the city's land development regulations to include school concurrency. For the City to be in compliance any land development of 25 dwelling units must be approved by the school district. In addition, the City must renewal a concurrency certificate every 2 years.

4. Adjournment

There being no further business the meeting was adjourned.



Minutes prepared by Rose Benoit


James Johnson, Mayor

**WORKSHOP MINUTES
SEMINOLE CITY COUNCIL
CITY HALL
9199 – 113TH STREET NORTH
SEMINOLE, FLORIDA 33772
JULY 14, 2009**

Present were: Councilors Dan Hester, Leslie Waters, John Counts, Thom Barnhorn, Patricia Plantamura; Vice Mayor Bob Matthews, Mayor James Johnson; City Attorney John Elias; City Manager Frank Edmunds and City Clerk Ginger Stilton.

Mayor Johnson called the meeting to order.

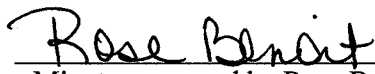
1. City Council To Review And Discuss The Proposed Fy2010 Operating Budget:

City Manager Edmunds and Director Kyne reviewed the proposed FY10 Operating Budget with City Council. The review was by section with questions invited by the City Manager.

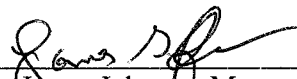
Public hearing on the FY 2009-10 budget with a tentative millage rate of 2, 4792 for the TRIM notice is scheduled for September. The proposed budget represents a 6.8 percent decrease in revenue from the current budget. Proposed budget is balanced with no tax increase, no personnel cuts, no cuts to city services, and reserved funds will not be used.

2. Adjournment

There being no further business the meeting was adjourned.



Minutes prepared by Rose Benoit



James Johnson, Mayor

**WORKSHOP MINUTES
SEMINOLE CITY COUNCIL
CITY HALL
9199 – 113TH STREET NORTH
SEMINOLE, FLORIDA 33772
AUGUST 11, 2009**

Present were: Councilors Dan Hester, Bob Matthews, Leslie Waters, John Counts, Thom Barnhorn, Patricia Plantamura; Vice Mayor Bob Matthews; Mayor James Johnson; City Attorney John Elias; City Manager Frank Edmunds and City Clerk Ginger Stilton.

Mayor Johnson called the meeting to order.

1. Establish No Parking Along A Westerly Portion Of Park Street:

Due to safety concerns and considerable damage to the roadway, Council considered ordinance that will prohibit parking on the west side of Park Street.

2. City Manager's Annual Performance Review:

Mayor Johnson opened the workshop.

Councilor Counts rated the City Manager at 69 points and stated the City Manager is doing an excellent job.

Councilor Barnhorn, rated the City Manager at 65 and read his review comments stating that City Manager Edmunds is doing an exemplary job.

Councilor Matthews rated the City Manager at 61 and praised City Manager Edmunds for his proactive leadership.

Councilor Plantamura rated the City Manager at 26 points and stated that her evaluation is lower than the rest of the council. She stated that questions that she asked City Manager Edmunds have not been answered.

Councilor Hester rated the City Manager at 56 points, stated the City Manager manages effectively.

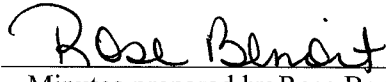
Councilor Waters rated the City Manager at 72 points, stated that she has always heard positive things from residents about his performance.

Mayor Johnson rated the City Manager at 68 points, stated the City Manager is quite knowledgeable, very professional and brings us in under budget every year. The Mayor read his review comments.

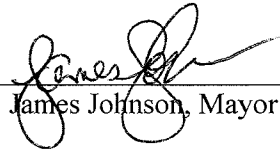
City Manager Edmunds expressed his appreciation for Council comments. He stated that he did not request a salary increase nor did he expect it.

3. **Adjournment**

There being no further business the meeting was adjourned.



Minutes prepared by Rose Benoit



James Johnson, Mayor

**WORKSHOP MINUTES
SEMINOLE CITY COUNCIL
CITY HALL
9199 – 113TH STREET NORTH
SEMINOLE, FLORIDA 33772
NOVEMBER 24, 2009**

Present were: Councilors Patricia Plantamura, Leslie Waters; John Counts, Thom Barnhorn, Dan Hester; Vice Mayor Bob Matthews; Mayor James Johnson; City Attorney John Elias and City Manager Frank Edmunds.

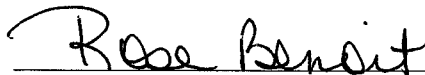
Mayor Johnson called the meeting to order.

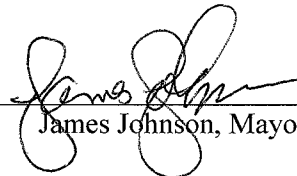
1. Discuss Draft Ordinance Regarding Tethering Of Canines:

City Manager Edmunds and Community Development Director Mark Ely discussed draft of ordinance prohibiting dog owners from leaving their pets unattended and chained up. The draft ordinance includes fines which will be imposed by the city code enforcement personnel when anyone is found leaving a dog tie up unattended. This Tethering of Canines ordinance, if passed, will be the first ordinance of this kind in Pinellas County.

2. Adjournment

There being no further business the meeting was adjourned.


Minutes prepared by Rose Benoit


James Johnson, Mayor